

**SELECTBOARD MEETING  
TUESDAY, MARCH 22, 2022  
VIRTUAL AGENDA  
7 P.M.**

**Join Zoom Webinar from your computer:**

<https://us02web.zoom.us/j/88988329349?pwd=TIRWNUIQTjk0dmRZM1docHIJb3l6UT09>

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<p><b>Note: Not all topics listed here may be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice. This meeting may be audio and/or visually recorded.</b></p>
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- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES:** Draft Minutes of March 15, 2022
- 3. ANNOUNCEMENTS/OPEN FORUM**
- 4. NEW BUSINESS**
  - A. Green Community discussion
  - B. ARPA – Judd Brook
  - C. Election Warrant
- 5. OLD BUSINESS**
  - A. Public Comment – Fiscal Year 2023 Budget
  - B. Fiscal Year 2023 Budget
- 6. TOWN ADMINISTRATOR’S REPORT**
- 7. ADJOURN**

**SELECTBOARD MEETING  
TUESDAY, MARCH 15, 2022  
MEETING MINUTES  
VIRTUAL SELECTBOARD MEETING ROOM – 7 P.M.**

*Present were Chair Jeff Cyr, Vice Chair Sarah Etelman, Clerk Carol Constant, Member Andrea Miles, and Town Administrator Lisa Wong.*

**CALL TO ORDER**

Cyr called the meeting to order at 7:05 p.m.

**MINUTES**

Constant motioned to approve the draft minutes of March 1, 2022. Etelman seconded. All in favor.

**ROLL CALL VOTE**

**Miles – Aye**

**Constant – Aye**

**Etelman – Aye**

**Cyr – Aye**

**ANNOUNCEMENTS**

Miles reminded the public about tours of the schools for the community to understand why certain capital improvements are being requested.

Constant noted the senior center's Woodlawn Café reopened. She thanked State Representative Dan Carey for putting funding in the state budget which allowed the center to purchase a new electric vehicle to transport seniors to appointments.

Cyr congratulated resident Kyle Zych on his gold medal win at the Beijing Paralympics.

**FY23 BUDGET PUBLIC HEARING**

Wong gave an overview of the FY23 budget and answered various questions from the Selectboard. To view the budget presentation, see the March 15, 2022 Selectboard Meeting Packet on the town website. Cyr closed the hearing at 7:45 p.m.

**BOARD OF ASSESSORS SPECIAL MUNICIPAL EMPLOYEES**

Constant motioned to designate the Board of Assessors as Special Municipal Employees in accordance with MCL c. 268A. Miles seconded. All in favor.

**ROLL CALL VOTE**

**Miles – Aye**

**Constant – Aye**

**Etelman – Aye**

**Cyr – Aye**

## **ELECTION WARRANT**

The board tabled approval to its next meeting on March 22 due to updates made by the town clerk.

## **WOODLAWN PARK NAMING**

Constant motioned to receive the request by the Council on Aging to name the area around the Senior Center as Woodlawn Park and to hold a public hearing on Tuesday, April 5, 2022 at 7:15 p.m. Miles seconded. All in favor.

## **ROLL CALL VOTE**

**Miles – Aye**

**Constant – Aye**

**Etelman – Aye**

**Cyr – Aye**

## **RESIGNATION**

Miles motioned to accept the resignation of Forrest Price Jr. as the Selectboard representative to the Capital Planning Committee. Etelman seconded. All in favor.

## **ROLL CALL VOTE**

**Etelman - Aye**

**Constant - Aye**

**Miles - Aye**

**Cyr - Aye**

## **TA REPORT**

Wong highlighted town meeting planning and said the town is aiming toward an in-person event at the high school. She also noted the latest COVID cases are 14. For the full town administrator's report, see the March 1, 2022 Selectboard Meeting Packet.

## **ADJOURN**

Miles motioned to adjourn. Etelman seconded. All in favor.

## **ROLL CALL VOTE**

**Miles – Aye**

**Constant – Aye**

**Etelman – Aye**

**Geraghty – Aye**

**Cyr – Aye**

The meeting adjourned at 7:59 p.m.

**Respectfully submitted,  
Kristin Maher  
Executive Assistant to Administration**

Jeff Cyr, Chair  
Sarah Etelman, Vice-Chair  
Carol Constant, Clerk  
Andrea Miles

Lisa Wong  
Town Administrator

To: Selectboard  
From: Lisa Wong  
Date: 3/17/22  
Re: Judd Brook ARPA

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Background: The Selectboard approved \$100k towards the design and engineering for the Judd Brook Interceptor project. The design and engineering will actually cost around \$150,000. The execution of a contract is pending the approval of these funds.

Motion: To fund an additional \$50,000 in American Rescue Plan Act funds towards the Design and Engineering of the Judd Brook interceptor project.

COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH

WARRANT FOR THE TOWN ELECTION

SS. Hampshire To the Constables of the Town of South Hadley

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in town election to vote at:

PRECINCT A, B, C, D & E

SOUTH HADLEY HIGH SCHOOL, 153 NEWTON STREET, SOUTH HADLEY, MA 01075

on TUESDAY, THE TWELFTH DAY OF APRIL, 2022, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Town Election for the candidates for the following offices:

SELECTBOARD	VOTE FOR ONE	THREE YEAR
SCHOOL COMMITTEE	VOTE FOR ONE	THREE YEAR
SCHOOL COMMITTEE	VOTE FOR ONE	ONE YEAR
PLANNING BOARD	VOTE FOR ONE	THREE YEAR
LIBRARY TRUSTEE	VOTE FOR THREE	THREE YEAR
ASSESSORS	VOTE FOR ONE	THREE YEAR
BOARD OF HEALTH	VOTE FOR TWO	THREE YEAR
MUNICIPAL LIGHT BOARD	VOTE FOR TWO	THREE YEAR
MUNICIPAL LIGHT BOARD	VOTE FOR ONE	TWO YEAR

TOWN MEETING MEMBERS:

PRECINCTS A,B,C,D,&E.....VOTE FOR EIGHT...THREE YEAR TERM  
PRECINCT B & E.....VOTE FOR ONE.....ONE YEAR TERM

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Selectboard of South Hadley

Posting:Town Hall, Library, COA, District 1 Water, District 2 Fire

\_\_\_\_\_, 2022.  
Constable

Warrant must be posted by April 4, 2022, (at least seven days prior to the April 12, 2022 Town Election).

Jeff Cyr, Chair  
Sarah Etelman, Vice-Chair  
Carol Constant, Clerk  
Andrea Miles

Lisa Wong  
Town Administrator

## **Town Administrator's Report to Selectboard March 22, 2022**

### **Administration, Finance and Operations**

- The Appropriations Committee will meet virtually on March 24<sup>th</sup> at 6pm.
- The Cable Studio Director is working facilitating hybrid meetings. The discussion has been expanded to whether we should set up this system as movable carts versus a fixed system in a single room.
- The Town Administrator attend the March MMMA (Mass Municipal Managers Association) meeting. Legislative updates and the final rule of the US Treasury for America Rescue Plan Act funds (which goes into effect April 1) were discussed.

### **Community Highlights**

- The Council on Aging and Dementia Friendly Committee have several programs and resources available to promote health and wellness at all stages of life including:
  - Alzheimer's Caregiver Support Group – 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the Month
  - Memory Café – 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the Month
  - Caregiver Respite Grant – contact the senior center for information. The grant provides financial assistance for 16-20 hours of paid, respite support to families in South Hadley who are caring for an older adult with Alzheimer's Disease or Dementia.

### **Planning and Economic Development**

- The town submitted two Statement of Interests for MassWorks for the Judd Brook Interceptor project and the design of town-wide wayfinding and branding program to support commercial growth. The SOI process enables the town to get feedback prior to the full submission that is due in June.
- The Planning Board Hearing for Elnk, Inc. was continued to March 28<sup>th</sup> at 6:30pm. The Conservation Commission will have their hearing on April 6<sup>th</sup> at 6pm.
- The Planning Board is hosting the final Public Hearing on the Draft Master Plan at their regular meeting on Monday, March 28th at 7pm. Endorsement of the Master Plan Update will be on the Annual Town Meeting Warrant on May 11th.
- Conservation is applying for an AARP grant for an interactive musical element to promote inclusion of all ages and abilities at the Leaping Well Nature Trail.  
[www.southhadley.org/DocumentCenter/View/6395/Leaping-Well-Nature-Trail-Map](http://www.southhadley.org/DocumentCenter/View/6395/Leaping-Well-Nature-Trail-Map)

### **Public Health**

- 17 active confirmed cases as of 3/16.

**Public Works**

Repaving										Crack Sealing	
Road/ Street	Length	Width	From	To	Process	Berm	Structures	Gate	Total Cost	Year	Road
Abbey	1050	24	Plainville	33	mill / fill w 2"		5 = \$2500	2 = \$600	\$47,706.00	2023	Tampa St
Bolton	900	24	Hartford	Lamb	mill/ fill w 2"	600'	8= \$4000	1= \$300	\$52,348.00	2023	Hollywood St
Bombardier	380	28.5	all		Overlay 1.5"		2= \$1000	1 = \$300	\$11,147.00	2023	Miami St
Camden	740	24	116	end	mill / fill w 2"	500'	3= \$1500	1= \$300	\$41,359.00	2023	High St
Camden	1050	24	116	Lawn	mill / fill w 2"		16= \$8000	6= \$1800	\$53,206.00	2023	Cedar Ridge
Douglas	340	26	all		Overlay 1.5"		3= \$1500		\$9,782.00	2023	Judd Av
Garden	1124	22	Kendrick	Fulton	mill / fill w 2"		3= \$1500		\$45,859.28	2023	Highland Av
Rita	410	22	all		mill / fill w 2"	500	3= \$1500	1 = \$300	\$25,680.00	2023	Columbia St
Sunset	2522	24	202	Dale	mill / fill w 2"		14= \$7000		\$115,580.51	2023	Yale St
Walnut	522	24	Bardwell	Prospect	mill / fill w 2"		3= \$1500		\$23,973.84	2023	Dartmouth St
Ludlow Rd	2282	30	Hartford	Chicopee	mill / fill w 2"		39= \$19500	10= \$3000	\$142,309.63	2023	Cornell St
Collegeview	1060	21	Chapelhill	end	mill / fill w 2"		11= \$5500		\$45,431.97	2023	Harvard St
River	2130	18	Cove Isl	Gravel	mill / fill w 2"				\$68,777.70	2023	Lincoln St
Lathrop	1000	36	Brainerd	Alvord	mill / fill w 2"		5= \$2500	4= \$1200	\$67,080.00	2023	Washington St
Alvord	1300	36	Lathrop	Pine	mill / fill w 2"		7= \$3500		\$87,454.00	2023	McKinley St
Stonegate	1550	33	Alvord	Sunrise	g mill/ level/ 2"		16= \$8000	4= \$1200	\$127,889.92	2023	Roosevelt St
SanSouci	3020	33	Stonegate	Loop	g mill/ level/ 2"		40= \$20000	10= \$3000	\$253,591.97	2023	Broad St
Wellington	300	24	202	condos	mill / fill w 2"	600	1= \$500	1= \$300	\$23,016.00	2023	Alvord St
Benoit	860	30.5	202	culdesac	mill / fill w 2"	150	7= \$3500		\$52,953.71	2023	Margaret St
										2023	Mtn View St
									\$1,295,146.53	2023	Pearl St
										2023	Micheal Dr
											\$65,000.00