

**HYBRID SELECTBOARD MEETING
TUESDAY, MAY 16, 2023
MEETING MINUTES
SENIOR CENTER LARGE CONFERENCE ROOM
7:30 P.M.**

Present in person were Chair Andrea Miles, Vice Chair Carol Constant, member Jeff Cyr, member Renee Sweeney, clerk Nicole Casolari, and Town Administrator Lisa Wong.

CALL TO ORDER

Miles called the meeting to order at 7:45 p.m.

MINUTES

Cyr moved to accept the draft minutes of May 2, 2023. Sweeney seconded. All in favor. Unanimous.

ANNOUNCEMENTS

The South Hadley Music Parents Association is holding an e-waste drive on May 20.

CONSENT AGENDA

Sweeney motioned to approve the consent agenda as presented. Cyr seconded. All in favor. Unanimous.

The consent agenda consisted of multiple one-day Beer & Wine License requests from Larry Dubois for May 19, 26, June 2, 9, 16, 23, and 30 at BATTERY BROOK PARK, One-Day Beer & Wine License request from Margaret Boxold for May 20 at MHC, Multiple One-Day Beer & Wine License requests from Karen Franz for June 3, 5, 6, 7, 8, 10, 12 & 13 at Chapin Hall, Multiple One-Day Beer & Wine License requests from Bridget Carroll for June 14, 15, 17, 19, 20, 21 & 22 at Chapin Hall, and a one-day Beer & Wine License request from Jeff Millard for June 9 at Gaylord Library.

TRI-ANNUAL INTERVIEWS

The board interviewed Marion Canning, Eleanor Small and Mary Jane Else for the Tree Committee, historical Commission and Sustainability & Energy Commission, respectively.

SEWER USE WARRANT

Constant motioned to approve the sewer use fee warrant for the billing date of April 1, 2023 in the amount of \$1,221,080. Cyr seconded. All in favor. Unanimous.

ARPA REQUEST

Wong discussed potential ARPA requests of \$10-20k for a needs assessment and \$40-50k for a security assessment in anticipation of a future formal request.

CITIZEN OF THE YEAR

The board discussed the importance of the citizen of the year award following the news the Lions Club is disbanding. The board endorsed the town continuing with the award.

TOWN MEETING REVIEW

Wong and the board discussed informally reviewing town meeting annually after each May meeting to reflect on and potentially improve the process, separately from the Town Meeting Review Committee.

PUBLIC BUILDING CODE OF CONDUCT

The board discussed how the current code of conduct works in conjunction with the current Selectboard policies and other policies around conduct.

TA ROLLOVER WEEK

Sweeney moved to allow the town administrator to roll over up to 40 hours of vacation from Fiscal Year 2023 to Fiscal Year 2024. Cyr second. All favor.

FY25 BUDGET PLANNING

Planning for the FY25 budget is underway with a focus on citizen engagement and input.

QUARTERLY BUDGET REPORT

Wong discussed the Statement of Expenditures vs Appropriations Report from Town Accountant William Sutton.

RESIGNATION

Constant motioned to accept the resignation of Kevin McCaffrey from the Master Plan Implementation Committee. Cyr seconded. All favor. Unanimous.

ADJOURN

Cyr motioned to adjourn. Constant seconded. All in favor. Unanimous.

The meeting adjourned at 8:53 p.m.

RESPECTFULLY SUBMITTED
Kristin Maher
Executive Assistant to Administration