

## **SELECTBOARD MEETING**

(Rescheduled from Dec. 17, 2019)

**THURSDAY, DECEMBER 19, 2019**

**SELECTBOARD MEETING ROOM – 7:00 P.M.**

### **AGENDA**

<p><b>Note: Not all the topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice. These meetings may be audio and/or visually recorded</b></p>
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1. CALL TO ORDER
2. APPROVAL OF MINUTES: Draft minutes of Dec. 3, 2019
3. ANNOUNCEMENTS/OPEN FORUM
4. CONSENT AGENDA
  - A. Request for a Multi-Date Beer & Wine License from Susan Canedy on Jan. 10, Feb, 7, March 6, April 3 and May 1, 2020.
5. NEW BUSINESS
  - A. Approval of 2020 Annual Licenses
  - B. MPIC Selectboard Review
6. RESIGNATION
  - A. Karen Donnelly - Associate Member of the South Hadley Cultural Council
7. OTHER BUSINESS
  - A. FY 2021 Budget
  - B. Authorize \$2,000,000 Short-Term Bond
8. TOWN ADMINISTRATOR'S REPORT
9. CHAIRWOMAN'S REPORT
10. ADJOURN

# **CANCELLED DUE TO WEATHER**

**(Rescheduled to Dec. 19, 2019)**

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**SELECTBOARD MEETING  
TUESDAY, DEC. 3, 2019  
MEETING MINUTES  
SELECTBOARD MEETING ROOM – 7 P.M.**

*Present were Chair Andrea Miles, Vice Chair Jeff Cyr, Clerk Christopher Geraghty, member Sarah Etelman, member Bruce Forcier, and Deputy Town Administrator Jennifer Wolowicz. Town Administrator Michael J. Sullivan was absent.*

**CALL TO ORDER**

Miles called the meeting to order at 7 p.m.

**APPROVAL OF MINUTES**

Cyr motioned to approve the minutes of Nov. 19, 2019. Forcier seconded. All in favor.

**RESIGNATIONS**

Etelman moved to accept the resignation of Mariann Millard from the Bike Walk Committee effective June 30, 2020 with extreme thanks for all Millard has done. Etelman said the Bike Walk Committee would not be in existence without Millard's effort. Forcier seconded. All in favor.

**ANNOUNCEMENTS**

Forcier noted Santa's Land at BATTERY Brook Park opens Dec. 12, and a holiday fun run 5k will be held Dec. 15 at Ledges Golf Course to benefit the Neighbors Helping Neighbors Food Pantry.

**TAX RATE PUBLIC HEARING – 7:05 P.M.**

Miles opened the public hearing at 7:05 p.m. Assistant Assessor Melissa Couture Rimbold said the town's total value went up five percent, and the town saw \$271,245 in new growth. She estimated new growth will not be as high next year due to a lack of condo or subdivision developments scheduled for that time period.

Resident Linda Young asked the board to consider the open space discount. Rimbold said none of the owners of the 16 properties classified as open space have asked for the discount. These properties are mostly mountain lots of five acres or more on the Mount Holyoke Range. She said if the owners are making money off of the properties they aren't eligible for any discount. No community in the Commonwealth offers the discount. One that has offered it in the past has discontinued the offer.

Forcier moved to adopt a factor of 1 for all classes of property in the town of South Hadley for Fiscal Year 2020 and authorize the Deputy Town Administrator to electronically sign on the Selectboard's behalf. Cyr seconded. All in favor.

**SENIOR CENTER GENERAL CONTRACT BID**

Cyr moved to accept the Owner's Project Manager recommendation for the Town of South Hadley to enter into an agreement with Souliere & Zepka Construction, Inc to oversee the construction of a senior center at 45-47 Dayton Street. Forcier seconded. All in favor.

Cyr said demolition will begin over the winter. The project's completion is anticipated to be April 2021.

### **MATERIAL RECYCLING CONTRACT**

Miles moved to enter into a contract with the Massachusetts Department of Environmental Protection for the purpose of receiving our program recyclables to begin July 1, 2020 through June 30, 2025. Cyr seconded. All in favor.

Forcier said it is prudent at this time that the Selectboard go ahead with this contract. Cyr said the town is looking at trash pick-up as a whole right now and entering this recycling-only contract does not jeopardize the town in that regard.

### **CHAIRWOMAN'S REPORT**

Miles said Superintendent of Schools Nicholas Young has announced his retirement. At the Dec. 2 School Committee meeting, the School Committee announced it will form a search committee to look at hiring an interim superintendent and eventually a permanent superintendent. The School Committee has asked for a Selectboard member to be a part of that search committee. Miles expressed her interest and said although she has a direct connection to a School Committee member – she is married to member Charles Miles – he will not be a member of that search committee. With no comment from board members, Miles became the Selectboard representative to the interim superintendent search committee.

With Miles now representing the Selectboard on that committee, she asked Forcier if he would take her place on the “trash talks” committee. Forcier agreed.

### **TOWN ADMINISTRATOR'S REPORT**

Forcier offered kudos for the town's website award win.

Geraghty asked for a time frame on the update of the town's financial policies by the [Division of Local Services](#). Wolowicz said she will follow up with Town Accountant Bill Sutton. The town is not starting from scratch – it has a template. (In a follow-up after the meeting with Zack Blake of DLS, Blake said, “By late January—the holidays and folks taking time off tends to slow us down a little.”)

Miles said the Special Town Meeting was well attended and everything went smoothly. She thanked Sullivan for his pre-STM presentation which prepares Town Meeting members ahead of town meeting, cutting down on its length.

Wolowicz said the Department of Public Works will be closed Friday, Dec. 6 for a Professional Development Day and a clean-out day. She said during this time, in the absence of a DPW supervisor, the town is doing a cursory review of the DPW facility.

She also said the South Hadley Transfer Station will be closed on Wednesday, Dec. 4. Due to the recent snowstorm, the dumpsters can't be removed easily when surrounded by mounds of snow. The Republic Services trash schedule for the week is operating on a two-day delay.

Cyr asked about vacancies at the WWTP, library and with police dispatchers. Wolowicz said employment remains a problem at the WWTP in both the recruitment and retainment sides regarding required licenses and licensed employees being scooped up by the private industry. It's not unique to South Hadley and is common industry-wide. Vacancies at the library are a domino effect from upward movement.

**ADJOURN**

Forcier motioned to adjourn. Cyr seconded. All in favor. The meeting adjourned at 7:47 p.m.

**RESPECTFULLY SUBMITTED**  
**Kristin Maher**  
**Executive Assistant to Administration**

1 Day Alcohol License

**OD-19-20**

Status: Active

Submitted: Dec 11, 2019

Applicant



Susan Canedy



## Applicant Email

Check this box if the applicant does not have an email address.

Static Field

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## Permit Info

Permit For

1 Day Beer and Wine

Check This Box to Request Multiple Dates

true

Number of Dates Requested

5

Check This Box If Event(s) Is/Are Being Held On Town Property

false

Check this box to acknowledge that individual applicants can be approved for up to 30 permits per year.

true

## Event Details

**Date of Event**

01/10/2020

**Name or Organization Hosting Event**

The Gaylord Memorial Library Friends

**Provide a Detailed Description of What The Event Is**

Fund Raiser

**Street Address of Where The Event is Held**

47 College Street

**Hours of Operation (Ex. 8:00 AM - 5:00 PM)**

5:00 PM - 7:30 PM

**Date of Event**

02/07/2020

**Name or Organization Hosting Event**

The Gaylord Memorial Library Friends

**Provide a Detailed Description of What The Event Is**

Fund Raiser

**Street Address of Where The Event is Held**

47 College Street

**Hours of Operation (Ex. 8:00 AM - 5:00 PM)**

5:00 PM - 7:30 PM

**Date of Event**

03/06/2020

**Name or Organization Hosting Event**

The Gaylord Memorial Library Friends

**Provide a Detailed Description of What The Event Is**

Fund Raiser

**Street Address of Where The Event is Held**

47 College Street

**Hours of Operation (Ex. 8:00 AM - 5:00 PM)**

5:00 PM - 7:30 PM

**Date of Event**

05/01/2020

**Name or Organization Hosting Event**

The Gaylord Memorial Library Friends

**Provide a Detailed Description of What The Event Is**

Fund Raiser

**Street Address of Where The Event is Held**

47 College Street

**Hours of Operation (Ex. 8:00 AM - 5:00 PM)**

5:00 PM - 7:30 PM

**Date of Event**

04/03/2020

**Name or Organization Hosting Event**

The Gaylord Memorial Library Friends

**Provide a Detailed Description of What The Event Is**

Fund Raiser

**Street Address of Where The Event is Held**

47 College Street

**Hours of Operation (Ex. 8:00 AM - 5:00 PM)**

5:00 PM - 7:30 PM

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**Timeline**

**License Fee**

**Status:** Paid December 11th 2019, 2:39 pm

**Application Review**

**Status:** Completed December 12th 2019, 10:02 am

**Assignee:** Kristin Maher

**Collector/Treasurer**

**Status:** In Progress

**Assignee:** Gail Chadwick

**Selectboard**

**Status:** In Progress

**Assignee:** Kristin Maher

**License Issuance**

**Status:** Pending

RecordID	Record Type	License Type	Applicant	Business Name	Address	Status
27836	Alcohol License	Restaurant - All Alcohol	Sokharun Yim	Sok's	30 BRIDGE STREET, SOUTH HADLEY, MA, 01075	renewal submitted
27837	Alcohol License	Package Store - All Alcohol	Kannagi Swadia	White Wing	568 NEWTON ST, South Hadley, MA, 01075	renewal submitted
27838	Alcohol License	General on Premise - Beer & Wine	Kenn Kosiba	Thirsty Mind	23 COLLEGE STREET, SOUTH HADLEY, MA, 01075	renewal submitted
27839	Alcohol License	Package Store - All Alcohol	Vimal Patel	Liquor Town	506 GRANBY RD, South Hadley, MA, 01075	renewal submitted
27840	Alcohol License	Restaurant - All Alcohol	Edward Tourangeau	Anthony's	500 NEW LUDLOW RD, South Hadley, MA, 01075	renewal submitted
27841	Alcohol License	Restaurant - All Alcohol	Anita Yee Rondeau	Iya	15 COLLEGE STREET, SOUTH HADLEY, MA, 01075	renewal submitted
27842	Alcohol License	Special - Beer & Wine	Mark Garner	Blanchard	50 COLLEGE ST, South Hadley, MA, 01075	renewal submitted
27843	Alcohol License	Package Store - All Alcohol	Dariusz Karpinski	Allery's	314 NEWTON ST, South Hadley, MA, 01075	renewal submitted
27844	Alcohol License	Restaurant - All Alcohol	Scott Marshall	Yarde Tavern	3 HADLEY ST, South Hadley, MA, 01075	renewal submitted
27845	Alcohol License	Restaurant - All Alcohol	dimitrios pananas	Parthenon	475 NEWTON STREET, SOUTH HADLEY, MA, 01075	renewal submitted
27846	Alcohol License	Restaurant - All Alcohol	David Isakson	Ebenezer's	60 BRIDGE ST, South Hadley, MA, 01075	renewal submitted
27847	Alcohol License	Farmer's Market - Alcohol	David Smith	Drunken Rabbit	749 NEW LUDLOW RD, South Hadley, MA, 01075	renewal submitted
27848	Alcohol License	Restaurant - Beer & Wine	Rosa Maria Falvo	Family Pizza	334 NEWTON ST, South Hadley, MA, 01075	renewal submitted
27849	Alcohol License	Restaurant - All Alcohol	Saizhu Tu	Ichiban	2090 MEMORIAL DR, South Hadley, MA, 01075	renewal submitted
27850	Alcohol License	Restaurant - All Alcohol	Juan Carolos Cornejo	El Guanaco	50 LAMB ST, South Hadley, MA, 01075	renewal submitted
27853	Alcohol License	Restaurant - Beer & Wine	Michael Wong	Mandarin Gourmet	481 NEWTON STREET, SOUTH HADLEY, MA, 01075	renewal submitted
27854	Alcohol License	Club - All Alcohol	Erin Moore	Orchards	18 SILVERWOOD TR, South Hadley, MA, 01075	renewal submitted
27855	Alcohol License	Restaurant - All Alcohol	John Tabak	Stoney's Pub	1 BRIDGE ST, South Hadley, MA, 01075	renewal submitted
27859	Alcohol License	Restaurant - All Alcohol	Anita Yee Rondeau	The Boathouse	1 ALVORD ST, South Hadley, MA, 01075	renewal submitted
27861	Alcohol License	Restaurant - All Alcohol	Anita Yee Rondeau	Halfway House	322 NEWTON ST, South Hadley, MA, 01075	renewal submitted
27862	Alcohol License	Package Store - Wine & Beer	Johnny Magri	Tailgate Picnic	7 COLLEGE ST, Unit Tailgate Picnic, South Hadley, MA, 01075	renewal submitted
27863	Alcohol License	Restaurant - All Alcohol	Cody Chanthavong	Thai Place	480 GRANBY RD, South Hadley, MA, 01075	renewal submitted
27864	Alcohol License	Restaurant - All Alcohol	Anita Yee Rondeau	Johnny's	25 COLLEGE STREET, SOUTH HADLEY, MA, 01075	renewal submitted
27865	Alcohol License	General on Premise - Beer & Wine	Imad Zubi	MHC - Kendade	50 COLLEGE ST, South Hadley, MA, 01075	renewal submitted
27866	Alcohol License	Restaurant - All Alcohol	Alan Anischik	Food 101	19 College St, South Hadley, MA, 01075	renewal submitted
27867	Alcohol License	Club - All Alcohol	Imad Zubi	MHC - Willits	0 PARK ST, Unit Willits-Halowell Center, South Hadley, MA, 01075	renewal submitted
28248	Alcohol License	General on Premise - All Alcohol	Michael Fontaine	Ledges Golf Club	18 MULLIGAN DR, South Hadley, MA, 01075	renewal submitted
AL-19-3	Alcohol License	Package Store - All Alcohol	Donald Oberlander	Hadley Mart	2086 Memorial Drive, South Hadley, MA, 01075	renewal submitted
AL-19-4	Alcohol License	Restaurant - Beer & Wine	Abimbola Omojola	Duro West African Cuisine	9 College Street, South Hadley, MA, 01075	renewal submitted
AL-19-5	Alcohol License	Restaurant - All Alcohol	David Isakson	Whiskey Barrel	21 LYMAN ST, South Hadley, MA, 01075	renewal submitted
AL-19-6	Alcohol License	Package Store - Wine & Beer	Eric Haydocy	Haydocy's	71 Lamb Street, South Hadley, MA 01075	renewal submitted
AL-19-8	Alcohol License	Restaurant - All Alcohol	Haig Babikyan	Hangar Pub	515 Granby Rd, South Hadley, MA 01075	renewal submitted

Record #	Record Type	Applicant Name	Business Name	Address	Used Car Dealer \$150	Theater \$50	Sunday Entertainment \$85	Juke Box \$50	Entertainment \$50	Common Victualer \$50	Carry In (BYOB) \$20	Automatic Amusement \$75 each	Livery \$25 flat and \$5 per vehicle
SAL-19-55	Selectboard Annual License	Almee Patalano	Western Mass Auto Repair	57 SCHOOL ST, South Hadley, MA 01075	TRUE								
SAL-19-54	Selectboard Annual License	Alan Anisichik	Food 101	19 College St, South Hadley, MA 01075						TRUE			
SAL-19-53	Selectboard Annual License	Gazi Cayan	Route 33 Pizza	2080 Memorial Drive, South Hadley, MA 01075						TRUE			
SAL-19-52	Selectboard Annual License	Gwen Blanchard	St. Patrick's Church	30 MAIN ST, South Hadley, MA 01075						TRUE			
SAL-19-51	Selectboard Annual License	Kevin Miele	Ideal Accessories	358 NEWTON ST, South Hadley, MA 01075	TRUE								
SAL-19-49	Selectboard Annual License	Johnny Magri	Tailgate Picnic	7 COLLEGE ST, Unit Tailgate Picnic, South Hadley, MA 01075						TRUE			
SAL-19-48	Selectboard Annual License	dimitrios pananas	Parthenon	475 NEWTON STREET, SOUTH HADLEY, MA 01075						TRUE			
SAL-19-47	Selectboard Annual License	Cumberland Farms, Inc. Tax Dept.	Cumberland Farms	507 NEWTON ST, South Hadley, MA 01075						TRUE			
SAL-19-45	Selectboard Annual License	John Tabak	Stoney's Pub	1 BRIDGE ST, South Hadley, MA 01075			TRUE	TRUE	TRUE	TRUE		TRUE	
SAL-19-46	Selectboard Annual License	Tyler Saporito	Ty's Body Shop	3 MAIN ST, South Hadley, MA 01075	TRUE								
SAL-19-44	Selectboard Annual License	David Simard	Egg and I	489 NEWTON STREET, SOUTH HADLEY, MA 01075					TRUE	TRUE			
SAL-19-43	Selectboard Annual License	Vimal Patel	Liquor Town	506 GRANBY RD, South Hadley, MA 01075						TRUE			
SAL-19-42	Selectboard Annual License	Ray Smith	Cycle Stop	459 GRANBY RD, South Hadley, MA 01075	TRUE								
SAL-19-41	Selectboard Annual License	nudrat nusrat	Payless Auto	510 NEW LUDLOW RD, South Hadley, MA 01075	TRUE								
SAL-19-39	Selectboard Annual License	Scott Marshall	Yarde Tavern	3 HADLEY ST, South Hadley, MA 01075					TRUE	TRUE			
SAL-19-40	Selectboard Annual License	Juan Carlos Cornejo	El Guanaco	50 LAMB ST, South Hadley, MA 01075						TRUE			
SAL-19-38	Selectboard Annual License	Sokharun Yim	Sok's	30 BRIDGE STREET, SOUTH HADLEY, MA 01075			TRUE	TRUE	TRUE	TRUE		TRUE	
SAL-19-34	Selectboard Annual License	Heather Tetrault	MHC - Kendade	0 PARK ST, Unit Carr/Kendade, South Hadley, MA 01075			TRUE		TRUE	TRUE			
SAL-19-37	Selectboard Annual License	Noopur Swadia	White Wing	568 NEWTON ST, South Hadley, MA 01075						TRUE			
SAL-19-33	Selectboard Annual License	David Isakson	Ebenezer's	60 BRIDGE ST, South Hadley, MA 01075			TRUE	TRUE	TRUE	TRUE		TRUE	
SAL-19-32	Selectboard Annual License	David Isakson	Whiskey Barrel	21 LYMAN ST, South Hadley, MA 01075			TRUE	TRUE	TRUE	TRUE		TRUE	
SAL-19-35	Selectboard Annual License	Richard Mongeau	Olde Town Caterers	532 NEWTON ST, South Hadley, MA 01075						TRUE			
SAL-19-36	Selectboard Annual License	Karla Pratt	Board & Brush	19 College St, South Hadley, MA 01075						TRUE	TRUE		
SAL-19-30	Selectboard Annual License	David Bernier	Dave's Auto Body	510 NEW LUDLOW RD, South Hadley, MA 01075	TRUE								
SAL-19-29	Selectboard Annual License	John Gallivan	J&J Auto Sales & Towing	63 BRIDGE ST, South Hadley, MA 01075	TRUE								
SAL-19-27	Selectboard Annual License	Brian Lee	7-Eleven	426 NEWTON ST, South Hadley, MA 01075						TRUE			
SAL-19-31	Selectboard Annual License	Heather Tetrault	MHC - Willits Hallowell	0 PARK ST, Unit Willits-Hallowell Center, South Hadley, MA 01075			TRUE		TRUE	TRUE			
SAL-19-28	Selectboard Annual License	stephen rehm	Page's Auto	1 CONTI DR, South Hadley, MA 01075	TRUE								
SAL-19-26	Selectboard Annual License	Eileen Kosiba	Thirsty Mind	23 COLLEGE STREET, SOUTH HADLEY, MA 01075					TRUE	TRUE			
SAL-19-25	Selectboard Annual License	Donald Oberlander	Hadley Mart	2086 Memorial Drive, South Hadley, MA 01075						TRUE			
SAL-19-24	Selectboard Annual License	William Johnson	Pleasant Street Auto	650 NEW LUDLOW RD, South Hadley, MA 01075	TRUE								
SAL-19-23	Selectboard Annual License	Kenny Yeung	Main Moon	11 COLLEGE ST, South Hadley, MA 01075						TRUE			
SAL-19-22	Selectboard Annual License	Jessica Salema	Dunkin Donuts	497 NEWTON STREET, SOUTH HADLEY, MA 01075						TRUE			
SAL-19-21	Selectboard Annual License	Dariusz Karpinski	Allerys	314 NEWTON ST, South Hadley, MA 01075						TRUE			
SAL-19-20	Selectboard Annual License	Robert Adam	Tower Theaters	19 College St, South Hadley, MA 01075		TRUE				TRUE			
SAL-19-18	Selectboard Annual License	Richard Hunter	Bluebird Airport Transport	540 GRANBY RD, Unit 19-C, South Hadley, MA 01075									TRUE
SAL-19-16	Selectboard Annual License	Big Y Foods Big Y Foods	Big Y	44 WILLIMANSETT ST, South Hadley, MA 01075						TRUE			
SAL-19-15	Selectboard Annual License	Michael Fontaine	Ledges Golf Course	18 MULLIGAN DR, South Hadley, MA 01075					TRUE	TRUE			
SAL-19-14	Selectboard Annual License	Anita Yee Rondeau	The Boathouse	1 ALVORD ST, South Hadley, MA 01075					TRUE	TRUE			
SAL-19-13	Selectboard Annual License	Huu Van Le	Ichiban	532 NEWTON ST, South Hadley, MA 01075						TRUE			
SAL-19-19	Selectboard Annual License	Gumcheol Kang	MasterChef	461 GRANBY RD, South Hadley, MA 01075						TRUE	TRUE		
SAL-19-12	Selectboard Annual License	Anita Yee Rondeau	Halfway House	322 NEWTON ST, South Hadley, MA 01075			TRUE		TRUE	TRUE			
SAL-19-11	Selectboard Annual License	Anita Yee Rondeau	Johnny's	25 COLLEGE STREET, SOUTH HADLEY, MA 01075			TRUE		TRUE	TRUE			
SAL-19-10	Selectboard Annual License	Anita Yee Rondeau	Iva	15 COLLEGE STREET, SOUTH HADLEY, MA 01075						TRUE			
SAL-19-9	Selectboard Annual License	Karl Haydocy	Haydocy's	72 LAMB ST, South Hadley, MA 01075	TRUE					TRUE			
SAL-19-17	Selectboard Annual License	Abimbola Omojola	Duro West African Cuisine	11 College Ave, South Hadley, MA						TRUE		TRUE	
SAL-19-7	Selectboard Annual License	Michael Wong	Mandarin Gourmet	481 NEWTON STREET, SOUTH HADLEY, MA 01075								TRUE	
SAL-19-6	Selectboard Annual License	Erin Moore	Orchards	18 SILVERWOOD TR, South Hadley, MA 01075			TRUE		TRUE	TRUE		TRUE	
	Selectboard Annual License	David Smith	Drunken Rabbit	749 New Ludlow Road, South Hadley, MA 01075			TRUE						
	Selectboard Annual License	Rosa Maria Falvo	Family Pizza	334 Newton Street, South Hadley, MA, 01075						TRUE			
	Selectboard Annual License	Edward Tourangeau	Anthony's	500 New Ludlow Road, South Hadley, MA, 01075			TRUE	TRUE	TRUE	TRUE		TRUE	

Selectboard Annual License      Stephen McCray      McCray's Farm      55 Alvord St., South Hadley, MA 01075      TRUE

## 2020 License Renewal Motion

Move to accept the 2020 license renewals as publicly presented in the Selectboard packet and allow renewal upon completion of all applications, submittal of all fees, completing all required inspections, and any other laws, bylaws or regulations required for issuance.



# GOALS AND OBJECTIVES



**GOAL 1:** South Hadley creates an environment in which all community members can prosper and thrive.

**OBJECTIVE 1-1:** Create the physical and regulatory conditions that support job retention and growth.

**OBJECTIVE 1-2:** Focus economic development that provides needed goods and services to the community in specific areas of Town.

**OBJECTIVE 1-3:** Support the development of housing at different scales and price ranges to meet the needs of people at all life stages and incomes.

**OBJECTIVE 1-4:** Improve connections for all, including those with varied abilities to open space and recreational activities to support community health and engagement.

**OBJECTIVE 1-5:** Strengthen social engagement by providing multi-generational programming.

**OBJECTIVE 1-6:** Support educational resources for people of all ages and abilities.



**GOAL 2:** South Hadley provides community-wide stewardship of its natural, cultural, and historic resources.

**OBJECTIVE 2-1:** Protect the community's drinking water supply and ensure that it is adequate to meet the needs of the community in perpetuity.

**OBJECTIVE 2-2:** Expand resources by engaging community members in support of the acquisition and maintenance of strategic open space parcels to support community and wildlife needs.

**OBJECTIVE 2-3:** Protect agricultural land as a natural resource and encourage active agricultural uses in appropriate places throughout the town as a contribution to the South Hadley community.

**OBJECTIVE 2-4:** Identify state and federal programs and seek grants and other sources of funding.

**OBJECTIVE 2-5:** Develop regulations and programs that support the reuse and rehabilitation of historic buildings, the retention of historic development patterns (the interrelationship of streets, building footprints, and open spaces), and the protection of viewsheds (views of landscapes and/or natural and historic resources), especially those of the Connecticut River.

**OBJECTIVE 2-6:** Integrate cultural opportunities into the life of the Town, including regular and seasonal community events, public art in appropriate areas of town, support for cultural and educational organizations, and a variety of indoor and outdoor gathering spaces.



## GOALS AND OBJECTIVES



**GOAL 3:** South Hadley incorporates measures in its policies and practices to increase the Town's resiliency and ability to prosper and thrive in response to challenges such as a significant economic downturn, changing demographic trends, climate change, or other stressors.

**OBJECTIVE 3-1:** Address climate change and resiliency measures in all actions.

**OBJECTIVE 3-2:** Identify and take advantage of non-tax base revenue sources.

**OBJECTIVE 3-3:** Diversify the tax base to support jobs, goods, and services for residents and strengthen the municipal budget in order to increase capacity and services.

**OBJECTIVE 3-4:** Encourage participation in Town boards and committees by people who are now or have been underrepresented in the community, as demographics change over time, to ensure broad-based representation in decision-making and support for Town policies and actions.



**GOAL 4:** South Hadley is a leader in municipal communication.

**OBJECTIVE 4-1:** Support a strong sense of identity through coordinated graphics on social media, signage, and other messaging.

**OBJECTIVE 4-2:** Provide a consistent, positive message for members in the South Hadley Community and beyond, including attracting new businesses.

**OBJECTIVE 4-3:** Develop a clear and consistent method of publicizing Town policies.

**OBJECTIVE 4-4:** Provide timely information about Town actions, services, meetings, and events.

**OBJECTIVE 4-5:** Function well and consistently in an emergency.

**OBJECTIVE 4-6:** Communicate progress in reaching the goals of this plan using the metrics defined in the implementation plan to indicate success or a need to reorient Town efforts.



## THEMES AND PRIORITIES



### BALANCE PRESERVATION AND DEVELOPMENT

#### PRIORITIES:

##### Protect natural resources.

- Implement protections for the town's drinking water supply, including the entire aquifer, the Bachelor Brook Reservoir, and Buttery Brook
- Protect agricultural land as a natural resource and encourage agricultural activities as a contribution to the South Hadley community
- Provide protections for unprotected agricultural land and the ecological habitat along the banks of the Connecticut River. Conserve ecological habitat and use it for educational programming

##### Preserve historic buildings and development patterns.

- Preserve viewsheds of the Connecticut River
- Preserve Alvord Street as a scenic route
- Develop design guidelines for new development, renovation and rehabilitation, and streetscape, both public and private. Consider compatibility with context, particularly scale, rather than consistency with style

##### Redevelop existing developed but underutilized areas.

- Re-develop South Hadley Falls:
  1. Retain its historic character/identity
  2. Preserve and expand public access to the waterfront
  3. Provide opportunities for new jobs and housing
- Develop Woodlawn Plaza as a part of a 40R smart growth strategy to provide dense mixed-use opportunities for further retail development and affordable housing, building on commercial uses that already exist there

##### Identify specific areas for future open space and recreational uses, including trails.

- Protect the Ledges Golf Course in recognition of its valuable open space and recreational amenities; consider activities in addition to golf
- Identify opportunities to create non-vehicular routes and short-cuts among services, goods, and jobs, as well as open space and recreation



### NEIGHBORHOODS FOR ALL AGES

#### PRIORITIES:

##### Support the development of housing options for all ages and incomes:

- South Hadley Falls
- Intersection of Routes 116 and 33
- Town Common Neighborhood

##### Modify existing regulatory and permitting requirements to encourage diverse commercial uses

- South Hadley Falls
- Woodlawn Neighborhood
- Intersections of Routes 202 and 33
- Town Common Neighborhood

##### Support safe and healthy connections within each neighborhood

- Preserve and expand access to South Hadley's robust network of both passive and active open spaces
- Reduce barriers that prevent students from walking or biking to schools
- Provide inter-generational spaces and programming to diminish feelings of isolation among the senior population
- Provide a wide range of housing options located near services offering affordability and accessibility to increase opportunities for aging-in-place in South Hadley
- Support educational opportunities for children and adults



## THEMES AND PRIORITIES



### PEOPLE, PROSPERITY, HOUSING, AND CONNECTIONS

#### PRIORITIES:

- Track changing demographics to ensure that Town services and programs continue to meet the needs of residents
- Provide and expand services and infrastructure for vulnerable populations
- Support and expand services offered by the Senior Center/Council on Aging
- Ensure that economic growth is equitably distributed within the community by retaining existing local businesses and creating the conditions, including opportunities and incentives, for local small-scale businesses to establish themselves and thrive
- Expand the development of work force initiatives for South Hadley to be a place to attract employees to businesses in town.
- Provide a wide range of options for housing types with affordable units distributed within new housing construction to support neighborhoods with a mix of incomes and ages
- Identify and improve opportunities for expanding physical connections throughout South Hadley including sidewalks, alternative off-road connectivity trails and shared-use paths, and other multi-modal infrastructure
- Offer improved transportation options to provide access to critical services such as food providers, medical services, the library and Town Hall
- Maintain a variety of open space types suited to all age groups and acquiring empty nonconforming lots for small pocket parks or gardens wherever feasible to build up the open space network and connectivity
- Provide street furniture, particularly outdoor seating or other rest areas, as a means to maximize the use of multi-modal connectivity networks by adding a layer of social infrastructure



### SUSTAINABILITY AND RESILIENCY

#### PRIORITIES:

- Reinforce and publicize a strong community identity, continuing the use of a consistent graphic identity for Town materials (physical and virtual) and extending a consistent identity for signage throughout the town
- Develop a marketing program to attract a variety of businesses to the four developed areas of town
- Increase usage of website and social media to communicate with residents
- Increase person-to-person outreach in the town, especially for isolated populations
- Engage residents new to municipal processes to increase the pool of volunteers and people invested in Town policies and programs





## QUESTIONNAIRE - SIDE B

BOARD/COMMITTEE:
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### RESOURCES

Please list any resources you (your board or committee) anticipate requiring in order to address actions to support the proposed goals.

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### METRICS

Please describe how you (your board or committee) might measure the success of actions taken to support the proposed goals.

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### ADDITIONAL COMMENTS

**Thank-you for your feedback!** If you have any additional comments, questions, or concerns, please feel free to express them below:

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## Fwd: Resignation - Karen Donnelly

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----- Forwarded message -----

From:

Date: Thu, Dec 12, 2019 at 3:00 PM

Subject: Resignation - Karen Donnelly

To: <[selectboard@southhadleyma.gov](mailto:selectboard@southhadleyma.gov)>

Dear Board Members

Please accept my resignation as an Associate Member of the South Hadley Cultural Council.

It has been a pleasure to learn more about the Council and the work they do for the citizens of South Hadley. I hope to find an appropriate place where I can volunteer my time for the good of the community in the near future.

Best,

Karen

**Karen S. Donnelly**

**Wells Fargo Advisors, LLC**

Vice President/Investments

[34 Bridge Street, Northampton, MA 01060](#)

[Office 413-585-1432](#)

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Andrea Miles, Chair  
Jeff Cyr, Vice-Chair  
Christopher Geraghty, Clerk  
Sarah Etelman  
Bruce Forcier

Michael J. Sullivan  
Town Administrator

December 12, 2019

Honorable Selectboard;

Please accept this as an abridged accounting of recent activities of the Town Administrator on your behalf and related to various projects and initiatives throughout the Town of South Hadley.

Winter has arrived. Thank you to the South Hadley Department of Public Works for the work they performed on the season opener! I would also wish everyone a healthy holiday season no matter what your tradition or beliefs guide you toward. Of course, I join you all in looking toward a wonderful 2020.

**Winter Parking Regulations:** The Chief of Police, Acting DPW Director and I recently got together to review the issues related to winter parking regulations and how we may improve. This included message delivery, timing and possible expansion of streets designated as no parking during weather emergencies. Adding streets to the “no parking” list would not be recommended until March or April to the Selectboard as it would be confusing to the public.

However, we are re-doubling our messaging to make people aware that we will be stepping up enforcement of winter parking regulations, including ticketing and, if needed, towing. This last storm was an oddly shaped storm from a duration and amount vantage point. Plus it was earlier in the season, I guess. Given these and other factors, while the DPW performed well, there was seemingly a lax response from the citizenry for this storm. Their assistance and cooperation I am confident will increase as we improve our messaging which we have already set out to accomplish.

It is our hope we will not have any more storms this winter but given the unlikelihood of that happening we need to step up our efforts to increase cooperation. Residents who park off street (legally), clear around hydrants, unburden storm drains and/or help their neighbors are really making a difference in their community in a tangible way.

The Town of South Hadley has already spent nearly \$45K between the “plowing” (est. \$23K) and salt and sand stockpiles of the \$100K budgeted for FY20. We will likely have to overspend (only account allowed by law) as we have in years past. Any effort, no matter seemingly small, performed by citizens in helping battle these storms is of great value in countless ways. Thank you!

**South Hadley School Department:** As you are aware, the South Hadley School Department is going through some significant changes. With the departure of Superintendent Nick Young and other key positions in flux, it is a very interesting period for the district.

The challenges are certainly significantly lessened by the talent level of the remaining personnel. With Dr. Diane Bonneville shifting her role from South Hadley High School Principal to Interim Superintendent it brings a level of trust, consistency and experience to the district as a whole. With Dr. Bonneville’s

116 MAIN STREET, SUITE 109, SOUTH HADLEY, MASSACHUSETTS 01075-2896

leadership and the dedication of the South Hadley School Committee there is no doubt the South Hadley Public Schools will emerge from this period as strong as ever!

On the “town” side, we will meet with the Interim Superintendent early next week to discuss how we may assist the schools in any way with their mission. We will focus our discussion on the most immediate needs of the Superintendent and how we can lower the burden, even if the measures are temporary.

We all look forward to a continued working relationship which will benefit the community as whole. If needed I certainly will be happy to avail myself to the School Committee or the Interim Superintendent to offer advice or counsel in regard to the budget process.

**PVPC Dual Stream Roundtable (NoHo):** Selectboard Member Bruce Forcier, Solid Waste Coordinator Kevin Quesnel and I were all in attendance at this meeting. The forum was presented by the chosen operators of the “MRF” Northeast Recycling Council and focused primarily on the issue of glass in the waste stream and how adding additional separation may also impact the cost to a community.

Certain state regulations as to consistent size of crushed glass (3/8th inch) in Massachusetts create a processing challenge for some of the aftermarket glass but is consistent with the residual being used for road sub surfacing. There also was an interesting tutorial on the different rates on specific materials. While the information was certainly captivating, the message remains the same: the better the separation, the less we have to separate (and do) dispose of, the lower the cost of trash.

As you are aware, there is a lot ahead of us in terms of the issue of solid waste in South Hadley. It is becoming more and more apparent that one of the things we must do is increase education. This will help the public be our partner in reducing costs and have the public understand more of what is driving our cost. I will be honest with you - hearing where tipping fees are headed, the future costs of disposal will be incredible, even if we significantly reduce our waste stream.



**Recycle Smart**

- Metal**
- Plastic**
- Glass**
- Paper & Cardboard**
- Food and Beverage Cans**  
empty and rinse
- Bottles, Jars, Jugs and Tubs**  
empty and replace cap
- Bottles and Jars**  
empty and rinse
- Mixed Paper, Newspaper, Magazines, Boxes**  
empty and flatten

**NO!**

- Do Not Bag Recyclables**  
No Garbage
- No Plastic Bags or Plastic Wrap**  
(return to retail)
- No Food or Liquid**  
(empty all containers)
- No Clothing or Linens**  
(use donation programs)
- No Tangles**  
(no hoses, wires, chains or electronics)

**RecycleSmartMA.org**

MassDEP AN INITIATIVE OF THE MASSACHUSETTS DEPARTMENT OF ENVIRONMENTAL PROTECTION

@RecycleSmartMA RecycleSmartMA Recycle-Smart-MA

The “Trash Sub-Committee” has a number of discussions scheduled with the area’s leading haulers to discuss how they may offer innovative ways to cut costs and become a partner in our drive to reduce, recycle, reuse..... and lower our bill.

**Recent absence:** While I technically was absent for only three-and-a-half days of work, it did seem much longer. The abbreviated time off was thanks in part to a day-and-a-half of closure due to the snowstorm. I did get to spend my Thanksgiving break in Baystate Medical Center, mostly in the ICU. I went into the hospital on Thanksgiving just as the turkey came out of the oven. While my condition sounds kind of scary - Abdominal Aortic Aneurism Type B - or Triple A (now I have two Triple A cards in my wallet), I am doing fine and happy to be back fully engaged in my work.

The progress and prognosis continue to improve, and I have been fully cleared to return to work. While I may have to take some time for doctors’ visits, I fully expect to be able to perform the duties required of me as South Hadley Town Administrator. I want to thank the Selectboard and my co-workers, especially Kristin Maher and Jennifer Wolowicz, for allowing me to rest easy for a few days knowing things in South Hadley are in good hands.

Happy holidays to all!

Respectfully submitted,  
Michael J. Sullivan  
Town Administrator, South Hadley