



South Hadley Housing Authority

A Special Meeting of the South Hadley Housing Authority was held on August 30, 2019, at 12:00 pm

The members of the South Hadley Housing Authority of Commissioners met in a special session at 69 Lathrop Street in the Town of South Hadley, MA, at 12:00 pm.

The following attendance was recorded: Members present were James Menard/Chair, John Duda/Treasurer, Matthew Brunell/Assistant Treasurer. Others in attendance were Jean Leonard, and Bridgette O'Leary Sullivan.

Minutes:

Minutes for the regular meeting held on August 21, 2019 were reviewed by the Board. John Duda made the **motion** to accept the minutes as presented. Matthew Brunell seconded, and the motion was carried 3-0

Financial /Bills:

No new financial bills were available at the time of the meeting.

New Business #1:

Board vote was needed for the purchase of a golf cart to be used by maintenance. John Duda made the **motion** to approve the purchase of a golf cart for maintenance use. The motion was seconded by Matthew Brunell.

The Window Replacement Modernization Project was then reviewed. Kenney Masonry, LLC was the low bidder in the amount of \$143,445., Because the amount was higher than originally anticipated an amend for encumbrance was submitted. Therefore, the **motion** was made by Matthew Brunell to accept the low bidder in the amount of \$143,445 and seconded by John Duda. The motion was carried 3-0.

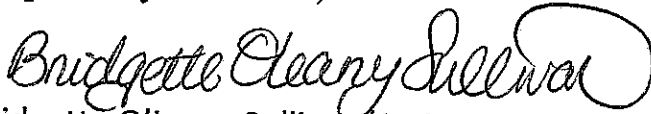
The Purpose of discussion for the special meeting were matters relating to the personnel policy. A new personnel policy was presented to the board for review. Discussion was held about various new points on all new aspects of the personnel policy. The Board will have time to review changes that should be made, at which time the policy will be amended. Meanwhile a **motion** was made by John Duda to accept the policy was presented the motion was then seconded by Matthew Burnell to adopt the personal policy.



All Other Business: There was no other business to come before the meeting.

With no other business to come before this meeting, **motion** was made by John Duda and seconded by Matthew Brunell that the meeting be adjourned at 1:02 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Bridgette O'Leary Sullivan". The signature is written in black ink and is positioned above the printed name.

Bridgette O'Leary Sullivan/Acting secretary to the Board