

**SELECTBOARD MEETING
TUESDAY, FEB. 16, 2021
VIRTUAL AGENDA
7 P.M.**

Join Zoom Webinar from your computer:

<https://us02web.zoom.us/j/89927762407?pwd=WC8vdmRzZUFEdTJhVUIDdkgzay9rUT09>

By phone: 1 646 558 8656 Webinar ID: 899 2776 2407 Passcode: 771394

Watch live on SHCTV Channel 15 or <https://shctv15.com/watch-live/>

<p>Note: Not all topics listed here may be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice. This meeting may be audio and/or visually recorded.</p>
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1. Call to Order
2. Approval of Minutes: Draft Minutes of Feb. 2, 2021
3. Open Forum/Announcements
4. COVID-19 Update (Sharon Hart)
5. 7:10 p.m. Dangerous Dog Hearing (Hiza, 42 School St)
6. 7:10 p.m. – Public Hearing: Package Store Beer & Wine (Janjua Beer & Wine, 19 Bridge St)
7. 7:15 p.m. – Public Hearing: Change of Manager (Thai Place, 480 Granby Rd)
8. Tri-Annual Appointments
9. Seasonal Liquor License Renewal Certification
10. Planning Board Referral: Petition to Amend Zoning Map (280 and 286 Granby Road)
11. Town Administrator Search Update
12. FY 2022 Budget Update
13. Other Business
14. Town Administrator’s Report
15. Adjourn

**SELECTBOARD MEETING
TUESDAY, FEB. 2, 2021
DRAFT MEETING MINUTES
VIRTUAL MEETING ROOM – 7 P.M.**

Present were Chair Jeff Cyr, Vice Chair Sarah Etelman, Member Chris Geraghty, Member Bruce Forcier, Member Andrea Miles, and Town Administrator Michael J. Sullivan.

CALL TO ORDER

Cyr called the meeting to order at 7 p.m.

MINUTES

Etelman motioned to approve the draft minutes of Feb. 2, 2021. Miles seconded. All in favor.

ROLL CALL VOTE

Etelman – Aye

Miles - Aye

Cyr – Aye

Forcier – Aye

Geraghty – Aye

ANNOUNCEMENTS / OPEN FORUM

Sullivan informed the public a scammer has been ghosting the town hall phone number and using it to reach residents to ask for their credit card information. He said town hall would not randomly reach out to residents in that way for credit card information.

COVID-19 UPDATE

Emergency Management Director Sharon Hart said new COVID case counts remain relatively the same as in the last week, though they seem to be leveling off. She said the Hampshire County Public Health Coalition is working on plans for a regional vaccination clinic. Amherst and Northampton have been chosen by the state as locations for clinics, as well as UMass Amherst. Although the South Hadley Health Department prepared for and submitted plans to become a vaccination location, it was not chosen as a location.

Hart highlighted COVID mutations which make the virus more transmissible and suggested layering masks, social distancing, and staying home.

RESIGNATION

Miles motioned to accept the resignation of Reisa Alexander from the Zoning Board of Appeals. Etelman seconded. All in favor.

ROLL CALL VOTE

Etelman – Aye

Miles - Aye

Cyr – Aye

Forcier – Aye

Geraghty – Aye

REQUEST FOR DANGEROUS DOG HEARING (Hiza 42 School Street)

The board accepted the request for a dangerous dog hearing for a dog owned by Aisha Hiza of 42 School St. The hearing will be held during the board's next meeting on Feb. 16.

DISCUSSION OF TOWN ELECTION POLLING HOURS

Etelman motioned to set the hours of the April town election as 10 a.m. to 6 p.m. for in-person, day-of voting. Miles seconded. Four in favor, one against.

ROLL CALL VOTE

Etelman – Aye

Miles - Aye

Cyr – Aye

Geraghty – Aye

Forcier – Nay

TA SCREENING COMMITTEE

Selectboard members appointed Dr. Alanna Hoyer-Leitzel to be the resident representative on the Town Administrator Screening Committee, Police Chief Jennifer Gundersen as the employee representative, and member Christopher Geraghty as the Selectboard representative.

VETERAN SERVICE AGENT PROPSAL

Board members agreed to table a request by Veteran Service Agent Michael Slater to bring Granby back into the veteran service district and add a staff member to the veteran service office until Slater consults with Sullivan.

FY22 BUDGET

Sullivan said the budget is still evolving. He also noted there will be a two percent reduction in the health insurance cost. He will have a draft budget for the board's next meeting.

TOWN ADMINISTRATOR'S REPORT

For the full town administrator's report, see the Feb. 2, 2021 Selectboard packet.

ADJOURN

Geraghty motioned to adjourn. Miles seconded. All in favor.

ROLL CALL VOTE

Etelman – Aye

Miles - Aye

Cyr – Aye

Geraghty – Aye

Forcier – Aye

The meeting adjourned at 8:53 p.m.

Respectfully submitted
Kristin Maher
Executive Assistant to Administration

7017 2400 0001 1656 1906

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 - Adult Signature Restricted Delivery \$ _____

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Sent To Ms. Aisha Hiza
 Street and Apt. No., or PO Box No. H.A. School St. Apt. B
 City, State, ZIP+4® South Hadley MA 01075

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

Jeff Cyr, Chair
Sarah Etelman, Vice-Chair
Christopher Geraghty, Clerk
Andrea Miles
Bruce Forcier

Michael J. Sullivan
Town Administrator

February 3, 2021

Delivered Via Certified and First Class Mail

COPY

Ms. Aisha Hiza
42 School Street, Apt. B
South Hadley, MA 01075

RE: Notice of Hearing to Be Held Pursuant to G.L. c. 140, §157

Dear Ms. Hiza:

Please be advised that on February 16, 2021, at 7:10 p.m., the South Hadley Selectboard will conduct a virtual hearing, pursuant to G.L. c. 140, §157, to determine whether your dog is a “dangerous dog” or a “nuisance dog” as defined by G.L. c. 140, §136A, via Zoom at <https://us02web.zoom.us/j/89927762407?pwd=WC8vdmRzZUFEdTJhVUIEdkgyay9rUT09>. The Webinar ID is 899 2776 2407, the passcode is 771394, and the phone number is +1 646 558 8656.

In the event that the Board finds that your dog is dangerous, it will also determine what measures are to be taken to protect the public from it, in accordance with G.L. c. 140, §157(c). Alternatively, if the dog is found to be a nuisance, the Board may order you to take remedial action to ameliorate the cause of the nuisance behavior pursuant to G.L. c. 140, §157(b).

The subjects to be discussed at the hearing will include, but not be limited to, the following:

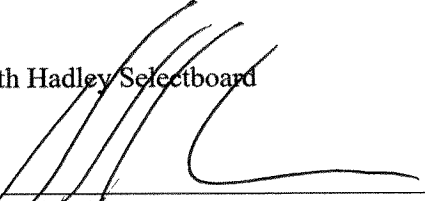
- (1) Whether, on December 24, 2020, your dog had entered onto the property located at 54 School Street, owned by Luckis Shocha, and attacked one of the chickens kept there. The chicken, which is owned by Diane Modzelewski, was significantly injured in the attack.

The Board will also hear evidence of a prior incident concerning your dog, where it allegedly entered onto Mr. Shocha’s and attacked another of Ms. Modzelewski’s chickens.

The hearing will be held pursuant to the provisions of G.L. c. 140, §157. You may appear on your own behalf and/or with an attorney, call and question witnesses, and present evidence.

For your information and review, we have included a copy of a Report, dated January 6, 2021 and entitled “Request for Dangerous Dog Hearing (Livestock),” concerning the incident.

South Hadley Selectboard

By: 
Michael Sullivan
Town Administrator

JESSICA COLLINS, Chair
TONY JUDGE, Vice-Chair
KAREN WALSH PIO, LICSW, LADC 1, Clerk
CHRISTINA REMIE, RN
JOHANNA RAVENHURST, MSPH

MCCLAIR W. MAILHOTT JR
ANIMAL CONTROL OFFICER

January 6, 2021

To: Board of Select Persons, Town Administrator Michael Sullivan, and Board of Health
Director Sharon Hart
116 Main St
South Hadley, MA 01075

COPY

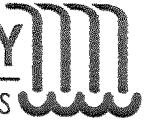
From: McClair W. Mailhott Jr.
Animal Control Officer
116 Main St.
South Hadley, MA 01075

**REQUEST FOR DANGEROUS DOG HEARING
(LIVESTOCK)**

On December 24, 2020 I received a call from Dispatch (SHPD) and was informed that a neighbors dog (husky) had just killed one of her chickens. The complainant is **DIANE MODZELEWSKI** of 54 School St. Dispatch informed me that the owner lives down the street. I informed dispatch that I was familiar with the owner and the complaint as I was at both resident's home back in September.

When I arrived at 54 School St I spoke with **LUCKIS SHOCHA** who us the boyfriend of Diane Modzelewski and owns the house. He informed me that the neighbor's dog had come running into his back yard and grabbed one of the chickens thrashing it around in it's mouth and killed it. Both he and Diane stated that the owner of the dog came running to their property when she heard them yelling at the dog. Mr. Shocha stated the neighbor apologized and stated the dog got out again. I was taken into the back yard and I saw the dead chicken. (See attached photo). Ms. Modzekewski stated this was not the first time the dog tried to kill her chickens and they were lucky the first chicken lived. I informed her that I knew and spoke with the owner back in September.

I went to 42 School St apartment B and knocked on the door. The owner of the dog **AISHA HIZA** answered the door. I introduced myself to her and explained this was the second time I was at her residence regarding her dog getting loose and killing the neighbors chickens. Ms. Hiza went on to say the dog got loose. I said that was no



excuse and from her on out the dog was to be muzzled, and on a three (3) foot leash with no exceptions. I also informed her that I was writing a letter to the select board requesting a dangerous dog hearing be set up a in the near future. That I was recommending that dog be put up for adoption or be euthanized. I explained that my experiences with dogs that kill chickens the dog never stops. That if she had any further questions she could contact the Board of Health.

Ms. Hiza asked me for a business card. I stated I did not have any and asked for a paper and I would write it down for her. I printed (Mac Mailhott) on the paper and gave it to her. Ms. Hiza stated she could not read my witting. I informed her that was the way my name is spelt and I began to spell it for her and if she did not understand my name she could contact the police department or contact the Board of Health. Ms. Hiza's tone in her voice began to escalate and said (I know who you are. You are a very bad person that wants to kill animals and I know that you were on the police department and that you were a very bad person and you are prejudice). It was at that time I walked to my truck sat in the seat and contacted dispatch and requested information was in the logs. As I looked to my left I noticed Ms. Hiza was taking pictures of me. I informed dispatch that she was continuing to take pictures and that I was leaving.

September 1, 2020

On September 1, 2020, I went to 54 School St and spoke with Ms. Modzekewski regarding the neighbors dog getting into her chicken coop. That the dog had gotten a hold of a chicken however, it did not kill it. Ms. Modzekewski wanted the dog to be kept on a leash and to stay out of her yard. I went to 42 School St apt B and spoke with Asha Hiza regarding her dog getting out and going into the neighbors yard and chasing the chickens. I explained that I received a complaint that her dog had gotten one of the chickens at 54 School St. I went on to say that the dog did not kill it. I explained that the dog needed to be on a leash when it goes out. Ms. Hiza and a male stated the dog snuck out and that they would keep a better eye on it.

I am requesting a dangerous hearing regarding the Husky that Ms. Asha Hiza owns due to the aggressiveness it has towards livestock (chickens). It has been my experiences while being ACO for the town of South Hadley that when a dog kills chickens it will continue to kill them. If the dog is loose the dog will not stop trying to get to the chickens whether or not they are roaming in their yard or in a chicken cope. It is not the dog's fault but an act of nature. When and animal gets the taste of blood it reacts as a wolf, coyote or fox would do naturally.

Respectfully Submitted,
McClair W. Mailhott Jr.
Animal Control Officer



Fwd: This is my formal complaint

1 message

42 B School St

Sharon Hart <shart@southhadleyma.gov>
To: Jennifer Jernigan <jjernigan@southhadleyma.gov>

Tue, Jan 5, 2021 at 5:16 PM

Sharon D. Hart,
Emergency Management Director,
Director of Public Health
116 Main Street, M2
South Hadley, MA 01075
cell (413) 315-7307
work (413) 538-5030 x 6184
fax (413) 538-5012
shart@southhadleyma.gov



----- Forwarded message -----

From: **aisha hiza** [REDACTED]
Date: Tue, Jan 5, 2021 at 5:08 PM
Subject: This is my formal complaint
To: <shart@southhadleyma.gov>

On December 24th 2020 a man came to my door and told me to step outside. He had no mask and right away spoke to me in a extremely unprofessional way. I asked the man for identification for the safety of my family and myself a black woman. The man informed me that he did not have identification and he continued to mumble stuff under his breath. I than asked him to write down his information and he told me that he did not have pen or paper to do so. At this time I asked my daughter and fiance to bring me something so he could write down his information. He scribbled down his name and it was not legible. Seeing that it was not legible I told him I couldn't read it. He snapped and told me "well that's my handwriting" I asked him to tell me his name so I could write it myself. All he gave me was his name, still making it so I didn't know who this white man in a pickup truck was being rude and unprofessional at my door. He told me that if I had a problem to call the police. As he he speed away I took a picture of him in his truck because as I said he did not show identification and was extremely rude.

After he left I called the police and was directed to you. When you called me back i felt unheard and felt as if nothing would be done when it came to the situation. I then spoke to three different people who told me their own situations where the same man was unprofessional to them as well and was told by one person that nothing would be done and that I would be lucky if I would even hear anything back about the behavior of your employee. So I'm letting you know that this is my formal complaint against the animal control man who the town contracts.

-Aisha M Hiza

Animal Control Incident Report

Pg 1

Name / Title of person completing this form: Sharon Hart
Signature of person completing this form: Sharon Hart Date: 12-24-2020

Date and time of Incident :

Name/s of person/s involved (include contact, identifying information):
Aisha Hiza 42 School St Apt. B
Diane Madzelewski 54 School St



Animals involved in the Incident (include Identifying information):

List of Supporting Documents 1. 2.

Narrative of incident

12-24-20 Aisha Hiza contacted the S. Hadley Boff Health Director to make a complaint regarding an incident

-Aisha stated that ACO Mailhott came to her house regarding a complaint. She stated that they had a conversation regarding her dog. She then asked for identification of ACO Mailhott she wanted to write his name down he did but she couldn't read it and didn't feel comfortable with his being there. I stated that I was writing writing up the information and would also be speaking to ACO Mailhott. She also stated that we do not follow up on anything in the Health Office.

-ACO Mailhott was called and asked about incident. ACO Mailhott identified that he was called to an incident of a dog that killed a chicken. The dog was from 42 School St. Apt. B. He stated this was not the first incident. I asked for a report from ACO Mailhott and any incident reports identified for this location.

1-5-2021 10:22 am) Voice mail received from Aisha Hiza stating she would like to file a formal complaint + she had tried calling the office on 12-26-20. I called her

Animal Control Incident Report

Pg 2

Name / Title of person completing this form: Sharon Hart

Signature of person completing this form: Sharon Hart Date: 12-24-20

Date and time of Incident : 1-5-21

Name/s of person/s involved (include contact, identifying information):

Aisha Hiza
42 School St. Apt B

[Redacted]

Animals involved in the Incident (include Identifying information):

[Redacted]

List of Supporting Documents 1. 2.

Narrative of incident

back and let her know that the Town Hall was closed for (2) two weeks, opening back on Jan. 4 2021. So I asked if there was another incident. She said "no" but it is in regards to the current ACO mailhoff complaint for 12-24-20. I said I wrote it up and requested reports from ACO Mailhoff. I read her what she had stated. She stated it wasn't quite right and she would like to write her own complaint - and who else should receive it. I gave her my email address - shart@southhadley.ma.gov and also gave her the Town Administrator's email m.sullivan@southhadley.ma.gov

She also stated that the Health Office does not follow up on anything.

1-5-2021 Email received from [Redacted] with a formal complaint - see attached

For Date: 12/24/2020 - Thursday

<u>Call Number</u>	<u>Time</u>	<u>Call Reason</u>	<u>Action</u>	<u>Priority</u>	<u>Duplicate</u>
20-20692	1212	Phone - ANIMAL COMPLAINT	REFERRED TO OTHER AGENCY		2

Call Taker: 3022 - O'Neil, Lesley
Location/Address: 54 SCHOOL ST
Jurisdiction: SOUTH HADLEY
Party Entered By: 12/24/2020 1224 3022 - O'Neil, Lesley
Calling Party: MODZELEWSKI, DIANE R @ 54 SCHOOL ST - SOUTH HADLEY, MA 01075
Home Phone: [REDACTED]
SSN: [REDACTED] DOB: 08/01/1991 Race: W Sex: F
Party Entered By: 12/24/2020 1233 3022 - O'Neil, Lesley
Involved Party: DOG OWNER
HIZA-ROFFER, AISHA M @ 42 SCHOOL ST Apt. #B - SOUTH HADLEY, MA 01075
CallBack Number: [REDACTED]
CallBack Number: [REDACTED]
SSN: [REDACTED] DOB: 04/07/1984 Race: B Sex: F
Narrative: 12/24/2020 1224 O'Neil, Lesley
Modified By: 12/24/2020 1236 O'Neil, Lesley

MODZELEWSKI advises of ongoing issues w/a neighbor's Husky, SADIE. In the past, the dog has mauled one of her chickens (who survived) and is frequently loose. Just 10 minutes ago, the dog came crashing through her backyard, grabbed one of her chickens, mauled and killed it. She was screaming and heard a party yelling, "I'm coming". The dog's owner appeared, apologized and stated that the dog got loose again. MODZELEWSKI did not get the owner's name or number. She advises that her condo is to the left of her house and, at one time, had a BLM sign on the lawn. She advises that the ACO has been to the house before. ACO advised.

1231-ACO advises that he spoke w/the owner, HIZA, who was VERY unhappy w/him. She was told that the dog was to be leashed, muzzled and that a letter was being written to the selectboard. He advises that the conversation ended abruptly when she stated that she had heard that he was "not a good person".

Refer to call #20-14344

For Date: 10/24/2019 - Thursday

<u>Call Number</u>	<u>Time</u>	<u>Call Reason</u>	<u>Action</u>	<u>Priority</u>	<u>Duplicate</u>
19-15433	0112	Phone - ANIMAL COMPLAINT	Services Rendered 2		
Call Taker: 5485 - Rodriguez, Jason					
Location/Address: 42 SCHOOL ST					
Jurisdiction: SOUTH HADLEY					
Party Entered By: 10/24/2019 0115 5485 - Rodriguez, Jason					
Modified By: 10/24/2019 0116 5485 - Rodriguez, Jason					
Calling Party: HIZA-ROFFER, AISHA M @ 42 SCHOOL ST Apt. #B - SOUTH HADLEY, MA 01075					
CallBack Number: [REDACTED]					
CallBack Number: [REDACTED]					
SSN [REDACTED] DOB: 04/07/1984 Race: B Sex: F					
ID: 0210 - Richard, Matthew					
Disp-01:15:51 Arvd-01:15:57 Clrd-01:38:30					
Narrative: 10/24/2019 0119 Rodriguez, Jason					
HIZA-ROFFER advising that her dog "Sadie" got loose. While on the phone with HIZA-ROFFER, 0210 advised that he was out with the animal on main st. 0210 followed the dog onto Bridge and then Lamb while HIZA-ROFFER made an attempt to meet with 0210 to take custody of Sadie.					
Narrative: 10/24/2019 0155 Richard, Matthew					
Located a loose husky on Main St and followed same onto Lamb St until the Hiza-Roffer was able to collect the dog.					

TOWN OF SOUTH HADLEY
ANIMAL CONTROL MONTHLY WORK SHEET

ACO MCCLAIR MAILHOTT

SEPTEMBER 1, 2020

On September 1, 2020, I went to 54 School St and spoke with Ms. Modezkewski regarding the neighbors dog getting into her chicken coop. The dog had gotten a hold of a chicken however, it did not kill it. Ms. Modzekewski wanted the dog to be kept on a leash and to stay out of her yard. I went to 42 School St apt B and spoke with Asha Hiza regarding her dog getting out and going into the neighbors yard and chasing the chickens. I explained that the dog had gotten on but did not kill it. I explained that the dog needed to be on a leash when it goes out. Ms. Hiza and a male stated the dog snuck out and that they would keep a better eye on it.

For Date: 09/01/2020 - Tuesday

<u>Call Number</u>	<u>Time</u>	<u>Call Reason</u>	<u>Action</u>	<u>Priority</u>	<u>Duplicate</u>
20-14344	1015	Phone - ANIMAL COMPLAINT	REFERRED TO OTHER AGENCY		2

Call Taker: 5515 - Benoit, Ivan
Location/Address: 54 SCHOOL ST
Jurisdiction: SOUTH HADLEY
Party Entered By: 09/01/2020 1020 5515 - Benoit, Ivan
Calling Party: MODZELEWSKI, DIANE R @ 54 SCHOOL ST - SOUTH HADLEY, MA 01075
Home Phone: [REDACTED]

SSN: [REDACTED] DOB: 08/01/1991 Race: W Sex: F
Narrative: 09/01/2020 1030 Benoit, Ivan
Modzelewski says that the neighbors 90lb huskie keeps wandering into her chicken coop. She advises this is not the first time this has happened.

Animal control contactd

For Date: 03/25/2019 - Monday

<u>Call Number</u>	<u>Time</u>	<u>Call Reason</u>	<u>Action</u>	<u>Priority</u>	<u>Duplicate</u>
19-4247	0641	Cellular - ANIMAL COMPLAINT	REFERRED TO OTHER AGENCY		2

Call Taker: 3022 - O'Neil, Lesley
Location/Address: 42 SCHOOL ST Apt. #B
Jurisdiction: SOUTH HADLEY
Party Entered By: 03/25/2019 0643 3022 - O'Neil, Lesley
Calling Party: HIZA-ROFFER, AISHA M @ 42 SCHOOL ST - SOUTH HADLEY, MA 01075
CallBack Number: [REDACTED]

SSN: [REDACTED] DOB: 04/07/1984 Race: B Sex: F
Narrative: 03/25/2019 0643 O'Neil, Lesley
Aisha advises that her female Husky (Sadie no collar)
escaped about 1 hour ago.



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

RECEIVED
 TOWN OF SOUTH HADLEY
 SELECTBOARD

FEB 28 2020

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
 MONETARY TRANSMITTAL FORM

Mailed
 Registered
 Agenda
 New
 On to Pay
 Send/Copy to:
 Action
 Extension
 Session
 Old
 3 PM

APPLICATION FOR A NEW LICENSE

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: [ABCC PAYMENT WEBSITE](#)

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

ADDRESS

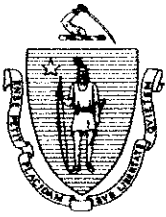
CITY/TOWN STATE ZIP CODE

For the following transactions (Check all that apply):

- New License
- Change of Location
- Change of Class (i.e. Annual / Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Alteration of Licensed Premises
- Change of License Type (i.e. club / restaurant)
- Pledge of Collateral (i.e. License/Stock)
- Change of Manager
- Change Corporate Name
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Management/Operating Agreement
- Change of Officers/ Directors/LLC Managers
- Change of Ownership Interest (LLC Members/ LLP Partners, Trustees)
- Issuance/Transfer of Stock/New Stockholder
- Change of Hours
- Other
- Change of DBA

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3
 Chelsea, MA 02150-2358



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
 MONETARY TRANSMITTAL FORM**

AMENDMENT-Change of Manager

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: ABCC PAYMENT WEBSITE

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

ADDRESS

CITY/TOWN STATE ZIP CODE

For the following transactions (Check all that apply):

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | | <input type="checkbox"/> Other <input type="text"/> | <input type="checkbox"/> Change of DBA |

THIS IS A CONFIDENTIAL FORM. IT IS TO BE COMPLETED AND SUPPORTING DOCUMENTS TO

Alcoholic Beverages Control Commission

**95 Fourth Street, Suite 3
 Chelsea, MA 02150-2358**

**RECEIVED
 TOWN OF SOUTH HADLEY
 SELECTBOARD**

FEB 03 2020 1 pm

____ Meeting _____ Action
 _____ Agenda _____ Ex Session
 _____ Now _____ Old
 _____ Ok to Pay
 _____ Send/Copy to:

BOARD/COMMITTEE	Total Number of Members	Number of Current Vacancies	Number of Member Terms Expiring in June 2021
Appropriations Committee	9	1	3
Bike/Walk Committee	9	5	9
Bylaw Review Committee	7	3	3
Canal Park Committee	7	3	3
Commission on Disabilities	5	0	2
Conservation Commission	7, 1 Assoc.	0	3
Council on Aging Board	11	3	4
Cultural Council	11 Reg, 1 Assoc.	1	4
Golf Commission	7 Reg, 2 Alt.	3, 1 Alt.	1
Historical Commission	7	4	2
Historic District Study Committee	7	2	3
Master Plan Implementation Committee	9	2	3
Recreation Commission	9	0	3
Registrar of Voters	3	0	1
Sustainability & Energy Commission	5	1	1
Tree Committee	7	0	2
Trustees of the Old Firehouse Museum	9	2	3
Zoning Board of Appeals	3 Reg, 2 Assoc.	1 Assoc.	1 Reg, 1 Assoc.

Online Form Submittal: Application for Appointment to Board, Commission, or Committee

noreply@civicplus.com <noreply@civicplus.com>

Thu, Feb 11, 2021 at 3:58 AM

To: chamlin@southhadleyma.gov, kmaher@southhadleyma.gov, sgmeiner@southhadleyma.gov

Application for Appointment to Board, Commission, or Committee

Step 1

Committees

Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.

Please Note: *When submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.*

Choose From the Following Council on Aging

List your board or committee choices here in the order of preference. If you selected "Other" above, please indicate which board or committee to which you wish to apply.

Please give any details regarding your interest in this appointment. I am a nurse. Would like to have a positive impact on our citizens

Please Provide the Following Information

Name Marsha Chappel

Email

Address1 [7 Chestnut Hill Road](#)

Address2 *Field not completed.*

City South Hadley

State Ma

Zip 01075

Primary Phone

Alternate Phone *Field not completed.*

Cell Phone: 4134275867

General Questions

Are you a registered voter in Yes

the Town of South Hadley?

Are you a Town Meeting Member?	No
--------------------------------	----

Is any of your immediate family employed by the Town of South Hadley?	No
---	----

Do you now or have you previously served in town government?	No
--	----

What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.)	Nurse manager. Nurse educator. Worked at bedside as a nurse since 2005
--	--

Please list any additional information you think may be helpful in reviewing your application.	<i>Field not completed.</i>
--	-----------------------------

How did you learn of the vacancy you are applying for?	Town Website
--	--------------

If you indicated another resident or other above, please provide the resident's name or provide additional details.	<i>Field not completed.</i>
---	-----------------------------

Upload a Letter of Interest	<i>Field not completed.</i>
-----------------------------	-----------------------------

Email not displaying correctly? [View it in your browser.](#)

Online Form Submittal: Application for Appointment to Board, Commission, or Committee

noreply@civicplus.com <noreply@civicplus.com>

Mon, Oct 12, 2020 at 3:06 PM

To: chamlin@southhadleyma.gov, kmaher@southhadleyma.gov, sgmeiner@southhadleyma.gov

Application for Appointment to Board, Commission, or Committee

Step 1

Committees

Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.

Please Note: When submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose From the Following Bike/Walk Committee

List your board or committee choices here in the order of preference. If you selected "Other" above, please indicate which board or committee to which you wish to apply. *Field not completed.*

Please give any details regarding your interest in this appointment. *Field not completed.*

Please Provide the Following Information

Name Michael Holmes

Email

Address1 34 East St

Address2 *Field not completed.*

City South Hadley

State MA

Zip 01075

Primary Phone

Alternate Phone *Field not completed.*

Cell Phone: *Field not completed.*

General Questions

Are you a registered voter in No

the Town of South Hadley?

Are you a Town Meeting Member? No

Is any of your immediate family employed by the Town of South Hadley? Yes

Do you now or have you previously served in town government? No

What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.) I have volunteered in South Hadley in the past by paying benefit concerts for the Luke Strong and Joe Koreta foundation. I've worked as a part-time Junior sales associate at Gerry's Music Shop in South Hadley, as a Student Manager at the UMass Fine Arts Center Box Office, and as now a server at Red Robin in Holyoke. My main instrument is the bass but I also play the French Horn, guitar, and drums. I've played in multiple bands and also have been apart of the Amherst community theater for five years. This past summer I was a non-legal intern for the MA Attorney General's office and also ran my own News Network show called Low Budget, Clear, Honest, News Network which has four episodes on YouTube.

Please list any additional information you think may be helpful in reviewing your application. *Field not completed.*

How did you learn of the vacancy you are applying for? Another Resident

If you indicated another resident or other above, please provide the resident's name or provide additional details. Joanna Brown of the planning board

Upload a Letter of Interest [Letter of interest.pdf](#)

Email not displaying correctly? [View it in your browser.](#)

To whom this may concern,

Greetings! My name is Michael Holmes. I'm 20 years old and have been a resident of South Hadley for all my life. In 2018 I graduated from South Hadley High School and was accepted into UMass Amherst where for the past two years I have been studying History and Political Science. I would be honored to be a part of the Bike/Walk Committee because I believe I could help to make the town more biker/walker friendly and see that proper safety precautions are taken to ensure the safety of such bikers and walkers. For the past 7 years I have walked my dog up East Street and down Charon Terrace and have become a staple of the dog walking community around my neighborhood. I recognize the importance of a community where it's safe to walk and bike because as we've seen during the pandemic, getting outside and exercising can be very important to our mental health and well being. I would love to see South Hadley transformed into a town where biking and walking becomes the norm; thus bringing the community closer together. For these reasons I believe I would be a great candidate for the Bike/Walk Committee as I would bring hard work and dedication to the team.

Thank you for your time and consideration,

-Michael Holmes

SEASONAL POPULATION 2021

M.G.L. Chapter 138, Section 17 allows the Selectboard to issue one seasonal package store license and seasonal licenses under Section 12 “to the amount or number that such authorities deem to be in the public interest” for each unit of five thousand or additional fraction thereof of increased seasonal population. In order to maintain the ability to issue seasonal licenses, the Selectboard must make an estimate of increased seasonal population by March 1 each year. In 2020, the Selectboard estimated an increased seasonal population of 17,524 as of July 10, 2020

A copy of such estimate, signed by a majority of the board, must be forwarded to the Alcoholic Beverages Control Commission.

The proposed motion is: **"I motion to certify that South Hadley has an increased seasonal population as of July 1, 2021 of 17,524."**

SEASONAL LIQUOR LICENSE RENEWAL

The Boathouse

The proposed motion is: **"I move to accept the 2021 license renewal of The Boathouse seasonal alcohol license and allow renewal upon completion of the application, submittal of all fees, completing all required inspections, and any other laws, bylaws or regulations required for issuance."**

February 10, 2021

Michael Sullivan,
Town Administrator
Town of South Hadley

Re: Petition to Amend Zoning Map
280 and 286 Granby Road

Dear Town Administrator Sullivan:

33 Granby Rd LLC, respectfully submits the following request to the Town of South Hadley:

To see if the Town will vote to amend the Zoning Map by changing the designation of a 2.17-acre tract of land consisting of four parcels situation on the southeast corner of Granby Road (Route 202) and Willimansett Street (Route 33) and known as 280 and 286 Granby Road and identified as Tax Assessor's Map #15 as Parcels # 122, #123, #124, and #125 from the present zoning designation of Residence A-1 to Business A, or take any other action relative thereto.

Sincerely,



James R. Channing

JChanning@pridestores.com

413-737-6992

Enclosures: Narrative in Support of Request for Amendment

Cc: Richard Harris, Town Planner
Coleen Canning, Senior Clerk
Kristin Maher, Executive Assistant to Town Administrator

TO: Town of South Hadley
FROM: 33 Granby Road LLC
RE: 280 and 286 Granby Road, Request for Zone Change

BACKGROUND

The Applicant is the owner of four parcels of land at the intersection of Route 33 and Route 202 in the Town of South Hadley. The 2.17-acre tract of land known as 280 and 286 Granby Road is currently vacant unused land. One of the four parcels is currently Zoned Business A. The remaining three parcels are zoned Residential A-1. The request is for all four parcels to be uniformly zoned as Business A.

REQUEST

To see if the Town will vote to amend the Zoning Map by changing the designation of a 2.17-acre tract of land consisting of four parcels situation on the southeast corner of Granby Road (Route 202) and Willimansett Street (Route 33) and known as 280 and 286 Granby Road and identified as Tax Assessor's Map # 15 as Parcels # 122, #123 thereto, #124, and #125 from the present zoning designation of Residence A-1 to Business A, or take any other action relative thereto.

BASIS FOR REQUEST

The Applicant is requesting a change in the zoning designation of the subject property. The conceptual plan currently under draft form will reflect a conceptual proposal for a multi-tenant retail store or similar use. A definitive proposal is not presented at this time, but a more formal conceptual plan will be presented prior to Planning Board Hearing. The applicant acknowledges that any conceptual plan presented is not binding when considering a zone change. However, any definitive proposal will be subject to appropriate review and applicable regulations and by-laws. In addition, the input from the Planning Board and the public will be significant in any plan submission, whether through site plan review or the special permit process. The Applicant submits the development opportunity at this integral parcel of land at the intersection of two main roadways in the Town of South Hadley is an excellent prospect to implement sound planning practices while also achieving several goals of the strategic plan for the area.

FACTORS AND CONSIDERATION

Zoning in the Area

In reviewing potential options for an amendment to the Zoning Map, several zones were reviewed and considered. Of the possible changes, the applicant submits that the Business A zone is the most appropriate for several reasons. First, one of the four parcels is already zoned Business A. If the zone change were to be approved, it would simply be an expansion of the current zone as opposed to spot zoning or selective zoning were another zone to be proposed. In addition, adjoining and nearby parcels to the north and southwest of the site are also zoned Business A. While other zones were considered, it appears that the most consistent and logical amendment would be to allow for an expansion of the Business A zone from one parcel to the three adjacent parcels. The four parcels are identified below with a dot.

South Hadley Zoning Map Excerpt Enlarged (Subject Parcels w. dot)



Master Plan

The proposed development would help address some of the concerns identified in the Master Plan. The intersection of Route 202 and Route 33 is identified as a center of commercial activity in the Town of South Hadley. The benefits of any potential development and business/retail use would be a great benefit to the Town. According to the Plan, commercial sites are important because “while they most immediately provide services for community residents, such centers also attract customers from other communities which increases the consumer draw of the community. These centers also provide job opportunities and enhance the community’s tax base. Since many people are introduced to the community through shopping and/or employment visits, the aesthetic and functional quality of a community’s commercial centers are vital in expressing a community’s character. Similarly, local commercial centers of insufficient aesthetic and/or functional quality may encourage local residents to shop in other communities.” The benefit of the potential development on this vacant land at the crucial intersection is significant.

Per the Plan, “South Hadley has lagged in new business development which has resulted in a disproportionate portion of the tax base being attributable to residential land.” Changing this zone and allowing the use would significantly increase the tax base from the property. The Master Plan identifies “land beginning at the intersection of Route 202 & 33 and ending at the Chicopee/South Hadley town line is prime for mixed-use development and could provide opportunities for a much-needed commercial tax supplement.” A multi-use business development would provide a beneficial tax addition.

The Comprehensive Plan for Permitted Developments identifies the locus parcels as being in an area of a permitted (non-residential) development. The development and use of the parcel in such a way is important to provide an appropriate use of the parcel. While there are identified concerns over reducing residential areas in the Town of South Hadley, the concerns are less applicable to a parcel of land situated at a signalized intersection of two state roadways with non-residential zones at the three other corners of the intersection.

The Master Plan acknowledges “the Route 33/Route 202 intersection is a key commercial focus area for the community.” With the redevelopment of the school, the commercial development in the area should be looked at in a proactive manner. By allowing the zone change, the Town and Applicant can shift their focus on the aesthetic quality of the development, while ensuring there is

minimal to no detrimental impact to the neighborhood and access streets. The reality of a residential structure being built and desired at this signalized intersection is highly unlikely and not very promising from a development standpoint. However, the Town could benefit by allowing a development with an appropriate use, structure and condition on the site.

Route 33/Route 202 Corridor Study

While the Route 33/Route 202 Corridor Study for the Town of South Hadley is still a work in progress, the Applicant reviewed notes from the working sessions to integrate the study into this proposal. As noted above, several recommendations from the Master Plan can be implemented with a strategic and well-planned development on the subject parcels. One major focus of the study is the importance of the design and functionality of the parcel. While the use is still important, the accessibility and aesthetics of the parcel is of equal if not more importance. The conceptual design proposes a very pedestrian friendly well landscaped area at a major intersection. The recent redevelopment of Plains School across the intersection serves as an excellent example of integrating landscaping design into a non-residential use.

The update of the Zoning Map would increase an economic opportunity for the vacant parcel while also allowing for a sustainable development along existing infrastructure. A previous proposal for the site was for a condominium complex with three buildings. The project proved to not be feasible to the prior landowner/developer and the current applicant was able to purchase the property with a future development in mind. The time has come to pursue an appropriate future development that could be an excellent development that benefits the residents and tax base. The accessibility of the business site for both pedestrians and bicyclist would be a welcome addition to the area. The use proposed would be one that was identified as preferred during the Visioning Sessions (Café, retail/restaurant).

While not in final form, the zone change does not appear to be contradictory to the likely findings of the corridor study. Even if the amendment were to be allowed, a significant focus would be on the design, accessibility and appearance of the location to ensure it is consistent with the conclusions of the study.

Google Earth View of the Site



Google Street view image of site



WILLIAM SUTTON, Town Accountant

To: Selectboard
Appropriations Committee

From : William Sutton
Town Accountant

February 11, 2021

This letter is to inform you that the Statement of Expenditures vs. Appropriations printout has been run for December 2020. The printout was analyzed for expenditures exceeding budgeted totals by more than 50.0%, since this report represents expenditures through the first half of the fiscal year. The printout has been checked and highlighted for informative purposes to determine the course the various appropriations are on for the fiscal year. There is not necessarily a major problem with the appropriations that are more than 50.0% spent, since some departments have the majority of their expenditures at the start of the fiscal year and/ or due to the timing of some of the various expenditures. However, close attention may need to be applied to these appropriations as we move forward into the fiscal year and further expenditures are processed.

Attached is a listing of the departments whose expenditures exceeded 50.0% of the budget as of 12/31/20. Also attached is a copy of the complete printout, excluding school, of expenditures (the report can be quite lengthy). I also attached a quick summary page on how revenues are tracking through the same time period as well as a revenue report. If there are any further questions or explanations needed, please do not hesitate to contact me.

Thank you,

William Sutton
Town Accountant

cc: Michael Sullivan
Town Administrator
Jennifer Wolowicz
Deputy Town Administrator

Revenue items listed below represent the larger revenue items or changes that appear material in nature at this time only.

Note of caution: The timing of receipts in a particular month from one year to the next can impact the overall assumptions either favorably or unfavorably.

Based on the Revenue report as of December 31, 2020:

The majority of the General Fund revenues are tracking similar to last year and within or exceeding the revenue estimates at this time with a few exceptions. A couple highlighted areas are listed below.

Revenues that are tracking above last year at this time:

Penalties & Interest is up about \$14,000 from this time last year. Mainly in Property and Excise Taxes. Licenses and permits are up roughly \$69,000 from last year mainly in the area of building and electrical permits as well as pistol permits.

Revenues that are tracking below last year's revenues:

Tax Liens are down about \$100,000 from last year. New takings went out late this year which could be attributing to some of this.
Meals tax is down around \$20,000 from this time last year. To be expected with Covid restrictions. We haven't taken in any monies in misc. revenues through December. Last year we had some sale of surplus monies.
Veteran's reimbursement is down slightly from this time last year. This could be timing and/or a reduction in the commitment amounts requested.

Enterprise Funds:

Overall revenues in the Landfill Enterprise Fund are tracking higher than last year at this time. Largely in the area of rubbish fees and Interest income. This is expected as rates were increased to cover increases in costs.
Revenues in the WWTP Enterprise Fund appear to be tracking favorably and are slightly above the amount received at this time last year.
Golf Course revenues (non Food & Beverage) are tracking over \$115,000 higher than last year. Basically in the area of greens fees and cart fees and season passes.
Food & Beverage is down from this time last year roughly \$55,000.
While this is good news, especially since these numbers are being compared to pre-Covid times, remember that we used IGM's higher revenue estimates for the FY. Therefore, even though revenues are higher than last year, we may still run short of projections. Management is aware of the situation and will continue to monitor these revenues as we move forward.

List of Departments Exceeding 50.0% of Budget
Listing as of 12/31/20:

<u>Department</u>	<u>Type</u>	<u>% Spent</u>	<u>Notes</u>
Selectboard	Other Expenses	51.5%	dues and subscriptions
IT Department	Other Expenses	61.5%	Software Maintenance
Elections	Other Expenses	52.9%	Polling supplies
Police	Other Expenses	50.5%	Annual Contracts; Rep/Mnt Fac; e
Weights & Measures	Other Expenses	99.8%	Other Purchased Services
Snow & Ice (as of 2/9//21)	Personal Services	60.9%	Bal 2/9/21 \$7,979
	Other Expenses	99.3%	Bal 2/9/21 \$590
Council On Aging	Other Expenses	57.6%	Other Purchased Services - pymn
Recreation	Other Expenses	83.3%	Medical supplies
Debt Paydown	Other Expenses	58.2%	Paydowns (payment made in full)
Employee Benefits	Retirement Contrib.	100.0%	Timing of payments
	Unemployment	75.4%	unemployment payments
Other Misc.	Liability Insurance	105.6%	Payment at start of year; (over budget - will need to address)
Channel Markings	Other Expenses	100.0%	Intergovernmental pymnt



FY2022
Summary Budget Request

DRAFT 2-17-21

	FY19	FY20	FY21	FY22	FY22
Department	Expended	Expended	Budgeted	Requested	TA Approved
1220 Selectboard					
Selectboard-Personnel Services	\$ 287,064	\$ 351,165	\$ 352,412	\$ 295,643	\$ 298,294
Selectboard-Other Expenses	\$ 14,941	\$ 12,299	\$ 17,900	\$ 33,700	\$ 23,700
Total Selectboard	\$ 302,005	\$ 363,464	\$ 370,312	\$ 329,343	\$ 321,994
1250 Cable Access					
Cable Access-Personnel Services	\$ 84,600	\$ 68,626	\$ 88,340	\$ 98,453	\$ 90,708
Cable Access-Other Expenses	\$ 23,663	\$ 23,511	\$ 27,400	\$ 26,600	\$ 26,600
Total Cable Access	\$ 108,263	\$ 92,137	\$ 115,740	\$ 125,053	\$ 117,308
1320 Reserve Fund					
Total Reserve Fund	\$ -	\$ -	\$ 38,000	\$ 25,000	\$ 25,000
1350 Accountant/Auditor					
Accounting/Auditing- Personnel Services	\$ 204,471	\$ 207,030	\$ 209,240	\$ 209,252	\$ 213,267
Accounting/Auditing- Other Expenses	\$ 67	\$ -	\$ 100	\$ 100	\$ 100
Total Accounting/Auditing	\$ 204,538	\$ 207,030	\$ 209,340	\$ 209,352	\$ 213,367
1360 Wage and Classification					
Merit Plan	\$ 65,000	\$ 68,000	\$ 42,000	\$ 68,000	\$ 58,000
Transferred/Expended	\$ (64,535)	\$ (22,954)	\$ -	\$ -	\$ -
Total Wage and Classification	\$ 465	\$ 45,046	\$ 42,000	\$ 68,000	\$ 58,000
1370 Human Resources					
Human Resources Personnel Services	\$ 50,123	\$ 54,919	\$ 57,730	\$ 151,972	\$ 151,972
Human Resources Other Expenses	\$ 47,853	\$ 33,959	\$ 35,600	\$ 31,100	\$ 31,100
Total Human Resources	\$ 97,976	\$ 88,878	\$ 93,330	\$ 183,072	\$ 183,072
1410 Assessor					
Assessor-Personnel Services	\$ 141,368	\$ 143,243	\$ 144,107	\$ 144,245	\$ 145,751
Assessor-Other Expenses	\$ 41,290	\$ 34,958	\$ 38,010	\$ 38,035	\$ 38,035
Total Assessor	\$ 182,658	\$ 178,201	\$ 182,117	\$ 182,280	\$ 183,786
1460 Collector/Treasurer					
Collector/Treasurer-Personnel Services	\$ 149,549	\$ 162,817	\$ 163,046	\$ 163,053	\$ 168,574
Collector/Treasurer-Other Expenses	\$ 49,747	\$ 45,991	\$ 51,135	\$ 50,175	\$ 45,675
Total Collector/Treasurer	\$ 199,296	\$ 208,808	\$ 214,181	\$ 213,228	\$ 214,249
1490 Town Audit					
Total Town Audit	\$ 33,000	\$ 30,000	\$ 35,000	\$ 35,000	\$ 35,000

**FY2022
Summary Budget Request**

DRAFT 2-17-21

	FY19	FY20	FY21	FY22	FY22
Department	Expended	Expended	Budgeted	Requested	TA Approved
1500 Town Clerk					
Town Clerk-Personnel Services	\$ 125,308	\$ 132,000	\$ 131,496	\$ 131,496	\$ 107,914
Town Clerk-Other Expenses	\$ 11,436	\$ 5,219	\$ 10,500	\$ 10,000	\$ 10,000
Total Town Clerk	\$ 136,744	\$ 137,219	\$ 141,996	\$ 141,496	\$ 117,914
1510 Legal Services					
Legal Services-Personnel Services	\$ 217	\$ -	\$ -	\$ -	\$ -
Legal Services-Other Expenses	\$ 33,551	\$ 64,436	\$ 85,000	\$ 85,000	\$ 83,500
Total Legal Services	\$ 33,768	\$ 64,436	\$ 85,000	\$ 85,000	\$ 83,500
1550 Information Technology					
Information Technology-Personnel Services	\$ 66,327	\$ 68,477	\$ 68,215	\$ 68,215	\$ 69,219
Information Technology-Other Expenses	\$ 242,204	\$ 259,269	\$ 282,450	\$ 282,300	\$ 278,800
Total Information Technology	\$ 308,531	\$ 327,746	\$ 350,665	\$ 350,515	\$ 348,019
1620 Elections					
Elections-Personnel Services	\$ 15,057	\$ 9,287	\$ 35,500	\$ 8,500	\$ 8,500
Elections-Other Expenses	\$ 16,209	\$ 16,728	\$ 18,800	\$ 17,500	\$ 16,500
Total Elections	\$ 31,266	\$ 26,015	\$ 54,300	\$ 26,000	\$ 25,000
1750 Planning Board/Conservation					
Planning Board-Personnel Services	\$ 193,923	\$ 204,251	\$ 206,229	\$ 206,238	\$ 212,262
Planning Board-Other Expenses	\$ 32,750	\$ 23,958	\$ 25,000	\$ 54,600	\$ 49,200
Total Planning Board	\$ 226,673	\$ 228,209	\$ 231,229	\$ 260,838	\$ 261,462
1920 Public Building Maintenance					
Building Mtce-Other Expenses	\$ 255,432	\$ 222,855	\$ 248,030	\$ 245,830	\$ 220,330
Total Building Maintenance	\$ 255,432	\$ 222,855	\$ 248,030	\$ 245,830	\$ 220,330
1930 Internal Service Fund					
Total Internal Service Fund	\$ 12,087	\$ 10,895	\$ 15,000	\$ 15,000	\$ 8,000
1950 Town Reports					
Total Town Reports	\$ 1,442	\$ 1,495	\$ 2,000	\$ 1,800	\$ 1,800

FY2022
Summary Budget Request

DRAFT 2-17-21

	FY19	FY20	FY21	FY22	FY22
Department	Expended	Expended	Budgeted	Requested	TA Approved
2100 Police					
Police-Personnel Services	\$ 2,477,489	\$ 2,466,637	\$ 2,744,546	\$ 2,801,053	\$ 2,803,053
Police-Other Expenses	\$ 281,159	\$ 264,516	\$ 245,762	\$ 275,543	\$ 280,543
Total Police	\$ 2,758,648	\$ 2,731,153	\$ 2,990,308	\$ 3,076,596	\$ 3,083,596
2410 Inspection Services					
Inspection Services-Personnel Services	\$ 159,351	\$ 162,679	\$ 173,916	\$ 174,173	\$ 174,173
Inspection Services-Other Expenses	\$ 5,487	\$ 5,584	\$ 7,500	\$ 8,500	\$ 8,500
Total Inspection Services	\$ 164,838	\$ 168,263	\$ 181,416	\$ 182,673	\$ 182,673
2440 Weights and Measures					
Weights and Measures-Other Expenses	\$ 6,250	\$ 7,784	\$ 7,800	\$ 7,900	\$ 7,900
Total Weights and Measures	\$ 6,250	\$ 7,784	\$ 7,800	\$ 7,900	\$ 7,900
4000 Department of Public Works					
DPW-Personnel Services	\$ 898,248	\$ 833,472	\$ 893,255	\$ 919,848	\$ 882,706
DPW-Other Expenses	\$ 457,960	\$ 473,386	\$ 541,250	\$ 547,745	\$ 547,745
Total Department of Public Works	\$ 1,356,208	\$ 1,306,858	\$ 1,434,505	\$ 1,467,593	\$ 1,430,451
4230 Snow and Ice Removal					
Snow and Ice-Personnel Services	\$ 53,539	\$ 32,420	\$ 20,381	\$ 20,381	\$ 20,381
Snow and Ice-Other Expenses	\$ 218,398	\$ 150,474	\$ 79,633	\$ 80,360	\$ 80,360
Total Snow and Ice Removal	\$ 271,937	\$ 182,894	\$ 100,014	\$ 100,741	\$ 100,741
4240 Street Lighting					
Total Street Lighting	\$ 91,840	\$ 90,699	\$ 98,300	\$ 94,000	\$ 94,000
5110 Board of Health					
Board of Health-Personnel Services	\$ 157,308	\$ 162,846	\$ 172,502	\$ 201,851	\$ 204,469
Board of Health-Other Expenses	\$ 43,569	\$ 47,903	\$ 62,268	\$ 65,615	\$ 65,615
Total Board of Health	\$ 200,877	\$ 210,749	\$ 234,770	\$ 267,466	\$ 270,084

FY2022
Summary Budget Request

DRAFT 2-17-21

	FY19	FY20	FY21	FY22	FY22
Department	Expended	Expended	Budgeted	Requested	TA Approved
5410 Council on Aging					
Council on Aging-Personnel Services	\$ 312,724	\$ 305,829	\$ 292,064	\$ 346,779	\$ 366,069
Council on Aging-Other Expense	\$ 91,931	\$ 88,380	\$ 110,000	\$ 101,800	\$ 91,800
Total Council on Aging	\$ 404,655	\$ 394,209	\$ 402,064	\$ 448,579	\$ 457,869
5430 Veterans' Services					
Total Veterans' Services	\$ 247,318	\$ 232,494	\$ 319,700	\$ 267,000	\$ 251,800
6100 Library					
Library-Personnel Services	\$ 474,123	\$ 482,915	\$ 516,819	\$ 491,051	\$ 506,115
Library-Other Expenses	\$ 242,046	\$ 196,504	\$ 252,125	\$ 241,760	\$ 241,760
Total Library	\$ 716,169	\$ 679,419	\$ 768,944	\$ 732,811	\$ 747,875
6300 Recreation					
Recreation-Personnel Services	\$ 127,417	\$ 126,391	\$ 125,909	\$ 125,909	\$ 125,909
Recreation-Other Expenses	\$ 1,040	\$ 1,040	\$ 240	\$ 240	\$ 240
Total Recreation	\$ 128,457	\$ 127,431	\$ 126,149	\$ 126,149	\$ 126,149
6510 Canal Park Committee					
Total Canal Park Committee	\$ 1,166	\$ 800	\$ 2,000	\$ 1,000	\$ 1,000
6710 Old Firehouse Museum					
Total Old Firehouse Museum	\$ 5,364	\$ 5,089	\$ 5,435	\$ 5,750	\$ 5,750
7110 Retirement of Debt					
Total Principal: Long-Term Debt	\$ 2,137,486	\$ 2,201,788	\$ 2,103,984	\$ 2,470,024	\$ 2,470,024
7510 Interest: Long-Term Debt					
Total Interest: Long-Term Debt	\$ 988,540	\$ 922,387	\$ 994,521	\$ 1,029,020	\$ 1,029,091
7520 Interest: Short-Term Debt					
Total Interest: Short-Term Debt	\$ 16,748	\$ 109,678	\$ 251,792	\$ 467,020	\$ 511,900

FY2022
Summary Budget Request

DRAFT 2-17-21

Department	FY19	FY20	FY21	FY22	FY22
Expended	Expended	Budgeted	Requested	TA Approved	
9110 Retirement					
Total Retirement	\$ 2,869,344	\$ 3,211,066	\$ 3,480,086	\$ 3,775,000	\$ 3,774,831
9130 Unemployment Compensation					
Total Unemployment Insurance	\$ 63,933	\$ 125,000	\$ 90,000	\$ 125,000	\$ 125,000
9140 Group Health Insurance					
Total Group Health Insurance	\$ 4,486,555	\$ 4,427,831	\$ 4,650,000	\$ 4,570,000	\$ 4,560,000
9160 Fica/Medicare					
Total Fica/Medicare	\$ 370,164	\$ 370,712	\$ 375,000	\$ 372,000	\$ 376,000
9450 Liability Insurance					
Total Liability Insurance	\$ 262,861	\$ 274,425	\$ 286,430	\$ 321,950	\$ 334,000
2950 Ct. River Channel Marker					
Total Ct. River Channel Marker	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
4340 DPW: Landfill					
DPW:Landfill-Personnel Services	\$ 94,809	\$ 95,397	\$ 100,883	\$ 87,427	\$ 87,427
DPW:Landfill-Other Expenses	\$ <u>920,679</u>	\$ <u>920,454</u>	\$ <u>1,237,203</u>	\$ <u>1,251,800</u>	\$ <u>1,251,800</u>
Total DPW: Landfill	\$ 1,015,488	\$ 1,015,851	\$ 1,338,086	\$ 1,339,227	\$ 1,339,227
4360 DPW:Sewerage					
TOTAL DPW:Sewerage	\$ 34,531	\$ 57,500	\$ 67,400	\$ 68,450	\$ 68,450
4430 DPW:Water Pollution Control					
DPW:WWTP-Personnel Services	\$ 422,307	\$ 436,771	\$ 574,805	\$ 556,091	\$ 556,091
DPW:WWTP-Other Expenses	\$ <u>723,602</u>	\$ <u>726,889</u>	\$ <u>848,080</u>	\$ <u>830,700</u>	\$ <u>830,700</u>
Total DPW: Water Pollution Control	\$ 1,145,909	\$ 1,163,660	\$ 1,422,885	\$ 1,386,791	\$ 1,386,791
6800 Ledges Golf Course/Valley View					
Ledges-Personnel Services	\$ 99,866	\$ -	\$ -	\$ -	\$ -
Ledges-Other Expenses	\$ <u>1,221,005</u>	\$ <u>1,124,201</u>	\$ <u>1,237,768</u>	\$ <u>1,258,888</u>	\$ <u>1,258,888</u>
Total Ledges Golf Course	\$ 1,320,871	\$ 1,124,201	\$ 1,237,768	\$ 1,258,888	\$ 1,258,888

FY2022
Summary Budget Request

DRAFT 2-17-21

	FY19	FY20	FY21	FY22	FY22
Department	Expended	Expended	Budgeted	Requested	TA Approved
SCHOOL					
Personnel	\$ 16,248,455	\$ 16,236,285	\$ 16,259,467	\$ -	\$ -
Expense	\$ 4,072,446	\$ 4,498,437	\$ 4,555,251	\$ -	\$ -
Tuitions	\$ 920,460	\$ 819,918	\$ 1,161,742	\$ -	\$ -
Total School	\$ 21,241,361	\$ 21,554,640	\$ 21,976,460	\$ 22,476,460	\$ 22,476,460
Conservation Land Fund					
Conservation Land Fund	\$ 136	\$ 3,175	\$ 15,000	\$ 15,000	\$ 15,000
Workers' Compensation					
Total Workers' Compensation	\$ 127,389	\$ 206,219	\$ 150,000	\$ 150,000	\$ 150,000
Injured on Duty					
Total Injured on Duty	\$ 42,592	\$ 42,461	\$ 50,000	\$ 50,000	\$ 50,000
OPEB					
Total OPEB	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 350,000
Senior Center Stabilization					
Total Sr. Ctr Stabilization	\$ -	\$ -	\$ 400,000	\$ -	\$ -
<hr/>					
Total General Fund	\$ 19,683,502	\$ 20,013,163	\$ 21,331,458	\$ 22,405,079	\$ 22,358,535
Total Misc. Trust	\$ 170,117	\$ 251,855	\$ 765,000	\$ 365,000	\$ 565,000
Total Receipts Reserved	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Total DPW: Landfill	\$ 1,015,488	\$ 1,015,851	\$ 1,338,086	\$ 1,339,227	\$ 1,339,227
Total DPW: WWTP	\$ 1,180,440	\$ 1,221,160	\$ 1,490,285	\$ 1,455,241	\$ 1,455,241
Total Ledges	\$ 1,320,871	\$ 1,124,201	\$ 1,237,768	\$ 1,258,888	\$ 1,258,888
Total School	\$ 21,241,361	\$ 21,554,640	\$ 21,976,460	\$ 22,476,460	\$ 22,476,460
	\$ 44,615,279	\$ 45,184,370	\$ 48,142,557	\$ 49,303,395	\$ 49,456,851

**FY2022
Summary Budget Request**

DRAFT 2-17-21

	FY19	FY20	FY21	FY22	FY22
Department	Expended	Expended	Budgeted	Requested	TA Approved
Capital Requests					
Department				Requested	TA Approved
Cable Access: Studio Renovations			\$ -	\$ 50,000	\$ 50,000
IT: Infrastructure Update				\$ 100,000	\$ -
Police: Vehicles				\$ 236,000	\$ -
Police: Communications System Upgrade				\$ 1,200,000	\$ -
DPW: Loader				\$ 310,000	\$ -
DPW:Truck w/plow				\$ 57,000	\$ -
DPW: Tilt Trailer				\$ 9,500	\$ -
DPW: Truck w/plow & sander				\$ 120,000	\$ -
Library: Carpet Replacement				\$ 20,000	\$ 20,000
Recreation: Protective Netting - Plains				\$ 18,000	\$ -
Recreation: Pickleball Courts				\$ 40,000	\$ -
DPW:Landfill-Parks Container				\$ 7,000	\$ -
DPW:Landfill-Flat Bed				\$ 5,000	\$ -
DPW:WWTP-Generator				\$ 400,000	\$ -
DPW:Roof				\$ 85,000	\$ -
Total Capital Requests: General Fund				\$ 2,160,500	\$ 70,000
Total Capital Requests: Landfill				\$ 12,000	\$ -
Total Capital Requests: WWTP				\$ 485,000	\$ -

Separate Articles

Stabilization

Total Stabilization \$ - \$ - \$ - \$ - \$ 200,000

Capital Stabilization

Total Capital Stabilization \$ - \$ - \$ - \$ - \$ 200,000

Mosier School Stabilization

Total Mosier School Stabilization \$ - \$ - \$ - \$ - \$ 100,000

Jeff Cyr, Chair
 Sarah Etelman, Vice-Chair
 Christopher Geraghty, Clerk
 Andrea Miles
 Bruce Forcier

Michael J. Sullivan
 Town Administrator

Town Administrator’s Report to the Selectboard for February 10, 2021

Health Insurance Rates IY 22

The Hampshire Health Insurance Trust Insurance Advisory Committee recently met virtually to approve a recommendation from the trust’s Executive Committee to reduce premium rates by 2% for the IY 2022 or Insurance Year 2022. IY follow closely a fiscal year in the case of Hampshire Health Insurance Trust (HHIT). MEDEX went down for retirees January 1 by a similar amount.

This is welcomed news for not only the employees, but for the municipality as well. It has allowed me to reduce the health insurance line item in the FY22 budget by \$90K. There may be additional savings depending on hiring practices associated with the schools staffing in FY22.

As a member of the Executive Committee for the trust I was able to see some of the trends on claims (not individually, but collectively) for HHIT. While there was an effect on the rate pressure due to members having less doctor visits, the biggest factor in the changes was really the rise in the investment account. The value has grown another \$7 million from investments and other contributing factors and now stands at about \$29 million. The reduction of premiums will be supported by about \$2 million for IY 22.

Blue Cross/Blue Shield recommended up to a 3% increase in premiums. It might be said if South Hadley were not a member of the trust employees and the municipality would see that increase. It is important to note as most employees do not realize they do not have BC/BS insurance, as BS/BS only provides administration of claims therefore you carry their card. Congratulations to those who back in the 90’s decided to join the trust!

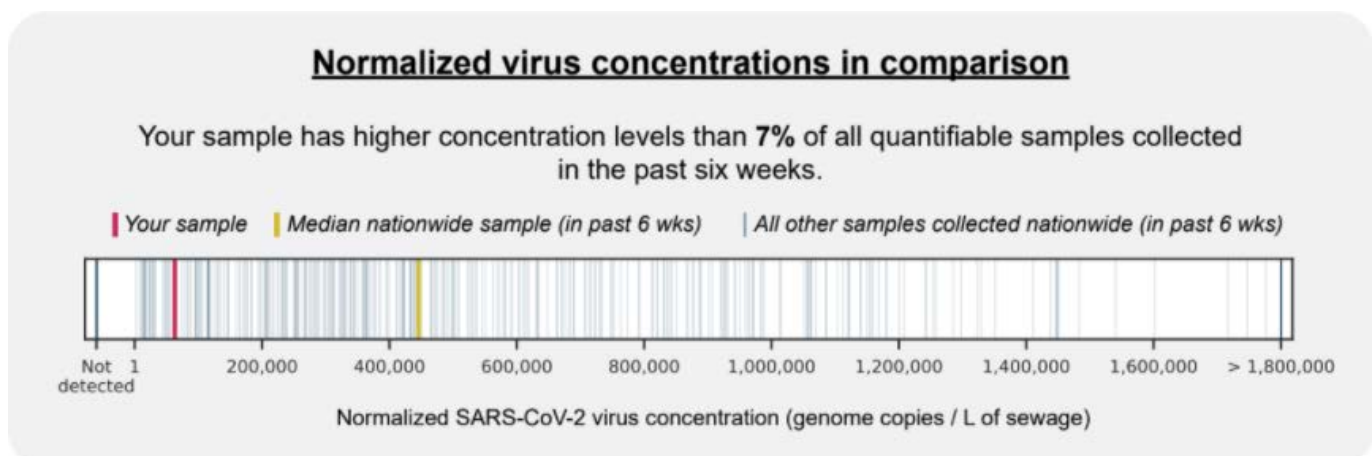
COVID 19 Update

Here are the numbers for the week ending 2/9/21

Disease	Status	2/9/21	2/2/21	1/26/21	1/19/21	1/12/21	1/5/21
Novel Coronavirus	CONFIRMED	807	782	744	705	641	582
Novel Coronavirus	CONTACT	617	588	560	535	514	496
Novel Coronavirus	PROBABLE	46	40	38	37	36	34
Novel Coronavirus	SUSPECT	19	19	18	17	18	18

The good news is we are trending in a good direction, “Confirmed” cases have grown at a slower pace over the last two weeks. The low “Positivity Rate” (February 2nd 1.96%) is somewhat due to the 5,000 test performed in South Hadley which the vast majority from MHC. Testing is great, however in this case it may give some a false sense of security. Students at MHC are tested twice a week as well as staff those numbers are included in the town data by the Commonwealth. The students are required to follow strict guidelines to avoid an outbreak and unlike what is happening at UMass (according to reports in the press) South Hadley has been able to avoid a large outbreak. I thank the MHC students and staff for being such a responsible part of the community.

Below we have the latest BioBot information with more detail on southhadley.org COVID 19 page.



The sampling would support the trend as the trace amounts of viral RNA continue to decrease and we are below the national average. All good indicators, but it can change very rapidly as we learned just a few weeks ago.

Biobot COVID19 incidence estimate*

** using Biobot's current analysis model v2.0, which reflects active R&D and will change over time with developing research*

5 new cases / day
(0.04% incidence rate)

Using a reported flow rate of 2.71 MGD

For more information, read the whitepaper:
<https://doi.org/10.1101/2020.06.15.20117747>

This incidence estimate represents the projected average of **confirmed new clinical cases (per day)** that will be reported in your community 7 days from the sampling date. This estimate reflects active R&D.

This number is derived from Biobot's latest proprietary case model, leveraging thousands of samples analyzed for Covid-19. For context, USAFacts reports **0 new cases** on this sampling date and an average of **46.4 cases** per day for the past 7 days in **Hampshire County, MA.**

Visit our website for more details behind the process:
<https://www.biobot.io/case-estimates>
<https://www.biobot.io/updated-model>

We continue to update information about vaccines on the town website as well as through "News and Announcements". The COA is working on establishing a "Vaccine Hotline" which will give basic information about availability and will allow you to leave a message to be called back to answer specific questions. I would like to thank everyone who is working in Town Hall and the COA to get you information as it becomes available. It is encouraging to hear CVS, Walgreens and others will soon be getting vaccines to help in the distribution. It is also being discussed how PCPs will be added to allow another possibility.

Town Hall Staff Changes

Recently we made a couple of changes which will hopefully improve service without adding any additional personnel costs.

Viv Price is moving from the DPW to the Administrative Suite to be the Facilities Coordinator. Viv is well respected and has a working knowledge of construction, maintenance and OSHA regulations. He will be able to assist building managers with their needs and having already been familiar to most of them he will be able to adapt quickly. We are not filling his position at the DPW at the present time, as the DPW Director contemplates how to navigate his changing needs.

Sarah Gmeiner will be moving from the Clerk's Office to the Council on Aging to COA Activities Coordinator position. Sarah had previous experience working for number of years at the Ludlow COA. She also serves on the IT Team and will bring additional skills in that area to the center as well.

We are also very excited to welcome Monasia Ceasar to the Health Department as Health Compliance Officer. It goes without saying this department was threadbare prior to the pandemic but has seen their workload accelerate with COVID 19. She will be focusing on reviewing CV 19 opening plans for businesses as required by the Commonwealth and she will be helping establishments abide by the guidelines, among other tasks as assigned.

Senior Center Update



As you can see from these photos there is progress being made on Dayton Street. We did have a significant interruption for two weeks due to a COVID-19 outbreak among the tradesmen. We hope that is behind us as we encourage the contractor to move the project along as expeditiously as possible without cutting any corners.



The Owners Project Manger has made assurances they would be ever-present in convey our communal desire to get this done. It is still our hope the project will be substantially complete in the spring of 2, or at least the early days of June. The good news is due to the hard work of the Senior Center Building Committee cost related to the project are still on track to be at or (hopefully) below budget.



Winter Advisory

We want to remind residents for most of the town clearing sidewalks is the responsibility of the homeowner, it is also prohibited to move snow across a way. We understand the frustration, but also would like to thank the vast majority of residents who are respectful of neighbors and others as we try and navigate sidewalks and streets during winter.

Respectfully submitted,

Michael J Sullivan
South Hadley Town Administrator