

**South Hadley Elementary School Building Project Committee
Meeting Minutes (APPROVED)**

January 28, 2026, 5:30pm Mosier Elementary School Library, 101 Mosier St, South Hadley, MA 01075			
<u>ATTENDANCE</u>			
Voting Members	Present	Non-Voting Members	Present
Diane Mulvaney (Chair)	Y	Brook Beaulieu, Teacher, SHPS	N
Jeff Cyr (Vice Chair)	Y	Elizabeth Cooke, Director of Student Services, SHPS	N
Leonard Finkowski	Y	Cindy Flynn, Mosier School Principal, SHPS	N
Eric Friesner	Y	Scott Moore, Director of Building Operations	N
Rudolph Hall	Y	Chuck Romboletti, Assistant Town Administrator/HR	N
Brian Kennedy	Y	Jennifer Voyik, Superintendent, SHPS	Y
Kevin McAllister	Y	Lisa Wong, Town Administrator	N
Ryan Moore	Y	Liz Wood, High School Principal, SHPS	N
Teresa Winters-Tobin	Y	Lyn Jacques, Assistant Superintendent, SHPS	Y
Tracie Kennedy	Y	<i>Others in Attendance:</i>	
		Skanska (OPM): Nicholas Lobik; Lynn Banach; Craig Spice	
		Mt. Vernon Architects: Chris LeBlanc, Doug Lake	

Meeting Called to Order: Chair Diane Mulvaney called the meeting to order at 5:30 PM.

1. Open Comment

None

2. Housekeeping

- a. Meeting Minutes: Eric to take meeting minutes
- b. Reminder: Diane spoke of the importance of all members attending meetings. Shared that 13 of 19 members sent in Alternatives Review Criteria responses.

3. Minutes approval

- a. 1/14/26 minutes are not yet available for review or approval

4. Project Update

a. General

- Still waiting on MSBA comments from PDP submission after receiving quick initial responses. No timeline given on when to expect those.
- Skanska shared that MSBA wouldn't penalize South Hadley for moving grade 1 from Skala to a new Mosier if grades are reconfigured, as long as Skala remains primarily an educational facility. Jenn shared that Skala would remain an educational facility. MSBA email with those details to be shared with Diane for records keeping.

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- Next steps after criteria review: updated educational programming info; updated existing conditions info; prepare updated narratives, floor and site plans; prepare updated preferred solution space summary; project budget and updated schedule; meetings with admin and staff

b. Criteria Review

- Results of anonymous committee member ranks shared and comments reviewed
 1. Alternatives 5, 4, 7 and 6 ranked highest (in order highest to lowest)
 2. Alternatives 2 and 3 significantly lower than the above
 3. Alternative 1 ranked significantly lower than 2 and 3
- Discussions: The committee discussed grade 1-5 reconfiguration options vs 2-4 grade options. Conversation around similarities/differences between learning styles and maturity levels of students of different grades. Committee also discussed Mosier site vs MESMS site for new building. Conversation around traffic flow, nearness to roads, playground safety. Discussion of new building vs add/renovation.
- Kevin McAllister: Motion to eliminate options 1, 2 and 3 from consideration; Len Finkowski seconded. Motion passed unanimously.
- Discussions: More discussion concerning Mosier vs MESMS site. Question regarding grade 5 at MESMS site being in the “basement”. MVG assured it would be at ground level with outdoor access, windows, etc.
- Eric Friesner: Motion to not focus on options 6 and 7 for moving forward. Jeff Cyr seconded. Further discussion about cost, whether or not committee is allowing for enough community input, impact of new construction on athletic fields, security. Motion passed unanimously.
- Options 4 and 5 will move forward for the Feb 5 community presentation.

5. Communication Subcommittee

- Feb 5 community presentation: Communication subcommittee recommended using Mentimeter virtual survey along with hard copy surveys to gather community feedback at the presentation. Mentimeter cost is \$300 for an annual subscription.
- Jeff Cyr: Motion to approve \$300 for an annual Mentimeter subscription. Seconded by Leonard Finkowski. Motion passed unanimously.
- Communication is going out for the presentation. Superintendent newsletters; building newsletters; early education centers (outreach by Tracie)

6. Invoice Subcommittee

- Next meeting on 2/17

7. Budget Survey results

- Kevin shared preliminary results. Those results will be discussed at the 2/2 Budget Task Force meeting.

8. Next Meeting Dates

- February 11 - Mosier School, 5:30 PM (in person)
- February 26 - Mosier School, 5:30 PM (in person)
- March 18 - Mosier School, 5:30 PM (in person)

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- April 16 - Mosier School, 5:30 PM (in person)
- April 29 - Mosier School, 5:30 PM (in person)

9. Correspondence

- No updates

10. Other new business

- None

11. Adjournment

- Jeff Cyr moved to adjourn; Kevin McAllister seconded. Motion passed unanimously. Meeting adjourned at 7:20 PM.