Town of South Hadley Historical Commission

Meeting Minutes
Tuesday, October 15, 2019, 6:00pm

Present: Keith Paul, Ryan Lafond, Donald Whelihan

Next meeting: Thursday, November 14, 2019 at 6:00pm, Selectboard Meeting Room (tentative)

1. Announcements
- This is the first formal meeting of the Historical Commission since 10/13/16

2. Discussion
- Reviewed South Hadley code and Massachusetts General Law regarding Historical Commission role and responsibilities
  - Town of South Hadley Zoning Appendix E on rules and regulations for special permits indicates the Historical Commission will be consulted by the Planning Board as part of the review process
- Keith Paul updated the group on the status of the Master Plan update and provided documentation regarding the South Hadley Falls Urban Redevelopment and Renewal Plan
  - There will be a Community Forum on the master plan update draft on Wednesday, 10/23
- Reviewed communication from the Pioneer Valley Planning Commission (PVPC) about the recently updated Historic District Commission Appeals Process
- Reviewed letter from Michael Steinitz, Deputy State Historic Preservation Officer, concerning the 11/18/2019 deadline to apply for a FY 2020 Massachusetts Historical Commission (MHC) Survey and Planning Grant

3. Roundtable
- Historical Commission needs to determine a reliable schedule and location for future meetings. Proposed to meet on 2nd or 3rd Wednesday or Thursday of month, pending space availability
  - Keith will follow-up with group
- Election of Officers: nominations were made and motion passed to elect the following Officers:
  - Chair: Keith Paul
  - Co-Chair: Donald Whelihan
o Secretary: Ryan Lafond

- Group discussed connecting with Historic District Study Committee and Town Administrator Mike Sullivan to discuss MHC Survey and Planning Grant and any other outstanding issues