

**SELECTBOARD MEETING
TUESDAY May 12, 2020
Meeting Virtually 6 PM
AGENDA**

This meeting will be able to be seen live on Cable Channel 15

This meeting will be recorded and available on southhadley.org the day following this meeting

Note: Not all the topics listed in this notice may be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice. These meetings may be audio and/or visually recorded

1. CALL TO ORDER
2. Update COVID 19 (Director Hart)
3. Annual Town Meeting Warrant Draft
4. Town Meeting Update (Clerk Hamlin, Moderator Hine)
5. FY 21 Budget Final Draft
6. Request for MSBA application Mosier School
7. Senior Center Update
8. ADJOURN

STAND UP AND BE COUNTED! 2020 CENSUS Visit <https://www.census.gov/en.html>

COMMONWEALTH OF MASSACHUSETTS
SOUTH HADLEY, MASSACHUSETTS

WARRANT
Hampshire, ss.

TO: Either of the Constables of the Town of South Hadley

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of South Hadley that the ANNUAL TOWN MEETING will be held in the **XXXXXXXX** on **Wednesday June 17, 2020 at 6:00 PM** or as soon thereafter as the subject matter of this warrant can then and there be reached, and the Town Clerk is required to notify and warn the Town Meeting Members then and there to meet and act on the following articles and reports;

ARTICLE 1. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectboard, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2020, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4 and to renew any note or notes as may be given in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 17, or take any other action relative thereto.

ARTICLE 2. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectboard, to enter into compensating balance agreements with bank offices having their principal offices in the Commonwealth during Fiscal Year 2021, as permitted by Massachusetts General Laws Chapter 44, Section 53 (F), or take any other action relative thereto.

ARTICLE 3. To see if the Town will vote to authorize the Selectboard to defend all suits that may be brought against the Town during Fiscal Year 2021 and to prosecute all suits on behalf of the Town, to engage counsel for same, and to settle such suits as they deem advisable, or take any other action relative thereto.

ARTICLE 4. To see if the Town will vote to authorize the Selectboard to apply for and accept such federal or state grants or monies as may be available and to authorize the Selectboard to expend any funds received there from in accordance with the terms of said grants, or take any other action relative thereto.

ARTICLE 5. To see if the Town will vote to accept a sum of money for highway improvements under the authority of Massachusetts General Laws Chapter 90 and other applicable law; determine whether the money shall be provided by the tax levy, by transfer from available funds, or by borrowing, or by any combination of these methods; authorize the Selectboard to apply for, accept, expend and borrow in anticipation of state aid for such projects, or take any other action relative thereto.

ARTICLE 6. To see if the Town will vote to fix the salary and compensation of the following elective officers of the Town of South Hadley during fiscal year 2021 as provided by Massachusetts General Laws, Chapter 41, Section 108, as amended: Moderator, Selectboard Members, Assessors, or take any other action relative thereto.

ARTICLE 7. To see if the Town will vote to amend its General Bylaws by adding a new Section entitled “Revolving Funds”, as shown in Appendix AA, with the number of such section and internal formatting to be determined by General Code, and further to establish an expenditure limit for the Buttery Brook Park Revolving Fund for 2021 in the amount of \$20,000, or take any other action relative thereto.

ARTICLE 8. To see if the Town will vote to raise and appropriate and transfer from available funds the sum of \$ **XXXXXX** or a greater or lesser sum, to constitute the Operating Budget for fiscal year 2021 as further articulated in “Appendix A” as attached, or take any other action relative thereto.

DRAFT

**TOWN OF SOUTH HADLEY WORKING DRAFT
INITIAL 2021 BUDGET REQUEST COMPARISON AS OF 4/29/2020**

This Document is Subject to Change and not Final
(FY 2021 Requests do not include any Capital Items)

	FY2020 BUDGET	FY2021 RECOMMENDED	DIFF	% CHANGE
GENERAL FUND:				
INTERNAL SERVICE ACCT	\$ 13,500	\$ 15,000	\$ 1,500	11.11%
SELECTBOARD				
PERSONAL SERVICES	\$ 291,586	\$ 352,412	\$ 60,826	20.86%
OTHER EXPENSES	\$ 19,000	\$ 17,900	\$ (1,100)	-5.79%
TOTAL SELECTBOARD	\$ 310,586	\$ 370,312	\$ 59,726	19.23%
HUMAN RESOURCES				
PERSONAL SERVICES	\$ 54,919	\$ 57,730	\$ 2,811	5.12%
OTHER EXPENSES	\$ 51,400	\$ 35,600	\$ (15,800)	-30.74%
TOTAL HUMAN RES	\$ 106,319	\$ 93,330	\$ (12,989)	-12.22%
RESERVE FUND	\$ 18,000	\$ 38,000	\$ 20,000	111.11%
ACCOUNTING				
PERSONAL SERVICES	\$ 207,030	\$ 209,240	\$ 2,210	1.07%
OTHER EXPENSES	\$ 150	\$ 100	\$ (50)	-33.33%
TOTAL ACCOUNTING	\$ 207,180	\$ 209,340	\$ 2,160	1.04%
ASSESSORS				
PERSONAL SERVICES	\$ 143,116	\$ 144,107	\$ 991	0.69%
OTHER EXPENSES	\$ 42,010	\$ 38,010	\$ (4,000)	-9.52%
TOTAL ASSESSORS	\$ 185,126	\$ 182,117	\$ (3,009)	-1.63%
COLLECTOR/TREASURER				
PERSONAL SERVICES	\$ 162,817	\$ 163,046	\$ 229	0.14%
OTHER EXPENSES	\$ 54,135	\$ 51,135	\$ (3,000)	-5.54%
TOTAL COLLECTOR/TREAS	\$ 216,952	\$ 214,181	\$ (2,771)	-1.28%
TOWN AUDIT	\$ 31,000	\$ 31,000	\$ -	0.00%
GASB 45 - ACTUARY STUDY	\$ 4,000	\$ 4,000	\$ -	0.00%
TOWN CLERK				
PERSONAL SERVICES	\$ 131,998	\$ 131,496	\$ (502)	-0.38%
OTHER EXPENSES	\$ 9,400	\$ 10,500	\$ 1,100	11.70%
TOTAL TOWN CLERK	\$ 141,398	\$ 141,996	\$ 598	0.42%
TOWN COUNSEL				
PERSONAL SERVICES	\$ 2,000		\$ (2,000)	-100.00%
OTHER EXPENSES	\$ 52,000	\$ 85,000	\$ 33,000	63.46%
TOTAL TOWN COUNSEL	\$ 54,000	\$ 85,000	\$ 31,000	57.41%
IT DEPARTMENT				
PERSONAL SERVICES	\$ 68,473	\$ 68,215	\$ (258)	-0.38%
OTHER EXPENSES	\$ 253,255	\$ 282,450	\$ 29,195	11.53%
CAPITAL OUTLAY	\$ -	\$ -	\$ -	0.00%
TOTAL IT DEPARTMENT	\$ 321,728	\$ 350,665	\$ 28,937	8.99%

	FY2020 BUDGET	FY2021 RECOMMENDED	DIFF	% CHANGE
ELECTIONS				
PERSONAL SERVICES	\$ 10,000	\$ 35,500	\$ 25,500	255.00%
OTHER EXPENSES	\$ 17,100	\$ 18,800	\$ 1,700	9.94%
TOTAL ELECTIONS	\$ 27,100	\$ 54,300	\$ 27,200	100.37%
CONSERVATION LAND TRUST	\$ 5,000	\$ 15,000	\$ 10,000	200.00%
PLANNING BOARD/ CONSERVATION				
PERSONAL SERVICES	\$ 204,166	\$ 206,229	\$ 2,063	1.01%
OTHER EXPENSES	\$ 24,300	\$ 25,000	\$ 700	2.88%
TOTAL PLANNING BOARD	\$ 228,466	\$ 231,229	\$ 2,763	1.21%
TOWN HALL				
PERSONAL SERVICES	\$ 87,000	\$ -	\$ (87,000)	-100.00%
OTHER EXPENSES	\$ 267,830	\$ 248,030	\$ (19,800)	-7.39%
CAPITAL OUTLAY	\$ -	\$ -	\$ -	0.00%
TOTAL TOWN HALL	\$ 354,830	\$ 248,030	\$ (106,800)	-30.10%
TOWN REPORTS & MATERIALS	\$ 2,800	\$ 2,000	\$ (800)	-28.57%
TOTAL TOWN REPORTS	\$ 2,800	\$ 2,000	\$ (800)	-28.57%
POLICE DEPT.				
PERSONAL SERVICES	\$ 2,542,986	\$ 2,744,546	\$ 201,560	7.93%
OTHER EXPENSES	\$ 272,252	\$ 245,762	\$ (26,490)	-9.73%
CRUISERS	\$ -	\$ -	\$ -	-
TOTAL POLICE DEPT	\$ 2,815,238	\$ 2,990,308	\$ 175,070	6.22%
INSPECTION SERVICES				
PERSONAL SERVICES	\$ 169,341	\$ 173,916	\$ 4,575	2.70%
OTHER EXPENSES	\$ 8,800	\$ 7,500	\$ (1,300)	-14.77%
TOTAL BUILDING INSPECTOR	\$ 178,141	\$ 181,416	\$ 3,275	1.84%
WEIGHTS & MEASURES				
PERSONAL SERVICES	\$ -	\$ -	\$ -	100.00%
OTHER EXPENSES	\$ 6,600	\$ 7,800	\$ 1,200	18.18%
TOTAL WEIGHTS & MEASURES	\$ 6,600	\$ 7,800	\$ 1,200	18.18%
DPW DEPARTMENT				
PERSONAL SERVICES	\$ 916,180	\$ 893,255	\$ (22,925)	-2.50%
OTHER EXPENSES	\$ 538,120	\$ 541,250	\$ 3,130	0.58%
TOTAL DPW	\$ 1,454,300	\$ 1,434,505	\$ (19,795)	-1.36%
SNOW & ICE				
PERSONAL SERVICES	\$ 20,380	\$ 20,381	\$ 1	0.00%
OTHER EXPENSES	\$ 79,633	\$ 79,633	\$ -	0.00%
TOTAL SNOW & ICE	\$ 100,013	\$ 100,014	\$ 1	0.00%
STREET LIGHTING	\$ 99,000	\$ 98,300	\$ (700)	-0.71%

	FY2020 BUDGET	FY2021 RECOMMENDED	DIFF	% CHANGE
BOARD OF HEALTH				
PERSONAL SERVICES	\$ 163,337	\$ 172,502	\$ 9,165	5.61%
OTHER EXPENSES	\$ 68,210	\$ 62,268	\$ (5,942)	-8.71%
TOTAL BOARD OF HEALTH	\$ 231,547	\$ 234,770	\$ 3,223	1.39%
COUNCIL ON AGING				
PERSONAL SERVICES	\$ 349,411	\$ 292,064	\$ (57,347)	-16.41%
OTHER EXPENSES	\$ 98,330	\$ 110,000	\$ 11,670	11.87%
CAPITAL OUTLAY	\$ -	\$ -	\$ -	0.00%
TOTAL COUNCIL ON AGING	\$ 447,741	\$ 402,064	\$ (45,677)	-10.20%
VETERANS				
OTHER EXPENSES	\$ 338,500	\$ 319,700	\$ (18,800)	-5.55%
TOTAL VETERANS	\$ 338,500	\$ 319,700	\$ (18,800)	-5.55%
LIBRARY				
PERSONAL SERVICES	\$ 493,443	\$ 516,819	\$ 23,376	4.74%
OTHER EXPENSES	\$ 255,775	\$ 252,125	\$ (3,650)	-1.43%
TOTAL LIBRARY	\$ 749,218	\$ 768,944	\$ 19,726	2.63%
RECREATION				
PERSONAL SERVICES	\$ 126,392	\$ 125,909	\$ (483)	-0.38%
OTHER EXPENSES	\$ 1,040	\$ 240	\$ (800)	-76.92%
TOTAL RECREATION	\$ 127,432	\$ 126,149	\$ (1,283)	-1.01%
CANAL PARK				
	\$ 3,500	\$ 2,000	\$ (1,500)	-42.86%
FIREHOUSE MUSEUM				
	\$ 6,335	\$ 5,435	\$ (900)	-14.21%
CABLE STUDIO ACCOUNT				
PERSONAL SERVICES	\$ 88,074	\$ 88,340	\$ 266	0.30%
OTHER EXPENSES	\$ 27,200	\$ 27,400	\$ 200	0.74%
TOTAL CABLE STUDIO	\$ 115,274	\$ 115,740	\$ 466	0.40%
WAGE & CLASS COLA & MERIT				
	\$ 68,000	\$ 42,000	\$ (26,000)	-38.24%
(Moved to various General Fund budgets)	\$ (9,617)		\$ 9,617	
(Moved to various Enterprise budgets)	\$ -		\$ -	
Salary Adjustments			\$ -	
(Moved to various General Fund budgets)			\$ -	
TOTAL TOWN				
OPERATING BUDGETS	\$ 8,959,207	\$ 9,114,645	\$ 155,438 *	1.73%
TOWN OPERATING BUDGETS				
PERSONAL SERVICES	\$ 6,291,032	\$ 6,437,707	\$ 146,675	2.33%
OTHER EXPENSES	\$ 2,668,175	\$ 2,676,938	\$ 8,763	0.33%
Total	\$ 8,959,207	\$ 9,114,645	\$ 155,438	1.73%

	FY2020 BUDGET	FY2021 RECOMMENDED	DIFF	% CHANGE
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Shared Fixed/ Unclassified Costs:

RETIREMENT OF DEBT				
PRINCIPLE	\$ 2,201,788	\$ 2,103,984	\$ (97,804)	-4.44%
LONG TERM INTEREST	\$ 922,387	\$ 994,521	\$ 72,134	7.82%
SHORT TERM INT.	\$ 108,208	\$ 251,792	\$ 143,584	132.69%
TOTAL DEBT	\$ 3,232,383	\$ 3,350,297	\$ 117,914	3.65%

(Less Debt Exclusion Debt)	\$ (1,215,655)	\$ (1,187,723)	\$ 27,932	-2.30%
Total Debt less Exclusion	\$ 2,016,728	\$ 2,162,574	\$ 145,846	7.23%
RETIREMENT CONTRIB				
CONTRIBUTORY	\$ 3,268,743	\$ 3,480,086	\$ 211,343	6.47%
NON-CONTRIBUTORY	\$ -	\$ -	\$ -	0.00%
TOTAL RETIREMENT	\$ 3,268,743	\$ 3,480,086	\$ 211,343	6.47%
UNEMPLOYMENT	\$ 100,000	\$ 90,000	\$ (10,000)	-10.00%
GROUP HEALTH INS	\$ 4,670,000	\$ 4,650,000	\$ (20,000)	-0.43%
FICA/MEDICARE	\$ 375,000	\$ 375,000	\$ -	0.00%
DAMAGES TO PROPERTY	\$ -	\$ -	\$ -	
LIABILITY INS.	\$ 276,360	\$ 286,430	\$ 10,070	3.64%
WORKERS' COMP	\$ 150,000	\$ 150,000	\$ -	0.00%
STABILIZATION FUND		\$ -	\$ -	100.00%
SENIOR CR STABILIZATION	\$ 300,000	\$ 400,000	\$ 100,000	33.33%
CAPITAL STABILIZATION		\$ -	\$ -	100.00%
POLICE LINE OF DUTY	\$ 70,000	\$ 50,000	\$ (20,000)	-28.57%
OPEB TRUST	\$ 150,000	\$ 150,000	\$ -	0.00%
MOSIER SCHOOL STABILIZATION		\$ -	\$ -	100.00%
TOTAL FIXED/ UNCLASSIFIED	\$ 12,592,486	\$ 12,981,813	\$ 389,327	3.09%
TOTAL GENERAL FUND	\$ 21,551,693	\$ 22,096,458	\$ 544,765	2.53%
(Excluding School)				
### Less Debt Exclusion Debt	\$ (1,215,655)	\$ (1,187,723)	\$ 27,932	-2.30%
TOTAL G/F LESS EXCLUSION	\$ 20,336,038	\$ 20,908,735	\$ 572,697	2.82%

Estimated State Reimb on School Proj

TOTAL GENERAL FUND				
With School	\$ 43,144,591	\$ 44,072,918	\$ 928,327	2.15%
### Less Debt Exclusion Debt	\$ (1,215,655)	\$ (1,187,723)	\$ 27,932	
TOTAL G/F LESS EXCLUSION				
With School	\$ 41,928,936	\$ 42,885,195	\$ 956,259	2.28%

	FY2020 BUDGET	FY2021 RECOMMENDED	DIFF	% CHANGE
REC RES'D / ENTERPRISE FUNDS:				
FUND #24 REC RES'D APPROP				
CHANNEL MARKERS	\$ 3,500	\$ 3,500	\$ -	0.00%
TOTAL CHANNEL MARKERS	\$ 3,500	\$ 3,500	\$ -	0.00%
TOTAL REC RES'D APPROP	\$ 3,500	\$ 3,500	\$ -	0.00%
FUND #64 LANDFILL				
LANDFILL				
PERSONAL SERVICES	\$ 98,659	\$ 100,883 **	\$ 2,224	2.25%
OTHER EXPENSES	\$ 921,203	\$ 1,237,203	\$ 316,000	34.30%
TOTAL LANDFILL	\$ 1,019,862	\$ 1,338,086	\$ 318,224	31.20%
TOTAL LANDFILL FUND	\$ 1,019,862	\$ 1,338,086	\$ 318,224	31.20%
FUND #66 WASTE WATER				
WWTP				
PERSONAL SERVICES	\$ 546,802	\$ 574,805	\$ 28,003	5.12%
OTHER EXPENSES	\$ 816,880	\$ 915,480	\$ 98,600	12.07%
TOTAL WWTP FUND	\$ 1,363,682	\$ 1,490,285	\$ 126,603	9.28%
TOTAL WWTP FUND	\$ 1,363,682	\$ 1,490,285	\$ 126,603	9.28%
FUND #68 GOLF COURSE				
LEDGE'S GOLF COURSE				
PERSONAL SERVICES		\$ -	\$ -	
OTHER EXPENSES	\$ 1,210,428	\$ 1,237,768	\$ 27,340	2.26%
TOTAL GOLF COURSE	\$ 1,210,428	\$ 1,237,768	\$ 27,340	2.26%
TOTAL GOLF COURSE	\$ 1,210,428	\$ 1,237,768	\$ 27,340	2.26%
TOTAL ALL FUNDS (not including School Budget)	\$ 25,149,165	\$ 26,166,097	\$ 1,016,932	4.04%

	FY2020 BUDGET	FY2021 RECOMMENDED	DIFF	% CHANGE
SCHOOL BUDGET				
(placeholder)				
Personnel	\$ 21,592,898	\$ 21,976,460	\$ 383,562	1.78%
Expense	\$ -	\$ -	\$ -	
Transportation	\$ -	\$ -	\$ -	
Tuitions	\$ -	\$ -	\$ -	
Total School	\$ 21,592,898	\$ 21,976,460	\$ 383,562	1.78%
TOTAL ALL FUNDS				
	\$ 46,742,063	\$ 48,142,557	\$ 1,400,494	3.00%

TOWN OF SOUTH HADLEY
Fiscal Year 2021
ESTIMATED SOURCES AND USES

Based on Recommended Operating Budgets and Governor's State Aid
 May 1, 2020

AMOUNT TO BE RAISED:

Appropriations	

School Department	21,976,460
General Government	2,321,649
Public Safety	3,179,524
Injured on Duty	50,000
Reserve Fund	38,000
DPW	4,262,876
Snow & Ice	100,014
Council on Aging	402,064
Veterans Benefits	319,700
Libraries	768,944
Town Audit	31,000
GASB 45 - Actuary	4,000
Unclassified Accounts	8,987,251
Workers' Compensation	150,000
Health	234,770
Debt & Interest	2,162,574
Debt & Interest (Debt Exclusion)	1,187,723
Connecticut River Markers	3,500
Canal Park	2,000
Ledges Golf Course Enterprise	1,237,768
Cable Studio	115,740
Conservation Land Fund	15,000
Wage & Classification Plan	42,000
OPEB Trust Fund	150,000
Stabilization Fund	-
Senior Center Stabilization	400,000
Total Appropriations	48,142,557
Special Article:	
Stabilization Funds	-
Other Amounts to be Raised	
PVPC/VETS	41,828
Overlay Reserve	225,000
Cherry Sheet Charges	220,278
Cherry Sheet Offsets	1,023,857
School Choice/Charter Tuition	2,386,206
Total	52,039,726

ESTIMATED RECEIPTS:

Revenues:	

Local Estimated Receipts	2,582,223
Cherry Sheet	13,201,050
Debt Exclusion Reimbursement	-
Enterprise Funds	4,990,457
Available Funds	577,919
Electric Light Department Reimb	924,500
Electric Light Department PILOT	180,000
Total	22,456,149
Total to be Raised	52,039,726
Total Estimated Receipts	22,456,149
Tax Levy Required	29,583,577
Actual Tax Levy Limit	28,837,020
Debt Exclusion to be Raised	1,187,723
Balance	\$ 441,166

Amount of Available Funds Proposed to be Voted	
Conservation Wetlands	2,000
Boat Excise	3,500
Dog Refund	17,000
Aid To Libraries	12,900
Cable Studio Fund	167,756
Redevelopment Authority	-
Free Cash	374,763
Total	577,919

Est. Enterprise Funds/ Receipts to be Voted	
WWTP	1,490,285
WWTP Debt & Interest	373,462
Landfill	1,338,086
Landfill Debt & Interest	0
Reimbursement to General Fund	555,856
Ledges Golf Course Enterprise	863,005
Ledges Golf Course Debt & Interest	369,763
Ledges Golf Retained Earnings	0
(assumes a budgeted free cash deficit of \$374,763 for FY21 not including indirect costs in General Fund)	
Total	4,990,457

Massachusetts School Building Authority

Deborah B. Goldberg
Chairman, State Treasurer

James A. MacDonald
Chief Executive Officer

John K. McCarthy
Executive Director / Deputy CEO

December 12, 2018

Mr. Mike Sullivan, Town Administrator
South Hadley Town Hall
116 Main Street, Room 109
South Hadley, MA 01075

Re: Town of South Hadley 2018 Statement of Interest Status

Dear Mr. Sullivan:

The Massachusetts School Building Authority (the “MSBA”) would like to thank the Town of South Hadley (the “District”) for expressing an interest in the MSBA’s program for school building construction, renovation, and repair grants through the 2018 Statement of Interest (the “SOI”) process.

Overall, the MSBA received 70 SOIs from 56 different school districts for consideration in 2018. In reviewing SOIs, the MSBA identifies the school facilities that have the greatest and most urgent need based on an assessment of the entire cohort of SOIs that are received for consideration each year.

Based upon the MSBA’s review and due diligence process, it has been determined that the Mosier Elementary School SOI will not be invited into the MSBA’s Eligibility Period at this time. If the District would like this school to be considered for future collaboration with the MSBA, the District should file an SOI in an upcoming year. The MSBA will begin accepting SOIs for consideration in 2019 starting on Friday, January 4, 2019. Please see the detailed information below regarding the process, as well as on the MSBA’s website.

If the District is planning to submit an SOI in 2019, consider notifying local governing boards of your intentions, as local governing bodies will have to vote to approve submission of an SOI prior to the following closing dates:

- The SOI closing date for Districts submitting under the Accelerated Repair Program, which is primarily for the repair and/or replacement of windows, roofs, and/or boilers in an otherwise structurally sound facility, will be Friday, February 15, 2019.
- The SOI closing date for Districts submitting under the Core Program, which is primarily for projects beyond the scope of Accelerated Repair, including extensive

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December 12, 2018

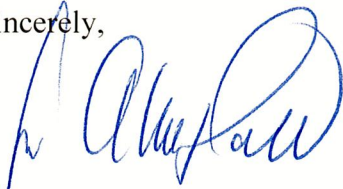
Town of South Hadley 2018 Statement of Interest Status Letter

repairs, renovations, addition/renovations, and new school construction will be Friday, April 12, 2019.

The MSBA remains committed to collaborating and partnering with the Town of South Hadley to better understand school facility issues within the District and will be sending detailed information regarding the 2019 SOI process in the coming weeks.

Please feel free to contact Katie DeCristofaro, Capital Program Manager at (617) 720-4466 should you have any questions.

Sincerely,



James A. MacDonald
Chief Executive Office



John K. McCarthy
Executive Director/Deputy Chief Executive Officer

Cc: Legislative Delegation
Ira Brezinsky, Chair, South Hadley Select Board
John Kelly, Chair, South Hadley School Committee
Dr. Nicholas Young, Superintendent, South Hadley Public Schools

Massachusetts School Building Authority

Next Steps to Finalize Submission of your FY 0 Statement of Interest

Thank you for submitting your FY 0 Statement of Interest (SOI) to the MSBA electronically. **Please note, the District's submission is not yet complete.** The District is required to mail all required supporting documentation, which is described below.

VOTES: Each SOI must be submitted with the proper vote documentation. This means that (1) the required governing bodies have voted to submit each SOI, (2) the specific vote language required by the MSBA has been used, and (3) the District has submitted a record of the vote in the format required by the MSBA.

- **School Committee Vote:** Submittal of all SOIs must be approved by a vote of the School Committee.
 - For documentation of the vote of the School Committee, Minutes of the School Committee meeting at which the vote was taken must be submitted with the original signature of the Committee Chairperson. The Minutes must contain the actual text of the vote taken which should be substantially the same as the MSBA's SOI vote language.
- **Municipal Body Vote:** SOIs that are submitted by cities and towns must be approved by a vote of the appropriate municipal body (e.g., City Council/ Aldermen/Board of Selectmen) in addition to a vote of the School Committee.
 - Regional School Districts do not need to submit a vote of the municipal body.
 - For the vote of the municipal governing body, a copy of the text of the vote, which shall be substantially the same as the MSBA's SOI vote language, must be submitted with a certification of the City/Town Clerk that the vote was taken and duly recorded, and the date of the vote must be provided.

ADDITIONAL DOCUMENTATION FOR SOI PRIORITIES #1 AND #3: If a District selects Priority #1 and/or Priority #3, the District is required to submit additional documentation with its SOI.

- If a District selects Priority #1, Replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of the school children, where no alternative exists, the MSBA requires a hard copy of the engineering or other report detailing the nature and severity of the problem and a written professional opinion of how imminent the system failure is likely to manifest itself. The District also must submit photographs of the problematic building area or system to the MSBA.
- If a District selects Priority #3, Prevention of a loss of accreditation, the SOI will not be considered complete unless and until a summary of the accreditation report focused on the deficiency as stated in this SOI is provided.

ADDITIONAL INFORMATION: In addition to the information required above, the District may also provide any reports, pictures, or other information they feel will give the MSBA a better understanding of the issues identified at a facility.

If you have any questions about the SOI process please contact the MSBA at 617-720-4466 or SOI@massschoolbuildings.org.

Massachusetts School Building Authority

School District South Hadley

District Contact Diana L Bonneville TEL: (413) 437-2602

Name of School Mosier

Submission Date 5/7/2020

SOI CERTIFICATION

To be eligible to submit a Statement of Interest (SOI), a district must certify the following:

- The district hereby acknowledges and agrees that this SOI is NOT an application for funding and that submission of this SOI in no way commits the MSBA to accept an application, approve an application, provide a grant or any other type of funding, or places any other obligation on the MSBA.
- The district hereby acknowledges that no district shall have any entitlement to funds from the MSBA, pursuant to M.G.L. c. 70B or the provisions of 963 CMR 2.00.
- The district hereby acknowledges that the provisions of 963 CMR 2.00 shall apply to the district and all projects for which the district is seeking and/or receiving funds for any portion of a municipally-owned or regionally-owned school facility from the MSBA pursuant to M.G.L. c. 70B.
- The district hereby acknowledges that this SOI is for one existing municipally-owned or regionally-owned public school facility in the district that is currently used or will be used to educate public PreK-12 students and that the facility for which the SOI is being submitted does not serve a solely early childhood or Pre-K student population.
- After the district completes and submits this SOI electronically, the district must mail hard copies of the required documentation described under the "Vote" tab, on or before the deadline.
- The district will schedule and hold a meeting at which the School Committee will vote, using the specific language contained in the "Vote" tab, to authorize the submission of this SOI. This is required for cities, towns, and regional school districts.
- Prior to the submission of the SOI, the district will schedule and hold a meeting at which the City Council/Board of Aldermen or Board of Selectmen/equivalent governing body will vote, using the specific language contained in the "Vote" tab, to authorize the submission of this SOI. This is not required for regional school districts.
- On or before the SOI deadline, the district will submit the minutes of the meeting at which the School Committee votes to authorize the Superintendent to submit this SOI. The District will use the MSBA's vote template and the vote will specifically reference the school and the priorities for which the SOI is being submitted. The minutes will be signed by the School Committee Chair. This is required for cities, towns, and regional school districts.
- The district has arranged with the City/Town Clerk to certify the vote of the City Council/Board of Aldermen or Board of Selectmen/equivalent governing body to authorize the Superintendent to submit this SOI. The district will use the MSBA's vote template and submit the full text of this vote, which will specifically reference the school and the priorities for which the SOI is being submitted, to the MSBA on or before the SOI deadline. This is not required for regional school districts.
- The district hereby acknowledges that this SOI submission will not be complete until the MSBA has received all of the required vote documentation in a format acceptable to the MSBA. If Priority 1 is selected, your SOI will not be considered complete unless and until you provide the required engineering (or other) report, a professional opinion regarding the problem, and photographs of the problematic area or system. If Priority 3 is selected, your SOI will not be considered complete unless and until you provide a summary of the accreditation report focused on the deficiency as stated in this SOI.

**LOCAL CHIEF EXECUTIVE OFFICER/DISTRICT SUPERINTENDENT/SCHOOL COMMITTEE CHAIR
(E.g., Mayor, Town Manager, Board of Selectmen)**

Chief Executive Officer * School Committee Chair Superintendent of Schools

(signature)	(signature)	(signature)
Date	Date	Date

* Local chief executive officer: In a city or town with a manager form of government, the manager of the municipality; in other cities, the mayor; and in other towns, the board of selectmen unless, in a city or town, some other municipal office is designated to the chief executive office under the provisions of a local charter. Please note, in districts where the Superintendent is also the Local Chief Executive Officer, it is required for the same person to sign the Statement of Interest Certifications twice.

Massachusetts School Building Authority

School District South Hadley

District Contact Diana L Bonneville TEL: (413) 437-2602

Name of School Mosier

Submission Date 5/7/2020

Note

The following Priorities have been included in the Statement of Interest:

1. Replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of school children, where no alternative exists.
2. Elimination of existing severe overcrowding.
3. Prevention of the loss of accreditation.
4. Prevention of severe overcrowding expected to result from increased enrollments.
5. Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility.
6. Short term enrollment growth.
7. Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements.
8. Transition from court-ordered and approved racial balance school districts to walk-to, so-called, or other school districts.

SOI Vote Requirement

I acknowledge that I have reviewed the MSBA's vote requirements for submitting an SOI which are set forth in the Vote Tab of this SOI. I understand that the MSBA requires votes from specific parties/governing bodies, in a specific format using the language provided by the MSBA. Further, I understand that the MSBA requires certified and signed vote documentation to be submitted with the SOI. I acknowledge that my SOI will not be considered complete and, therefore, will not be reviewed by the MSBA unless the required accompanying vote documentation is submitted to the satisfaction of the MSBA.

SOI Program: Core

Potential Project Scope: Repair Project
Roof
Windows/ Doors
HVAC/ Boiler

Is this a Potential Consolidation? No

Is this SOI the District Priority SOI? Yes

School name of the District Priority SOI: Mosier

District Goal for School: Please explain the educational goals of any potential project at this school

District's Proposed Schedule: What is the District's proposed schedule to achieve the goal(s) stated above?

Is this part of a larger facilities plan? No

If "YES", please provide the following:

Facilities Plan Date:

Planning Firm:

Please provide a brief summary of the plan including its goals and how the school facility that is the subject of this SOI fits into that plan:

Please provide the current student to teacher ratios at the school facility that is the subject of this SOI: 22 students per teacher

Please provide the originally planned student to teacher ratios at the school facility that is the subject of this SOI: 25 students per teacher

Does the District have a Master Educational Plan that includes facility goals for this building and all school buildings in District? No

Does the District have related report(s)/document(s) that detail its facilities, student configurations at each facility, and District operational budget information, both current and proposed? No

If "NO", please note that:

If, based on the SOI review process, a facility rises to the level of need and urgency and is invited into the Eligibility Period, the District will need to provide to the MSBA a detailed Educational Plan for not only that facility, but all facilities in the District in order to move forward in the MSBA's school building construction process.

Is there overcrowding at the school facility? No

If "YES", please describe in detail, including specific examples of the overcrowding.

Has the district had any recent teacher layoffs or reductions? No

If "YES", how many teaching positions were affected? 0

At which schools in the district?

Please describe the types of teacher positions that were eliminated (e.g., art, math, science, physical education, etc.).

Has the district had any recent staff layoffs or reductions? No

If "YES", how many staff positions were affected? 0

At which schools in the district?

Please describe the types of staff positions that were eliminated (e.g., guidance, administrative, maintenance, etc.).

Please provide a description of the program modifications as a consequence of these teacher and/or staff reductions, including the impact on district class sizes and curriculum.

This does not apply.

Please provide a description of the local budget approval process for a potential capital project with the MSBA. Include schedule information (i.e. Town Meeting dates, city council/town council meetings dates, regional school committee meeting dates). Provide, if applicable, the District's most recent budget approval process that resulted in a budget reduction and the impact of the reduction to the school district (staff reductions, discontinued programs, consolidation of facilities).

The district has engaged in conversations with the Town officials of South Hadley about future implications of school renovations should this Statement of Interest be acted upon by MSBA in the near term.

General Description

BRIEF BUILDING HISTORY: Please provide a detailed description of when the original building was built, and the date(s) and project scopes(s) of any additions and renovations (maximum of 5000 characters).

Mosier Elementary School was in 1969 for the purpose of educating elementary aged students. In 1998 a four classroom modular classroom was added and a corridor was added to connect the modular classrooms to the main building. Although sections of the roof have been replaced the building has not had substantial repairs or improvements in the past 41 years.

TOTAL BUILDING SQUARE FOOTAGE: Please provide the original building square footage PLUS the square footage of any additions.

62237

SITE DESCRIPTION: Please provide a detailed description of the current site and any known existing conditions that would impact a potential project at the site. Please note whether there are any other buildings, public or private, that share this current site with the school facility. What is the use(s) of this building(s)? (maximum of 5000 characters).

The facility is in need of updated life safety systems to include heating, electrical, plumbing, windows and a fire suppression system. Classroom space was originally configured for a different instructional plan and, as such, the school needs additional technology space, etc.

ADDRESS OF FACILITY: Please type address, including number, street name and city/town, if available, or describe the location of the site. (Maximum of 300 characters)

Mosier Elementary School, 101 Mosier Street, South Hadley, MA 01075

BUILDING ENVELOPE: Please provide a detailed description of the building envelope, types of construction materials used, and any known problems or existing conditions (maximum of 5000 characters).

The building is constructed of concrete masonry units with an exterior brick face.

MECHANICAL and ELECTRICAL SYSTEMS: Please provide a detailed description of the current mechanical and electrical systems and any known problems or existing conditions (maximum of 5000 characters).

The plumbing is original and provides cold water, hot water and includes sanitary waste, vent systems and storm drain piping. The building uses natural gas. Gas is piped to the boiler water heaters and kitchen area. There is an ansul fire protection system in the kitchen cooking area. Heating and ventilation of the classrooms is provided by classroom unit ventilators with hot water coils. in related support spaces throughout the building, heat is provided by radiators and connectors utilizing integral thermostatic control valves. Various sections of radiators in corridors, toilet rooms and entranceways are provided with self-contained control values and are not tied into the pneumatic system. The gym is heated and ventilated with two-ceiling mounted, original electric-heated units, one on each end of the gym. The units have been converted to hot water.

BUILDING INTERIOR: Please provide a detailed description of the current building interior including a description of the flooring systems, finishes, ceilings, lighting, etc. (maximum of 5000 characters).

The ceilings are comprised of 2 x 4 tiles, Floor finishes vary throughout the building and include VAT, hardwood, terrazzo, VCT and carpet in places. The acoustic ceilings, where applicable, are standard mineral fiber tiles in a suspended steel grid. Tack boards are used in corridors and the majority of the door hardware is original with some external doors in need of replacement.

PROGRAMS and OPERATIONS: Please provide a detailed description of the current grade structure and programs offered and indicate whether there are program components that cannot be offered due to facility constraints, operational constraints, etc. (maximum of 5000 characters).

Mosier school serves the needs of children in South Hadley in grades 2-4. The school offers comprehensive special education services, including a program for children with autism, speech/language, occupational and physical therapy and counseling services. The school also provides support to children having difficulty learning to read, write or do mathematics under its Title 1 Program.

EDUCATIONAL SPACES: Please provide a detailed description of the Educational Spaces within the facility, a description of the number and sizes (in square feet) of classrooms, a description of science rooms/labs including ages and most recent updates, a description of the cafeteria, gym and/or auditorium and a description of the media center/library (maximum of 5000 characters).

Mosier Elementary School existing space
 Classrooms 20 @ 850 -900 square feet
 4 at 1200 square feet
 Art 1 @ 900 square feet
 Music @ 850 square feet
 Gym 1 @ 3745 square feet
 Special education 1 @ 850 square feet
 4 @square 285 square feet
 2 @ 235 square feet
 1 @ 685 square feet
 1 @ 385 square feet
 Title 1 @ 850 square feet
 Library 1 @ 1340 square feet
 Cafetorium @ 4900 square feet
 Kitchen @1314 square feet
 General Office 1960 square feet
 Custodial/Maintenance 1340 square feet

CAPACITY and UTILIZATION: Please provide the original design capacity and a detailed description of the current capacity and utilization of the school facility. If the school is overcrowded, please describe steps taken by the administration to address capacity issues. Please also describe in detail any spaces that have been converted from their intended use to be used as classroom space (maximum of 5000 characters).

Mosier School is fully used. It has no room to accommodate any additional classes, which would be necessary with any spurt in school population. The school makes use of the aging modular classrooms, which are in poor condition and should be removed. Were this to happen, additional space would have to be constructed to accommodate the existing populations. The current art and music spaces were not designated for that purpose; the lack the facilities that should be available to these programs.

MAINTENANCE and CAPITAL REPAIR: Please provide a detailed description of the district's current maintenance practices, its capital repair program, and the maintenance program in place at the facility that is

the subject of this SOI. Please include specific examples of capital repair projects undertaken in the past, including any override or debt exclusion votes that were necessary (maximum of 5000 characters).

The district appointed a Facilities Director who has overall responsibility for identifying and addressing the maintenance needs of the schools. He supervises the custodians who carry out minor maintenance projects; and he oversees the annual maintenance budget that enables the school system to meet minor maintenance needs. Each year the school system updates its long-term capital plan and capital priorities for the Capital Planning Committee. Approved projects designed with the highest priority are recommended to the Town Meeting for funding. When funded, the Facilities Director assumes responsibility for the carrying out the projects.

In FY 2008 and FY2016 the district funded capital projects to replace sections of the Mosier roof.

Priority 5

Question 1: Please provide a detailed description of the issues surrounding the school facility systems (e.g., roof, windows, boilers, HVAC system, and/or electrical service and distribution system) that you are indicating require repair or replacement. Please describe all deficiencies to all systems in sufficient detail to explain the problem.

HVAC: Replace current hot water boiler installed in approximately 2000; replace heating boiler installed in 2004.

Electrical: Upgrade electrical service throughout the building to accommodate the use of computers and newer equipment. The main electrical panel is a Federal Register panel, which is no longer on the market.

Windows: Replace (110) windows/frames throughout the building. The metal-framed windows are more than forty years old and are inefficient.

Portables: Replaced portable classrooms with permanent classroom space

Install a modern fire suppression system to promote greater fire safety.

Priority 5

Question 2: Please describe the measures the district has already taken to mitigate the problem/issues described in Question 1 above.

The district has insufficient funds to address the priorities noted above; however, where applicable steps have been taken to maintain existing systems through preventative and ongoing maintenance efforts.

Priority 5

Question 3: Please provide a detailed explanation of the impact of the problem/issues described in Question 1 above on your district's educational program. Please include specific examples of how the problem prevents the district from delivering the educational program it is required to deliver and how students and/or teachers are directly affected by the problem identified.

In order to extend the lifespan of the existing Mosier Elementary School the district needs to take steps to address the life safety and efficiency issues noted for this building in this Statement of Interest (heating, plumbing, boilers, windows, and dated portable classrooms that are falling into disrepair). Collectively these issues and items have the potential to increasingly negatively impact the availability of the district to offer quality educational programs.

Priority 5

Question 4: Please describe how addressing the school facility systems you identified in Question 1 above will extend the useful life of the facility that is the subject of this SOI and how it will improve your district's educational program.

The district is interested in extending the lifespan of Mosier Elementary School as noted throughout this Statement of Interest. The focus is on life safety and efficiency systems as well as on replacing dated portable classrooms that have outlived their normal life in order to maintain the instructional space in this needed elementary school in the Town of South Hadley.

Please also provide the following:

Have the systems identified above been examined by an engineer or other trained building professional?:

YES

If "YES", please provide the name of the individual and his/her professional affiliation (maximum of 250 characters):

Jorge Cruz from Flansburg Architects located on 77 N. Washington Street in Boston, MA 02114-1910 (617-367-3970 extension 290) was hired by the district to complete a comprehensive study of Mosier Elementary School. His report was dated October 2016.

The date of the inspection:

A summary of the findings (maximum of 5000 characters):

The summary of the findings will be provided in hard copy and far exceed what can be captured in this limited space. That said, the report from Flansburg architects highlight the need to update and update life safety systems (heating, plumbing electrical) and efficiency items (windows) as well as portable classrooms and the remaining roof sections. Moreover, cosmetic and instructional space upgrades are also noted.

Vote

Vote of Municipal Governing Body YES: -9 NO: -9 Date: 12/31/9999

Vote of School Committee YES: -9 NO: -9 Date: 12/31/9999

Vote of Regional School Committee YES: -9 NO: -9 Date: 12/31/9999

Vote

REQUIRED FORM OF VOTE TO SUBMIT AN SOI

REQUIRED VOTES

If the SOI is being submitted by a City or Town, a vote in the following form is required from both the City Council/Board of Aldermen **OR** the Board of Selectmen/equivalent governing body **AND** the School Committee.

If the SOI is being submitted by a regional school district, a vote in the following form is required from the Regional School Committee only. FORM OF VOTE Please use the text below to prepare your City's, Town's or District's required vote(s).

FORM OF VOTE

Please use the text below to prepare your City's, Town's or District's required vote(s).

Resolved: Having convened in an open meeting on _____, prior to the closing date, the _____

[City Council/Board of Aldermen, Board of Selectmen/Equivalent Governing Body/School Committee] of _____ *[City/Town]*, in accordance

with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest dated _____ for the

_____ *[Name of School]* located at

_____ *[Address]* which

describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future

_____ ; *[Insert a description of the priority(s) checked off on*

the Statement of Interest Form and a brief description of the deficiency described therein for each priority]; and hereby further specifically

acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

CERTIFICATIONS

The undersigned hereby certifies that, to the best of his/her knowledge, information and belief, the statements and information contained in this statement of Interest and attached hereto are true and accurate and that this Statement of Interest has been prepared under the direction of the district school committee and the undersigned is duly authorized to submit this Statement of Interest to the Massachusetts School Building Authority. The undersigned also hereby acknowledges and agrees to provide the Massachusetts School Building Authority, upon request by the Authority, any additional information relating to this Statement of Interest that may be required by the Authority.

Chief Executive Officer * School Committee Chair Superintendent of Schools

_____	_____	_____
(signature)	(signature)	(signature)
Date	Date	Date

* Local chief executive officer: In a city or town with a manager form of government, the manager of the municipality; in other cities, the mayor; and in other towns, the board of selectmen unless, in a city or town, some other municipal office is designated to the chief executive office under the provisions of a local charter. Please note, in districts where the Superintendent is also the Local Chief Executive Officer, it is required for the same person to sign the Statement of Interest Certifications twice.



SOUTH HADLEY PUBLIC SCHOOLS

Town Hall—116 Main Street
South Hadley, MA 01075-2898
(413) 538-5060
(413) 532-6284 FAX

TO: Members of the South Hadley School Committee, Selectboard, Appropriations Committee and Capital Planning Committee

FROM: Members of the Mosier Elementary School Facilities Committee: Ira Brezinsky, Jeff Cyr, Nancy Knadler, Bruce Mailhott, Andrea Miles, Christine Phillips, Joan Rosner, Eric Sarrazin, Nicholas Young

DATE: March 5, 2018

RE: Collective Request to Support the Filing of a Statement of Interest for Mosier Elementary School

As we prepare to offer our recommendations for next steps, we thought a careful review of the steps taken to date on this important work would be helpful for the historical record. A brief review of the process followed over the last three years regarding this work should bring us current.

During the 2015-2016 academic year, the South Hadley School Committee discussed facilities issues at Mosier Elementary School. While the need to replace portable classrooms is the most pressing challenge, there is a lengthy list of identified facilities issues related to life safety systems (i.e., plumbing, electrical and heating) as well as numerous other concerns (inefficient windows as but one example). Flansburgh Architects were hired in the spring of 2016 to update an existing building analysis report from 2006 that was completed at that time by the Elementary Feasibility Study Committee appointed by the then Select Board. This updated facilities report was completed and distributed to all elected and appointed officials, commonly referred to as the Tri-Board, with the additional inclusion of the Capital Planning Committee in the fall of 2016. The School Committee discussed the substantial facilities challenges over the course of its fall 2016 meetings and requested a meeting with all of the aforementioned Committees/Board on December 12, 2016 to have the lead architect present the findings from the 2016 Mosier building analysis report. While discussions would follow by Committees/Board reporting out these conversations in the meetings, no formal votes were taken to submit a Statement of Interest in the spring of 2017; thus, this issue was tabled for the year.

The School Committee again raised the Mosier facilities challenges during the spring of 2017 during Capital Planning Committee meetings. The decision was reached to form a working committee with representatives from the School Committee, Selectboard, Appropriations Committee and Capital Planning Committee. Representatives to the Mosier Facilities Committee were selected by the respective Committee/Board during the fall of 2017. On November 6, 2017, the Mosier Facilities Committee had an initial organizational meeting and reviewed its charge and the prior pertinent documents (Mosier Facilities Report produced by Flansburgh Architects in the early fall of 2016). As part of its charge, this group asked to convene a walk-through of Mosier Elementary School to personally see the facilities challenges identified by the architect. This walk-through meeting was held on January 25, 2018. It included conversations about the potential filing of a Statement of Interest during the spring of 2018; however, the group wished to have additional formal meetings to discuss this.

On February 5, 2018, the Mosier Facilities Committee met once again to discuss what information was learned from the prior month's walk-through of the building and to explore next steps. Considerable conversation ensued about the Statement of Interest process with members wishing to be collectively clear that they were not necessarily advancing the need for a new facility through this process but, rather, wanted to make every effort to

School Committee, Selectboard, Appropriations Committee, Capital Planning Committee
Re: Collective Request for Filing Statement of Interest – Mosier Elementary School
Date: March 5, 2018

update the existing building if possible. Again, the Committee wanted to be certain to mitigate those concerns, partly by committing its views to writing in the form of this general memorandum for the record with public presentations to follow.

Submission of a Statement of Interest should not in any way preclude the opportunity to simultaneously continue to investigate current or future opportunities through the accelerated repair program. All options to partner with the state should remain on the table. At this time, the members of the Mosier Elementary School Facilities Study Committee are recommending that the School Committee and the Selectboard vote to advance a Statement of Interest to the Massachusetts School Building Authority during the current open window that closes in early April 2018. This request is predicated on a desire to advance the lifespan of the existing facilities if at all possible, appreciating that future Committees/Board will be best positioned to make final decisions upon the recommendation of a future Feasibility Study Committee's review. The timeline for additional steps is simply unknown at this time; however, the Mosier Elementary School Facilities Study Committee members did request to have their current goal at the outset of this process be included in this official record.

REQUIRED FORM OF VOTE TO SUBMIT A STATEMENT OF INTEREST

REQUIRED VOTES

If a City or Town, a vote in the following form is required from both the City Council/Board of Aldermen OR the Board of Selectmen/equivalent governing body AND the School Committee.

If a regional school district, a vote in the following form is required from the Regional School Committee only.

FORM OF VOTE

Please use the text below to prepare your City's, Town's or District's required vote(s).

Resolved: Having convened in an open meeting on _____, prior to the closing date, the __[City Council/Board of Aldermen, Board of Selectmen/Equivalent Governing Body / School Committee]____ of __[City/Town]__, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated _____ for the __[Name of School]____ located at __[Address]____ which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future _____ [Insert a description of the priority(s) checked off on the Statement of Interest Form and a brief description of the deficiency described therein for each priority]_____

_____ ; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

DOCUMENTATION OF VOTE

Documentation of each vote must be submitted as follows:

For the vote of the City Council/Board of Aldermen or Board of Selectmen/equivalent governing body, a copy of the text of the vote must be submitted with a certification of the City/Town Clerk that the vote was duly recorded and the date of the vote must be provided.

For the vote of the School Committee, Minutes of the School Committee meeting at which the vote was taken must be submitted with the original signature of the Committee Chairperson.

SOUTH HADLEY SCHOOL COMMITTEE
March 5, 2018

REQUIRED FORM OF VOTE TO SUBMIT A STATEMENT OF INTEREST

Resolved: Having convened in an open meeting on March 5, 2018, prior to the closing date, the School Committee of South Hadley, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form, dated on or before April 6, 2018, for the Mosier Elementary School located at 101 Mosier Street, South Hadley, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future.

Priorities: 5. Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase conservation and decrease energy related costs in a school facility. A new fire suppression system is also deemed a safety priority.

HVAC: Replace current hot water boiler installed in approximately 2000; replace heating boiler installed in 2004.

Electrical: Upgrade electrical service throughout the building to accommodate the use of computers and newer equipment. The main electrical panel is a Federal Register panel, which is no longer on the market.

Windows: Replace (110) windows/frames throughout the building. The metal-framed windows are more than forty years old and are inefficient.

Portables: Replace portable classrooms with permanent classroom space.

; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the South Hadley School District to filing an application for funding with the Massachusetts School Building Authority.