

LESLIE HENNESSEY, Director

Senior Center Building Committee
July 07, 2021
Meeting Minutes
Virtual Meeting via Zoom

Present: Leslie Hennessey, Diane Mulvaney, Michael Siddall, Kevin McAllister, Carol Constant, Ted Boulais, Richard Ness, Phil Palumbo, Doug Goulet, Chris Wante, John Hammer (SLR)

Not Present: Jeff Cyr, Linda Young

The meeting was called to order at 5:02 pm by Diane Mulvaney.

Approval of Prior Minutes

Carol Constant made a motion to accept the minutes of the June 02, 2021 Building Committee meeting, which was seconded by Ted Boulais and unanimously approved via roll call.

Project Update

Doug Goulet reviewed the construction progress. A temporary Certificate of Occupancy (TCO) was issued on 07/02 to allow the public to use the building. The Kitchen is anticipated to be complete and get the Health Department sign-off by 07/16.

The contractor is substantially complete with the building. Building punchlist should be complete in about two weeks. The contractor has substantially completed site work around the building. Installation of the parking lot guardrails is progressing. Installation of the Fitness equipment and playscape is planned to start around 07/12.

Cracked sidewalks:

The Committee expressed concern about some cracked sidewalks in the parking lot islands. John Hammer noted that he has been very impressed by the quality and care taken with the concrete work. He suspects that the cracking might be due to the high heat experience the last 1-2 weeks. Colliers noted that the site work has not been reviewed (punchlisted) or accepted at this time. The contractor will be informed of the committee's concerns.

Dumpster Enclosure and Layout issue:

John Hammer discussed the dumpster enclosure issue. The enclosure as designed will not fit two 2-yard dumpsters and three wheeled tote barrels. John discussed the proposed modification to extend the rear of the enclosure approximately 4 feet.

Wheel stops at the parking lot:

Leslie questioned why there are wheel stops installed in the parking lot. She thought that bollards were being installed to make plowing easier. John Hammer reviewed the design concept regarding snow plowing. The plow trucks will push the snow parallel to the wheel stops and dump it into the drainage swale.

Project Budget Update

Doug presented the total project budget status report, construction budget status report and contingency budget status report. Doug highlighted the invoices that have been approved since the committee last met which were: Colliers (\$12,266.00), Souliere & Zepka (\$553,493.41 – this was their May invoice), Souliere & Zepka (\$8,424.25 – Costs incurred due to COVID), edm (\$3,054.08), and Webstaurant (\$3,062.25).

Remaining contingency: \$890,275.31.

New Business

Dedication Plaques:

LESLIE HENNESSEY, Director

Edm presented examples of plaque layouts that could be used on this project. After discussions, the committee opted to use a layout similar to that used at the Hadley Senior Center. The plaque needs to use the South Hadley logo, the date (year) is to be 2021, and the completion date is July 2021. Leslie will meet with edm to finalize the text and names to be used.

Kevin McAllister made a motion to use the "Hadley Senior Center" layout, with modifications. The motion was seconded by Ted Boulais and unanimously approved via roll call.

Adjournment

Mike Siddall made a motion to adjourn the meeting, which was seconded by Kevin McAllister and unanimously approved via roll call.

The meeting was adjourned at 5:51 pm by Diane Mulvaney.

Items Distributed Prior to this Meeting

1. 07/07/2021 Meeting Agenda
2. 06/02/2021 Meeting Minutes
3. Monthly Construction & Financial Update dated July 07, 2021
4. Financial Status Report dated July 02, 2021

Next Meetings

August 04, 2021