

**SELECTBOARD MEETING
TUESDAY, APRIL 5, 2022
MEETING MINUTES
VIRTUAL SELECTBOARD MEETING ROOM – 7 P.M.**

Present were Chair Jeff Cyr, Vice Chair Sarah Etelman, Clerk Carol Constant, Member Andrea Miles, and Town Administrator Lisa Wong.

CALL TO ORDER

Cyr called the meeting to order at 7 p.m.

MINUTES

Constant motioned to approve the draft minutes of March 22, 2022. Etelman seconded. All in favor.

ROLL CALL VOTE

Miles – Aye

Constant – Aye

Etelman – Aye

Cyr – Aye

ANNOUNCEMENTS

Cyr held a moment of silence for Plains Elementary School Principal Hank Skala who passed away April 1, 2022.

Miles encouraged those eligible to take a second COVID-19 booster.

Constant reminded the public of the Know Your Town Candidates' Night on April 6 and the annual town election on April 12.

TOWN ADMINISTRATOR EVALUATION

The board will keep the same timeline used in the past. Miles and Constant will assist Wong with the PBE document. She will fine tune the document and the board will review it in September or October.

7:15 PUBLIC HEARING – WOODLAWN PARK

Cyr opened the hearing at 7:15 p.m. and closed it at 7:20 p.m. Constant moved to designate the area around the South Hadley Senior Center and Woodlawn Field Ball Park as Woodlawn Park. Etelman seconded. All in favor.

ROLL CALL VOTE

Miles – Aye

Constant – Aye

Etelman – Aye

Cyr – Aye

TOWN ADMINISTRATOR CONTRACT

Miles motioned to allow the Town Administrator to carry over unused vacation time from FY22 to FY23 and to approve a modified work schedule for July - October 2022 as outlined in the 3/31/22 memo. Constant seconded. All in favor.

ROLL CALL VOTE

Miles – Aye

Constant – Aye

Etelman – Aye

Cyr – Aye

TOWN MEETING WARRANT

Wong presented and reviewed a draft of the town meeting warrant.

TOWN ADMINISTRATOR’S REPORT

Wong added she is in the process of planning the meetings prior to town meeting. She will announce the date of the town administrator town meeting warrant article review / public hearing soon. She discussed holding two precinct meetings at the libraries to provide a panel discussion and an in-depth presentation about certain items while capturing robust feedback from residents.

ADJOURN

Etelman motioned to adjourn. Miles seconded. All in favor.

ROLL CALL VOTE

Miles – Aye

Constant – Aye

Etelman – Aye

Cyr – Aye

The meeting adjourned at 8:17 p.m.

**Respectfully submitted,
Kristin Maher
Executive Assistant to Administration**