

ASSESSORS

KEVIN E. TAUGHER, Chair
 THOMAS R. REIDY, Clerk
 LYNN MASSON, Member

MELISSA L. COUTURE RIMBOLD, Associate Assessor

May 13, 2019

Minutes of meeting of May 13, 2019. Meeting was called to order at 9:11 a.m. Present at meeting were Mr. Kevin Taugher, Ms. Lynn Masson, Mr. Thomas Reidy and Mrs. Melissa Couture Rimbold.

Ms. Masson made a motion to accept the minutes from the meeting of April 8, 2019 as written. Mr. Reidy seconded the motion. Motion passes 3-0.

Mrs. Couture Rimbold informed the board that there are the following bills for payment:

- Melissa Couture Rimbold - \$ 124.51 for mileage reimbursement month of April.

Ms. Masson made a motion to approve the bills payable as presented totaling \$ 124.51. Motion seconded by Mr. Reidy. Motion passes 3-0.

Old Business:

Mrs. Couture Rimbold stated that the exemption analysis is still in progress.

New Business:

Mrs. Couture Rimbold provided the board with the monthly abatement reports for April. She stated there are five (5) reports as follows:

- 2019 real estate, 26 transactions totaling the amount of \$18,121.58
- 2019 motor vehicle excise, 151 transactions totaling the amount of \$11,428.81
- 2019 boat excise, 1 transaction totaling the amount of \$ 15.00
- 2018 motor vehicle excise, 12 transactions totaling the amount of \$1,149.09
- 2017 motor vehicle excise, 1 transaction totaling the amount of \$ 61.32

Ms. Masson made a motion to approve the monthly abatement reports for April as presented. Motion seconded by Mr. Reidy. Motion passes 3-0.

Mrs. Couture Rimbold presented the board with a draft MDM-1 form to be submitted for reimbursement from the state showing all exemptions approved for fiscal 2019. She went on to state that she has submitted the Clause 22F exemption to Division of Local Services (DLS) for reimbursement as this must be approved by DLS prior to all others being submitted. Once the 22F is approved she will submit both the veteran's and MDM-1 forms. Mr. Reidy made a motion to approve the exemption reimbursements for fiscal 2019 as presented and also to allow Mrs. Couture Rimbold to submit all forms on behalf of the board. Ms. Masson seconded the motion. Motion passes 3-0.

Mrs. Couture Rimbold informed the board that she sent out for fiscal 2020 recertification bids. She received two quotes, one from Vision Government Solutions and one from Bishop and Associates. She reviewed the differences with the board. The Town Administrator has signed the contract for Bishop & Associates to perform the recertification. She stated the contract has been sent out for signature and Department of Revenue has approved the workplan.

Executive Session:

ES2019ABT3

Mr. Taugher made a motion to go into executive session to comply with the provisions of Chapter 59 Section 60 to discuss and review one (1) application for abatement. (Exception #7) Mr. Taugher stated that the open session of the board would reconvene after the executive session.

Members voted as follows:

Chair, Kevin Taugher, Aye

Clerk, Thomas Reidy, Aye

Member, Lynn Masson, Aye

Members recessed to executive session at 9:25 a.m.

Members returned to open session at 9:33 a.m.

Ms. Masson made a motion to reconvene open session. Motion seconded by Mr. Reidy. Motion passes 3-0.

During executive session (ES2019ABT3) the board reviewed the application presented as follows:

Deemed Denied:

CBIGG Management LLC

Associate Assessor report:

Mrs. Couture Rimbold informed the board of the upcoming HHCAA events:

- Annual Summer picnic – Summit View, July 11, 2019
- Fall conference – Summit View, Either October 16 or November 7
- Christmas party and Election of Officers – Hadley Farms Meeting House, December 5

Mrs. Couture Rimbold informed the board that the MAAO summer conference registration is now online for anyone who wishes to review for attendance.

Mrs. Couture Rimbold informed the board that the Vision software upgrade has had some hiccups. At this time she has determined that both versions 6.5 and 8 will be run in tandem at least for a few months until certain things can be rectified.

Meeting Schedule:

Mrs. Couture Rimbold stated the next regular meeting should be May 27 however, that is a holiday. Therefore, the next meeting will be held on Monday, June 10, 2019 at 9:00 a.m.

Other Business:

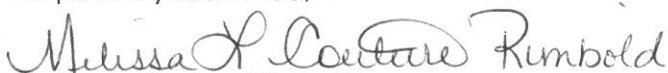
None

Adjournment:

Ms. Masson made a motion to adjourn. Motion seconded by Mr. Reidy. Motion passes 3-0.

Meeting adjourned at 9:48 a.m.

Respectfully submitted,



Melissa L. Couture Rimbold

Associate Assessor

List of documents reviewed during meeting

Minutes	Associate Assessor files
Bills payable	Assistant to Associate Assessor files
April monthly reports	Report files (vault)
FY2019 Exemption reimbursement form MDM-1	Assistant to Associate Assessor files