



**1/6/2022 MPIC Committee Minutes
Virtual Online Meeting, 8AM**

<p>Present: Judy Gooch Dobosh, Chair Nate Therien, Vice Chair Renee Sweeney, Clerk Larry Dixon Margaret Jodoin Susan Perry Michelle Theroux Michelle Wolfe</p>	<p>Absent: Scott Roe</p>
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Welcome

Approval of the Minutes of the Dec 2, 2021 meeting

Need to fix date at top. Motions to approve as amended, seconded, all approve. Michelle W to post.

Master Plan Update draft status report

Draft is with the Planning Board, to be approved soon followed by a public meeting on the topic and then an endorsement sought at Town Meeting.

Bylaws discussion update

Larry catches us up: At a point of needing advice on how to re-write, we have gathered ideas on how MPIC can be effective, and best practices. Need help from town on how to write bylaws as none of us have this experience. Renee asks if there are "model bylaws" or a template somewhere that we can start with. Larry says there are very vague guideposts but there is no consistent standard. We have collected examples of the bylaws of others, Larry will share to group. Judy especially wants to highlight that current bylaws state that we **manage** the implementation of the plan, but Judy thinks that should be **monitor**.

Suggested next steps: all look at the materials Larry shared, and for us to have a few recommendations in mind. Can we deal with the accountability question, perhaps the Master Plan Implementation becomes part of Department Heads performance review.

Judy suggests that after the January 18th meeting with the Town Administrator, Planning Board, and Selectboard, the bylaw subcommittee gets together to make recommendations. Nate understands that the Selectboard is leading the agenda/discussion, as it is their meeting. We want to lift up and celebrate some new recent collaborations between entities. We should also note that individual entities are developing their own plan documents, and are they aligned with or part of the larger Master Plan?

Larry suggests we bring our goals/priorities for this year to the meeting: get the new plan approved, address the accountability mechanism, foster the collaborations between entities, improve communications; couch the updates within those goals; and use the feedback to drive bylaw rewrite recommendations. Try to stay at a broader level rather than getting into the specifics of any one entity update.

Meetings with Boards and Committees

Appropriations – Renee, Michelle W. Renee spoke with Tom Terry. Please remove them from the list of entities assigned to campaign for CPA. (same as last month)

Assessors – Judy met 10/15, they asked where the plan is at as they commented in February. They are trying to digitize some documents, so Judy inquired about an MHC intern and relayed that info to M. Couture, and offered to meet with interested parties in Town Hall to try to develop an internship that would qualify for MHC to subsidize it. (same as last month)

Bike/Walk – Renee, met with them 11/9, their priorities align with their tasks, they had Rebekah Cornell, Conservation Administrator/Planner come to the meeting and spent lots of time looking at map possibilities and updates. (same as last month)

Board of Health/Health Department – Michelle T. and Nate, they were eager to engage and have already been grappling with some Master Plan tasks. They are running up against needing cross-entity cooperation to accomplish their tasks, and expressed some difficulty in tracking progress for things not directly under their purview. Main issue discussed was keeping lead out of school water. (same as last month)

Bylaw Review - Nate waiting to hear back, still has no chair but almost at full membership. (same as last month)

Capital Planning – Michelle W. waiting to hear back, they've been inactive since the spring. (same as last month)

Conservation – Susan, great meeting, feedback that MPIC should keep reminding (same as last month)

Council on Aging – Judy met, working on an application with AARP about Dementia Friendly Community. MPIC will be asked to place a member on a committee related to that. (same as last month)

Cultural Council - Susan met, major concern was the new plan, because they felt the last plan assigned many tasks to them that were not under their purview. They are not working with Mount Holyoke as well as they'd like to get information, so Susan will reach out to her MHC contacts. (same as last month)

Disabilities – Michelle T. met 10/20, membership is shifting. They aren't assigned as the primary entity on any tasks in the new plan but eager to have a seat at many tables. (same as last month)

FD 1 – Renee, emailed with Jeff Cyr re: water billing, no response from Fire yet (same as last month)

FD 2 – Nate, no updates but they will use bill mailing to promote 202/33 corridor Planning Board meeting (same as last month)

Historical Commission – Nate & Scott, see they are about to meet, Agenda includes developing and inventory of historical sources and sites, and meeting with the Director of the Library. Conflicts with Planning Board so Judy will cover for Nate. (same as last month)

Housing Authority – Judy, no update (same as last month)

Planning -- Anne requested 2010 matrix from Judy, and confirmed all tasks status quo (same as last month)

Police Department – Michelle W. and Margaret, met with Chief Gunderson, emailed Judy (same as last month)

Recreation (undertaken Bike/Walk and Golf) – Renee, Michelle T.; Michelle attended the 11/9 meeting. No outstanding tasks but a good conversation about metrics in the upcoming plan and they are maybe hoping to add some more. Judy notes they have more tasks in the Open Space plan than in the Master Plan, and wonders if we need to pay attention to those other plans, worries about it being overwhelming since many entities have many plans.(same as last month)

Redevelopment – Michelle T., met last night with TA Wong, next meeting will be to review something in a grant application that is due mid-Feb. Master Plan was not discussed, but it seems there will be more movement.

Schools – Judy met, they most want MPIC to help with anything related to DEI. (same as last month)

Selectboard, scheduling after Planning Board (same as last month)

SHCTV – Michelle W. met, as more people “cut the cord” funding for SHCTV is going down. They will soon seek other funding, perhaps from the town. Note that if you keep the most Limited Basic cable subscription you will still be supporting them. Talked about MPIC doing a video. (same as last month)

SHELD – Judy, met with them in Dec. Fibersonic project within budget and ahead of schedule. Concerned that people think SHELD could do things they are not able to do, like buying electric school buses (they could only install chargers) and other sustainability initiatives. John Hine suggested that each board or commission should have one member responsible for their portion of the Master Plan and the collaborations needed.

SHP Library – Susan, Margaret met, they are working on Strategic Plan (same as last month)

Sustainability and Energy – Michelle W. and Margaret; John Howard will let them know when meetings resume. (same as last month)

Town Administrator -- Interesting and productive meeting in November. (same as last month)

Tree – Larry, Michelle W. they haven't been meeting. Waiting to hear back. (same as last month)

ZBA – Judy spoke with Martha Terry on phone, noted that members of Boards & Committees need better education about the compliance aspects of their entities. (same as last month)

Topics to discuss with Planning Board, Selectboard and Town Administrator

Discussed above in the bylaw section.

MPIC video

No movement yet, tabled.

Other business as yet undetermined when this agenda was prepared

None.

Next meeting: 02/10/2022, 8AM

Adjournment: 8:41 AM

Signed: Renee Sweeney, Clerk