

**SELECTBOARD MEETING  
TUESDAY, JUNE 7, 2022  
HYBRID AGENDA  
SENIOR CENTER MULTI-PURPOSE ROOM  
7 P.M.**

**Join Zoom Webinar from your computer:**

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**By phone: 1 646 558 8656 | Webinar ID: 810 9387 8956 | Passcode: 677528**

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|--|
| <p><b>Note: Not all topics listed here may be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice. This meeting may be audio and/or visually recorded.</b></p> |
|--|

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES:** Draft minutes of May 17, 2022
- 3. ANNOUNCEMENTS/OPEN FORUM**
- 4. CONSENT AGENDA**
  - A. One-Day Beer & Wine License Request from Bridgett Carroll (MHC Willits) for June 22
  - B. One-Day Beer & Wine License Request from David Capriatti for June 23
- 5. TRI-ANNUAL INTERVIEWS**
  - A. Jim Bosman – Bylaw Review Committee (Virtual)
  - B. Marie Rohan – Commission on Disabilities (Virtual)
  - C. Bob Judge – Historic District Study Committee (In-person)
  - D. Rob Watchilla – Zoning Board of Appeals (In-person)
  - E. Pauline Jarne - Cultural Council (Virtual)
  - F. April Bellafiore – Commission on Disabilities (In-person)
  - G. David King – Bylaw Review Committee (In-person)
- 6. NEW BUSINESS**
  - A. Board of Registrars Appointments
  - B. Summer Schedule
- 7. OLD BUSINESS**
  - A. ARPA – Cultural Council
- 8. RESIGNATION**
  - A. Jackson Matos – School Committee
- 9. TOWN ADMINISTRATOR’S REPORT**
- 10. ADJOURN**

**SELECTBOARD HYBRID MEETING  
TUESDAY, MAY 17, 2022  
MEETING MINUTES  
SENIOR CENTER CONFERENCE ROOM – 7 P.M.**

*Present were Chair Jeff Cyr, Vice Chair Andrea Miles, Clerk Renee Sweeney, Member Carol Constant, and Town Administrator Lisa Wong. Member Sarah Etelman was absent.*

**CALL TO ORDER**

Cyr called the meeting to order at 7 p.m.

**MINUTES**

Miles motioned to approve the draft minutes of May 3, 2022. Constant seconded. All in favor. Unanimous.

**CONSENT AGENDA**

Miles motioned to approve the consent agenda. Constant seconded. All in favor. Unanimous.

The consent agenda consisted of a request for multiple One-Day Beer & Wine licenses from Nichole McClellan for May 27, 28, June 4, 6,7, 8, 9, 11, 13, 14, 15, 16, and 18 at MHC; multiple Day Beer & Wine License requests from Larry Dubois for 17 dates May-Sept. at BATTERY BROOK PARK; a One Day Beer & Wine License request from David Smith for June 4 at Drunken Rabbit Brewing; and multiple One-Day Beer & Wine License requests from Bridget Carroll for June 20-23 at Chapin Hall.

**ANNOUNCEMENTS / OPEN FORUM**

Miles reminded the public interested in obtaining one-day beer and wine licenses to do so at least two weeks before their event is held to ensure timely Selectboard approval.

Constant announced upcoming Memorial Day events.

Cyr noted a June 1 reception at BATTERY BROOK PARK for an art exhibit, and a fundraiser for the Friends of the South Hadley Dog Park on June 12 at Ledges.

**DISCLOSURE FORM**

Constant moved to designate the Conservation Commission as Special Municipal Employees in accordance with MGL c. 268A. Miles seconded. All in favor. Unanimous.

**BOARD OF REGISTRARS**

Miles motioned to appoint Tom Lake, Lucia Foley, and Karl Grochowalski as temporary board of registrars. Constant seconded. All in favor. Unanimous.

**MOHAWK FINE PAPERS**

Sweeney motioned to support the voluntary revocation of the Certified Project Status for Mohawk Fine Papers. Miles seconded. All in favor. The motion carried unanimously.

## **ARPA**

Constant motioned to approve expenditures from the town's American Rescue Plan Act funds in the amount of \$14,866 for the Nearmap annual subscription, \$40,000 for a public health nurse, \$5,000 for Neighbors Helping Neighbors for food purchases and \$5,000 to the South Hadley Cultural Council for planning for the South Hadley Celebration of Arts and Culture. Miles second. All in favor. Unanimous.

## **TA REPORT**

Miles noted the South Hadley & Granby Chamber of Commerce legislative breakfast is June 10. She also said COVID cases are rising and encouraged vaccination.

Constant said she was interested in the Ways & Means budget.

## **EXECUTIVE SESSION**

Miles motioned to enter into executive session under MGL Chapter 39 subsection 32B for purpose of discussing collective bargaining and to not return to open session.

## **ROLL CALL**

**Constant – Aye**

**Miles – Aye**

**Sweeney – Aye**

**Cyr – Aye**

The public meeting adjourned at 7:34 p.m. The executive session meeting adjourned at 9:07 p.m.

**Respectfully submitted**  
**Kristin Maher**  
**Executive Assistant to Administration**



# OD-43

1 Day Alcohol License

**Status:** Active

**Date Created:** May 25, 2022

## Applicant

Bridget Carroll  
bcarrol@mtholyoke.edu  
Event Services Dept., 50 College Street  
South Hadley, MA 01075  
413-538-2153

## Applicant Email

\*APPLICATIONS MUST BE SUBMITTED AT LEAST TWO WEEKS IN ADVANCE OF AN EVENT. APPLICATIONS SUBMITTED LESS THAN TWO WEEKS IN ADVANCE WILL NOT BE ACCEPTED FOR REVIEW BY THE SELECTBOARD.\*

## Permit Info

### Permit For

1 Day Beer and Wine

**Check this box to acknowledge that individual applicants can be approved for up to 30 permits per year.**



## Event Details

**Date of Event**

06/22/2022

**Name or Organization Hosting Event**

Enrollment and College Relations

**Provide a Detailed Description of What The Event Is**

Retirement Party

**Street Address of Where The Event is Held**

33 College St, South Hadley, MA 01075

**Hours of Operation (Ex. 8:00 AM - 5:00 PM)**

12:00pm - 5:00pm



# OD-44

1 Day Alcohol License

**Status:** Active

**Date Created:** May 26, 2022

## Applicant

David Capriati  
thebeerguyllc@yahoo.com  
21 mountainview st  
South Hadley , Ma 01075  
4139234894

## Applicant Email

\*APPLICATIONS MUST BE SUBMITTED AT LEAST TWO WEEKS IN ADVANCE OF AN EVENT. APPLICATIONS SUBMITTED LESS THAN TWO WEEKS IN ADVANCE WILL NOT BE ACCEPTED FOR REVIEW BY THE SELECTBOARD.\*

## Permit Info

### Permit For

1 Day Beer and Wine

### Check This Box If Event(s) Is/Are Being Held On Town Property



### Check this box to acknowledge that individual applicants can be approved for up to 30 permits per year.



## Event Details

**Date of Event**

06/23/2022

**Name or Organization Hosting Event**

The Dowd agencies llc

**Provide a Detailed Description of What The Event Is**

Dowd summer family picnic

**Street Address of Where The Event is Held**

Buttery brook park south hadley ma

**Hours of Operation (Ex. 8:00 AM - 5:00 PM)**

12pm to 6pm.

| <b>BOARD/COMMITTEE</b>               | <b>Total Number of Members</b> | <b>Number of Current Vacancies</b> |
|--------------------------------------|--------------------------------|------------------------------------|
| Appropriations Committee             | 9                              | 0                                  |
| Bike/Walk Committee                  | 8                              | 0                                  |
| Bylaw Review Committee               | 7                              | 4                                  |
| Canal Park Committee                 | 7                              | 4                                  |
| Commission on Disabilities           | 5                              | 1                                  |
| Conservation Commission              | 7, 2 Assoc.                    | 0                                  |
| Council on Aging Board               | 11                             | 2                                  |
| Cultural Council                     | 11 Reg, 1 Assoc.               | 0                                  |
| Golf Commission                      | 7 Reg, 1 Alt.                  | 1 Alt                              |
| Historical Commission                | 7                              | 0                                  |
| Historic District Study Committee    | 7                              | 2                                  |
| Master Plan Implementation Committee | 9                              | 0                                  |
| Recreation Commission                | 9                              | 0                                  |
| Sustainability & Energy Commission   | 5                              | 0                                  |
| Tree Committee                       | 7                              | 0                                  |
| Trustees of the Old Firehouse Museum | 9                              | 1                                  |
| Zoning Board of Appeals              | 3 Reg, 2 Assoc.                | 1 & 1 Assoc.                       |

## Online Form Submittal: Application for Appointment to Board, Commission, or Committee

noreply@civicplus.com <noreply@civicplus.com>

Fri, Feb 25, 2022 at 8:56 AM

To: chamlin@southhadleyma.gov, kmaher@southhadleyma.gov, ljacobs@southhadleyma.gov

### Application for Appointment to Board, Commission, or Committee

#### Step 1

##### Committees

*Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.*

**Please Note:** When submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose up to TWO From the Bylaw Review Committee  
Following

List your board or committee Bylaw Review  
choices here in the order of  
preference. If you selected  
"Other" above, please  
indicate which board or  
committee to which you wish  
to apply.

Please give any details I have experience in reviewing and rewriting bylaws and would  
regarding your interest in this be willing to participate.  
appointment.

#### Please Provide the Following Information

Name Jim Bosman

Email

Address1 [12 Promenade Way](#)

Address2 *Field not completed.*

City South Hadley

State MA

Zip 01075

Primary Phone

Alternate Phone *Field not completed.*

Cell Phone:

#### General Questions

|  |  |
|--|--|
| Are you a registered voter in the Town of South Hadley?  | Yes  |
| Are you a Town Meeting Member?   | No   |
| Is any of your immediate family employed by the Town of South Hadley?  | No   |
| Do you now or have you previously served in town government?   | Yes  |
| If yes, please list the board(s), commission(s), or committee(s) on which you serve(d), and the dates of service for each. | So Hadley Council on Aging board - current   |
| What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.)               | I have reviewed the bylaws for various local committees and homeowners associations. |
| Please list any additional information you think may be helpful in reviewing your application.                             | <i>Field not completed.</i>  |
| How did you learn of the vacancy you are applying for?   | Another Resident   |
| If you indicated another resident or other above, please provide the resident's name or provide additional details.        | <i>Field not completed.</i>  |
| Upload a Letter of Interest  | <i>Field not completed.</i>  |

Email not displaying correctly? [View it in your browser.](#)

## Online Form Submittal: Application for Appointment to Board, Commission, or Committee

noreply@civicplus.com <noreply@civicplus.com>

Wed, Feb 16, 2022 at 9:29 PM

To: chamlin@southhadleyma.gov, kmaher@southhadleyma.gov, ljacobs@southhadleyma.gov

### Application for Appointment to Board, Commission, or Committee

#### Step 1

##### Committees

*Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.*

**Please Note:** When submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose up to TWO From the Commission on Disabilities  
Following

List your board or committee choices here in the order of preference. If you selected "Other" above, please indicate which board or committee to which you wish to apply.

Please give any details regarding your interest in this appointment. retired registered nurse  
past president community garden

#### Please Provide the Following Information

Name Marie Rohan

Email

Address1 16s.sycamore knolls

Address2 Field not completed.

City south hadley,

State MA

Zip 01075

Primary Phone

Alternate Phone Field not completed.

Cell Phone: Field not completed.

#### General Questions

|   |  |
|---|--|
| Are you a registered voter in the Town of South Hadley?   | Yes  |
| Are you a Town Meeting Member?  | Yes  |
| Is any of your immediate family employed by the Town of South Hadley?   | <i>Field not completed.</i>  |
| Do you now or have you previously served in town government?  | No   |
| What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.)        | familiar with mental health issues during covid have walked many off the streets in south hadkey' know your town memnber |
| Please list any additional information you think may be helpful in reviewing your application.                      | <i>Field not completed.</i>  |
| How did you learn of the vacancy you are applying for?  | Newspaper, Town Website  |
| If you indicated another resident or other above, please provide the resident's name or provide additional details. | <i>Field not completed.</i>  |
| Upload a Letter of Interest   | <i>Field not completed.</i>  |

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## Online Form Submittal: Application for Appointment to Board, Commission, or Committee

noreply@civicplus.com <noreply@civicplus.com>

Thu, May 19, 2022 at 3:54 PM

To: chamlin@southhadleyma.gov, kmaher@southhadleyma.gov, ljacobs@southhadleyma.gov

### Application for Appointment to Board, Commission, or Committee

#### Step 1

##### Committees

*Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.*

**Please Note:** When submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose up to TWO From the Following      Historic District Study Committee

List your board or committee choices here in the order of preference. If you selected "Other" above, please indicate which board or committee to which you wish to apply.

Please give any details regarding your interest in this appointment.      I previously served on the Historic District Study Committee. I currently serve on the Historical Commission.

#### Please Provide the Following Information

Name      ROBERT G. JUDGE

Email      [REDACTED]

Address1      180 N. Main St.

Address2      *Field not completed.*

City      SOUTH HADLEY

State      MA

Zip      01075

Primary Phone      [REDACTED]

Alternate Phone      *Field not completed.*

Cell Phone:      [REDACTED]

#### General Questions

|  |   |
|--|---|
| Are you a registered voter in the Town of South Hadley?  | Yes   |
| Are you a Town Meeting Member?   | Yes   |
| Is any of your immediate family employed by the Town of South Hadley?  | No  |
| Do you now or have you previously served in town government?   | Yes   |
| If yes, please list the board(s), commission(s), or committee(s) on which you serve(d), and the dates of service for each. | Historical Commission 2022- Present<br>Historic District Study Committee approximately 2003-2008<br>Selectboard 2008-2012                   |
| What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.)               | I have experience and knowledge gained by serving on the Historical Commission, the Historic District Study Committee, and the Selectboard. |
| Please list any additional information you think may be helpful in reviewing your application.                             | None.   |
| How did you learn of the vacancy you are applying for?   | Email from Town of South Hadley   |
| If you indicated another resident or other above, please provide the resident's name or provide additional details.        | <i>Field not completed.</i>   |
| Upload a Letter of Interest  | <a href="#">Robert Judge volunteer to serve on Historic District Study Committee.pdf</a>  |

Email not displaying correctly? [View it in your browser.](#)

180 North Main Street  
South Hadley MA 01075

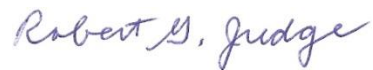
May 19, 2022

Dear Selectboard:

I write in response to the May 19 solicitation, "*Selectboard seeks residents to fill vacancies on boards and committees.*"

I volunteer to serve on the Historic District Study Committee. Thank you for your attention.

Sincerely,

A handwritten signature in blue ink that reads "Robert G. Judge". The signature is written in a cursive style with a large initial 'R' and a long, sweeping underline.

Robert G. Judge

## Online Form Submittal: Application for Appointment to Board, Commission, or Committee

noreply@civicplus.com <noreply@civicplus.com>

Fri, May 27, 2022 at 12:01 PM

To: sgmeiner@southhadleyma.gov, kmaher@southhadleyma.gov, ljacobs@southhadleyma.gov

### Application for Appointment to Board, Commission, or Committee

#### Step 1

##### Committees

*Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.*

**Please Note:** When submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose up to TWO From the    Zoning Board of Appeals  
Following

List your board or committee    Zoning Board of Appeals  
choices here in the order of  
preference. If you selected  
"Other" above, please  
indicate which board or  
committee to which you wish  
to apply.

Please give any details    I'm a Town Planner in Ware, MA, and I have extensive  
regarding your interest in this    knowledge/interest in Zoning Regulations. I recently became a  
appointment.    registered voter in South Hadley (where I am currently a  
    resident) and want to volunteer in the community. I have  
    conducted Zoning bylaw reviews, research, and edits for my  
    day job as a Town Planner. I also provide administrative  
    support for the Zoning Board of Appeals in Ware. I have sat in  
    on several appeals and variance hearings that went before the  
    ZBA.

#### Please Provide the Following Information

|               |                      |
|---------------|----------------------|
| Name          | Rob Watchilla        |
| Email         | ██████████           |
| Address1      | 70 Washington Avenue |
| Address2      | Unit 1               |
| City          | South Hadley         |
| State         | MA                   |
| Zip           | 01075                |
| Primary Phone | ██████████           |

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Alternate Phone *Field not completed.*

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Cell Phone: *Field not completed.*

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**General Questions**

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Are you a registered voter in the Town of South Hadley? Yes

---

Are you a Town Meeting Member? No

---

Is any of your immediate family employed by the Town of South Hadley? No

---

Do you now or have you previously served in town government? No

---

What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.) I have extensive knowledge on Zoning Regulations through my current job (Town Planner), the state laws pertaining to the Board of Appeals (M.G.L. Chapter 40, 40A and 40B), and the process for appeals/variances/special permits.

---

Please list any additional information you think may be helpful in reviewing your application. I currently provide administrative support to the ZBA in the Ware and have worked with the Board on Zoning Bylaw revisions/discussions.

---

How did you learn of the vacancy you are applying for? Town Website, Other

---

If you indicated another resident or other above, please provide the resident's name or provide additional details. South Hadley Facebook Page

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Upload a Letter of Interest [South Hadley ZBA Letter of Interest.pdf](#)

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# Rob Watchilla

70 Washington Avenue, Unit 1  
South Hadley, MA 01075

May 27, 2022

To Whom It May Concern,

I am interested in applying for a seat on the South Hadley Zoning Board of Appeals. I am a fairly new resident to the Town and would love to serve my community in any way that I can. As a current Planning Director in the Town of Ware, I have extensive knowledge on Zoning Bylaws/Regulations, the State Laws that govern them (MGL Ch. 40, 40A and 40B), and provide administrative support to the ZBA in Ware. I am familiar with the processes for appeals, variances, and special permits (ZBA in Ware only rules on Special Permits for Non-Conforming Uses).

As a part of my day job, I conduct extensive research and critical analysis on the Ware Zoning Bylaws. Just recently at the Ware Town Meeting (May 23, 2022) I had written and submitted several amendments to the Zoning Bylaws (including a moratorium on Large Scale Battery Storage Facilities). With my current experience with Zoning in mind, I feel that I would be a great fit for the Zoning Board of Appeals.

Thank you for your time and consideration of my application.

Warm regards,  
Rob Watchilla

## Online Form Submittal: Application for Appointment to Board, Commission, or Committee

noreply@civicplus.com <noreply@civicplus.com>

Thu, May 26, 2022 at 5:17 PM

To: sgmeiner@southhadleyma.gov, kmaher@southhadleyma.gov, ljacobs@southhadleyma.gov

### Application for Appointment to Board, Commission, or Committee

#### Step 1

##### Committees

*Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.*

**Please Note:** When submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose up to TWO From the Other  
Following

List your board or committee choices here in the order of preference. If you selected "Other" above, please indicate which board or committee to which you wish to apply.

Cultural Council

Please give any details regarding your interest in this appointment.

I am a current, soon to be former member of the Amherst Cultural Council as I moved to South Hadley this month. I'd love to continue supporting the arts and artists making work in my new hometown. An avid music and art lover, I am passionate about supporting BIPOC artists and artists with disabilities, and want to do whatever I can to amplify their voices.

#### Please Provide the Following Information

Name Joy Jarne

Email

Address1 *Field not completed.*

Address2 *Field not completed.*

City *Field not completed.*

State *Field not completed.*

Zip *Field not completed.*

Primary Phone

Alternate Phone *Field not completed.*

Cell Phone:

*Field not completed.*

---

## General Questions

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Are you a registered voter in the Town of South Hadley? Yes

---

Are you a Town Meeting Member? No

---

Is any of your immediate family employed by the Town of South Hadley? No

---

Do you now or have you previously served in town government? Yes

---

If yes, please list the board(s), commission(s), or committee(s) on which you serve(d), and the dates of service for each. Amherst Cultural Council: 9/2021 - 5/2022

---

What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.) I am a writer with over 10 years of experience as a music journalist and blogger for independent publications such as High Voltage Magazine and Jrock Revolution. I have helped curate, book, and run local band nights in small LA clubs and have experience working at various music festivals such as the Sunset Strip Music Festival, Festival Supreme, and SXSW.

I am also currently the Executive Assistant for the Vice Chancellor of Student Affairs at UMass Amherst. I enjoy planning and project management and did both in Los Angeles as the Executive Assistant to the CEO for GT's Living Foods. I have a BFA in Film & TV Production from Chapman University and have facilitated solidarity groups for two sessions of "Calling In the Calling Out Culture" classes with Dr. Loretta Ross.

---

Please list any additional information you think may be helpful in reviewing your application. As a Philippine immigrant, I have a vested interest in working towards racial equity, justice, and inclusion in the spaces I find myself. I am also working on my application to the MPP program at UMass Amherst and would appreciate a chance to start my learning hands on as a member of a council so closely aligned with my own interests.

Thank you for considering this application. I hope to be able to join and contribute to making a positive impact on our local arts community.

---

How did you learn of the vacancy you are applying for? Other

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If you indicated another resident or other above, please provide the resident's name or provide additional details. I understand there are currently no open positions but I would like to be considered if a position does become open.

---

Upload a Letter of Interest *Field not completed.*

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## Online Form Submittal: Application for Appointment to Board, Commission, or Committee

noreply@civicplus.com <noreply@civicplus.com>

Thu, May 26, 2022 at 9:05 AM

To: sgmeiner@southhadleyma.gov, kmaher@southhadleyma.gov, ljacobs@southhadleyma.gov

### Application for Appointment to Board, Commission, or Committee

#### Step 1

##### Committees

*Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.*

**Please Note:** When submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose up to TWO From the Commission on Disabilities, Registrar of Voters  
Following

List your board or committee Registrar of Voters, Commission on Disabilities  
choices here in the order of  
preference. If you selected  
"Other" above, please  
indicate which board or  
committee to which you wish  
to apply.

Please give any details I've lived in South Hadley for two years now and would like to  
regarding your interest in this become involved in town government. I believe voting is critical  
appointment. for community civic engagement and would like to ensure it is  
accessible for voters. I'll admit I don't know much about the  
work the Commission on Disabilities is doing, but I am  
committed to expanding accessibility in my current role and  
could bring this to the Commission if appropriate. Thank you!

#### Please Provide the Following Information

|                 |                      |
|-----------------|----------------------|
| Name            | April Bellafore      |
| Email           | [REDACTED]           |
| Address1        | 148 Old Lyman Road   |
| Address2        | Field not completed. |
| City            | South Hadley         |
| State           | MA                   |
| Zip             | 01075                |
| Primary Phone   | [REDACTED]           |
| Alternate Phone | Field not completed. |

Cell Phone: *Field not completed.*

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## General Questions

---

Are you a registered voter in the Town of South Hadley? Yes

---

Are you a Town Meeting Member? No

---

Is any of your immediate family employed by the Town of South Hadley? No

---

Do you now or have you previously served in town government? No

---

What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.) I have worked in higher education for over 20 years in administrative capacities related to online, hybrid and flexible learning. I'm highly organized, well versed in technologies and communication strategies, and feel that I have effective communication skills. I'd be happy to send a copy of my formal resume if that would be helpful.

---

Please list any additional information you think may be helpful in reviewing your application. This would be my first time volunteering on a town/community board but feel it is an important civic duty and am looking forward to becoming more involved. We moved to South Hadley during COVID and now things are moving back to a somewhat normalized state I would like to be more involved in town happenings.

---

How did you learn of the vacancy you are applying for? Other

---

If you indicated another resident or other above, please provide the resident's name or provide additional details. Town's Facebook page - I follow it for updates.

---

Upload a Letter of Interest *Field not completed.*

---

Email not displaying correctly? [View it in your browser.](#)

## Online Form Submittal: Application for Appointment to Board, Commission, or Committee

noreply@civicplus.com <noreply@civicplus.com>

Tue, May 31, 2022 at 5:45 PM

To: sgmeiner@southhadleyma.gov, kmaher@southhadleyma.gov, ljacobs@southhadleyma.gov

### Application for Appointment to Board, Commission, or Committee

#### Step 1

##### Committees

*Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.*

**Please Note:** When submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose up to TWO From the Bylaw Review Committee  
Following

List your board or committee choices here in the order of preference. If you selected "Other" above, please indicate which board or committee to which you wish to apply.

Registrar of Voters (not on the list, but on the email and current board vacancies)  
Bylaw Review Committee

Please give any details regarding your interest in this appointment. See attached letter

#### Please Provide the Following Information

Name David John King

Email

Address1 6 Oakley Drive

Address2 Field not completed.

City South Hadley

State MA

Zip 01075

Primary Phone

Alternate Phone Field not completed.

Cell Phone:

#### General Questions

|   |  |
|---|--|
| Are you a registered voter in the Town of South Hadley?   | Yes  |
| Are you a Town Meeting Member?  | Yes  |
| Is any of your immediate family employed by the Town of South Hadley?   | No   |
| Do you now or have you previously served in town government?  | No   |
| What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.)        | <p>Just retired from a 40 year career in retail. Managed 5 different stores with a staff ranging from 15 - 150 team members. Good leadership skills. Enjoy working with a team.</p> <p>Am excited to support our town now that I have some time in retirement.</p> |
| Please list any additional information you think may be helpful in reviewing your application.                      | <i>Field not completed.</i>  |
| How did you learn of the vacancy you are applying for?  | Email from Town of South Hadley  |
| If you indicated another resident or other above, please provide the resident's name or provide additional details. | <i>Field not completed.</i>  |
| Upload a Letter of Interest   | <a href="#">Google Chrome.app.zip</a>  |

Email not displaying correctly? [View it in your browser.](#)



## South Hadley Democratic Town Committee

P.O. Box 82, South Hadley, MA 01075 | email: [southhadleydemocrats@gmail.com](mailto:southhadleydemocrats@gmail.com)  
[SouthHadleyDemocrats.blogspot.com](http://SouthHadleyDemocrats.blogspot.com)

May 27, 2022

Jeff Cyr, Chair  
Town of South Hadley Selectboard  
116 Main Street, Suite M18  
South Hadley, Massachusetts 01075-2896

Dear Selectboard Chair Cyr:

On behalf of the South Hadley Democratic Town Committee (SHDTC), thank you for the opportunity to nominate candidates for appointment to the South Hadley Board of Registrars. The SHDTC met in a special caucus on May 26, 2022, at 7 p.m., to elect candidates. We currently have 33 members and achieved a quorum with 22 members present for the vote. Two members agreed to be nominated:

- 1) Lucia Foley  
60 Shadowbrook Estate  
South Hadley, MA 01075



- 2) Thomas Lake  
30 East Red Bridge Lane  
South Hadley, MA 01075



Please let me (or Tom or Lucia) know if you require additional information in support of their candidacies for the Board of Registrars.

Respectfully,

Susan Newton, Chair  
South Hadley Democratic Town Committee

cc: Andrea Miles, Vice-Chair; Renee Sweeney, Clerk; Carol Constant; Sarah Etelman; Town Administrator Lisa Wong; Lucia Foley; Tom Lake

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## Board if Registrars

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**kgrochowalski** <[REDACTED]>  
To: Lisa Wong <[lwong@southhadleyma.gov](mailto:lwong@southhadleyma.gov)>  
Cc: Kristin Maher <[kmaher@southhadleyma.gov](mailto:kmaher@southhadleyma.gov)>, Sarah Gmeiner <[sgmeiner@southhadleyma.gov](mailto:sgmeiner@southhadleyma.gov)>

Fri, Jun 3, 2022 at 11:22 AM

Hi sure I'd like to do that.

Sent from my T-Mobile 4G LTE Device

----- Original message -----

From: Lisa Wong <[lwong@southhadleyma.gov](mailto:lwong@southhadleyma.gov)>  
Date: 6/3/22 10:40 AM (GMT-05:00)  
To: kgrochowalski <[REDACTED]>  
Cc: Kristin Maher <[kmaher@southhadleyma.gov](mailto:kmaher@southhadleyma.gov)>, Sarah Gmeiner <[sgmeiner@southhadleyma.gov](mailto:sgmeiner@southhadleyma.gov)>  
Subject: Board if Registrars

Karl,

Thank you for serving as an interim.

Are you interested to fill out a two year term on the Board of Registrars? The Selectboard will vote on the permanent positions at their next meeting.

Lisa

--  
Town of South Hadley, Administrator  
116 Main Street  
South Hadley, Massachusetts 01075  
413 538 5030 ext 6136

[lwong@southhadleyma.gov](mailto:lwong@southhadleyma.gov)

Jeff Cyr, Chair  
Andrea Miles, Vice-Chair  
Renee Sweeney, Clerk  
Sarah Etelman  
Carol Constant

Lisa Wong  
Town Administrator

## **Town Administrator's Report to Selectboard June 7, 2022**

### **Administration, Finance and Operations**

- The open Town Clerk position was posted on May 4. The position is open until filled and the Town will begin evaluation of candidates in early June.
- The Senate passed their budget bill that includes the additional local aid and increased Chapter 70 minimum aid. The bill also includes extending authorization for remote local government meetings from the current deadline of this July 15 to December 15 of 2023. The Mass Municipal Association is advocating for a permanent option for remote meetings. The next step is for the House and Senate to appoint a conference committee to work out the differences between their two budgets and present the final legislative budget to the governor prior to July 1.
- This month, municipalities that signed up to participate in the statewide opioid settlements with the Distributors and Johnson & Johnson should receive an email from settlement administrator Brown Greer with instructions about how to establish an account in the National Opioid Settlements Portal. Municipalities will then need to complete and submit through the Portal a Payment Election Form and a W-9 before payments can begin. Payments will be received as early as June/July. The Town will work on a process to determine the use of the payments. The payment schedule can be found online: <https://www.mass.gov/doc/max-municipal-abatement-payments-alphabetized-by-town/download>

### **Community Highlights**

- Thank you to Veterans Agent Michael Slater for organizing a series of events for Memorial Day. Also thank you to Veterans Grave Office George Francis for placing a total of 4,273 flags to honor our deceased veterans in town cemeteries and war memorials with the help of volunteers from American Legion Post 260, Veterans of Foreign War Post 3104, the High School National Honor Society, and the Cub Scouts and Girl Scouts.
- There was a reception to celebrate the mural installation at Buttery Brook Park on June 2. The mural was completed by students at Mount Holyoke College and coordinated by the Planning and Conservation Department, who utilized Massachusetts Vulnerability Protection grant funds.

### **Planning and Economic Development**

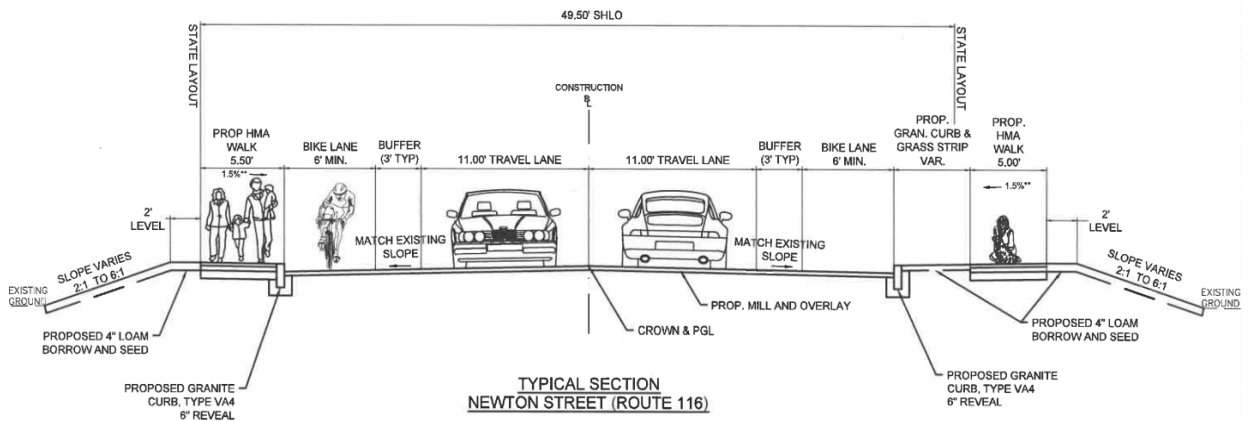
- Bids for firms to update the town's Housing Production Plan are due June 3. A committee will evaluate the proposals.
- At the May 23 public hearing, the Planning Board issued EINK a Special Permit by a vote of 4-1 with special conditions to be finalized at the 6/13 meeting.

**Public Health**

- 43 active confirmed cases as of May 31. One new death associated with COVID is reported.
- The MA Division of Local Services is offering more free Rapid Antigen tests to municipalities. They will send out a survey to local boards of health to distribute tests as well as Personal Protective Equipment based on population size that needs to be completed by June 10<sup>th</sup>.

**Public Works**

- The pickleball quotes came in on or under that target budget. The site is paved, and fencing will be in shortly. The contract has the work being finished by September, however the work could be completed as soon as the end of July.
- A new sign for Woodlawn Park has been designed. We are waiting for pricing and installation timelines, and will plan an event for its launch.
- The Mass Dept. of Transportation project to resurface Route 116 (Newton Street) with ADA compliance, new crosswalks, an on-road buffered bicycle lane from the intersection of Route 202 to just beyond Kendrick Street is on the 2022 Transportation Improvement Project list. Staff are attending regular construction meetings. A lot of work will need to be done including moving natural gas lines, so the full road closure is not likely to occur before next summer at the earliest.



A

list of MassDOT projects in South Hadley can be found at this link:

[https://hwy.massdot.state.ma.us/ProjectInfo/Main.asp?ACTION=GISReportByCity&SELECTED\\_CITY\\_ID=275](https://hwy.massdot.state.ma.us/ProjectInfo/Main.asp?ACTION=GISReportByCity&SELECTED_CITY_ID=275)