

**JOINT HYBRID SELECTBOARD /  
FD1 & FD2 PRUDENTIAL COMMITTEES MEETING  
TUESDAY, DEC. 6, 2022  
AGENDA  
SENIOR CENTER MULTI-PURPOSE ROOM  
7 P.M.**

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**Note: Not all topics listed here may be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice. This meeting may be audio and/or visually recorded.**

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES:** Draft Minutes of Nov. 15, 2022
- 3. ANNOUNCEMENTS/OPEN FORUM**
- 4. CONSENT AGENDA**
  - A. Multi-date Beer & Wine License request from Stephen McCray for Dec. 11, 18, 30 & 31
- 5. 7:05 PUBLIC HEARING: Tax Classification**
- 6. NEW BUSINESS**
  - A. Selectboard Meeting schedule
  - B. St. Pat's Parade participation
  - C. Casolari 20(d) Exemption
  - D. FY22 Town Manager Evaluation
  - E. Ledges Golf Course Rates
  - F. FY24 Budget
  - G. Civil Service
- 7. TOWN ADMINISTRATOR'S REPORT**
- 8. ADJOURN**

**SELECTBOARD MEETING  
THURSDAY, NOV. 15, 2022  
MEETING MINUTES  
HYBRID / SENIOR CENTER  
7 P.M.**

*Present in person were Chair Jeff Cyr, Vice Chair Andrea Miles, Clerk Renee Sweeney, Member Carol Constant, Member Nicole Casolari and Town Administrator Lisa Wong. Vice Chair Andrea Miles was virtual.*

**CALL TO ORDER**

Cyr called the meeting to order at 7:01 p.m.

**MINUTES**

Constant motioned to approve the draft minutes of Nov. 3, 2022. Miles seconded. All in favor. Unanimous.

**ANNOUNCEMENTS / OPEN FORUM**

Constant publicized a housing production community forum on Dec. 12 at the public library, an upcoming dementia communication workshop and the Nov. 30 special town meeting.

**CONSENT AGENDA**

Sweeney motioned to approve a Multi-Day Beer & Wine License request from Steven McCray for Nov. 25, 26, Dec. 2, 3, 9, 10, 16, 17, and 2. Constant seconded. All in favor. Unanimous.

**7:05 P.M. PUBLIC HEARING: Sok's Bar and Grill change of manager & ownership**

Cyr opened the hearing at 7:05 p.m. and closed it at 7:07. Constant motioned to approve the application for change of manager & ownership. Sweeney seconded. All in favor. Unanimous.

**CIVIL SERVICE**

Police Chief Jennifer Gundersen gave a presentation to the Selectboard about removal from civil service.

**TA EVALUATION AND PBE**

Casolari suggested adding a goal within Objective 5 to have offices in town hall "more accessible" than the current posted hours. Wong revised the goal to read "increase accessibility for departments to the public including setting up regular office hours if there are occasions."

Constant motioned to endorse the PBE as amended. Cyr seconded. All in favor. Unanimous.

**VETERANS DISTRICT**

Constant motioned to dissolve the Veterans' District with Easthampton starting in Fiscal Year 2024 and create a 32-40 hour per week position serving the Veterans of South Hadley. Miles seconded. All in favor. Unanimous.

**CANAL PARK**

Sweeney motioned to approve the removal of the boardwalk at Canal Park. Casolari seconded. All in favor. Unanimous. The long-term plans for the park can be revisited.

## **RIVER LODGE ROAD**

Constant motioned that pursuant to Article 16 of the June 9, 2021 Town Meeting, the Select Board accept the deed to River Lodge Road as shown on the plans recorded in Plan Book 252 Page 92 recorded on September 13, 2022. Miles seconded. All in favor. Unanimous.

## **TA REPORT**

Casolari voiced election concerns brought to her attention as a former member of the board of registrars and current candidate about the way ballots were mailed and the exact time when results were posted.

Miles asked Casolari for clarification on what she was suggesting, and asked if these resident concerns were brought forward to current members of the BOR or town clerk staff.

Constant said it's not whether someone receives multiple ballots but if someone turns in multiple ballots. Miles agreed, saying there are checks and balances in place.

Wong said she and the town clerk consulted with town counsel and the secretary of state's office for preapproval to mail two ballots in one envelope. They also discussed any potential issues that might arise with such a large mailing due to the double election. She assumed election results were posted on time and would double check.

Miles said it was great to let constituents know the town was aware of any issues and that there is no voter fraud.

Constant coffered congratulations to the new building commissioner and also asked about the isotopic study.

For the full town administrator's report, see the Nov. 15, 2022 Selectboard packet on the town website.

## **ADJOURN**

Constant motioned to adjourn. seconded. All in favor. Unanimous. The meeting adjourned at 8:37p.m.

**Respectfully submitted**  
**Kristin Maher**  
**Executive Assistant to Administration**

12/1/2022



## Fiscal 2023 Tax Classification

PUBLIC HEARING ON  
CLASSIFICATION OF PROPERTY  
TUESDAY, DECEMBER 6 AT 7:05 P.M.  
IN THE SELECTBOARD'S MEETING ROOM  
TOWN HALL  
CONDUCTED BY:

TOWN OF SOUTH HADLEY:

SELECTBOARD  
BOARD OF ASSESSORS  
PRUDENTIAL COMMITTEE, F.D. #1  
PRUDENTIAL COMMITTEE, F.D. #2

**Packet Contents:**

1. Overview of Classification
2. Open Space Discount
3. Residential Exemption
4. Small Commercial Exemption
5. Classification Considerations
6. Fiscal 2023
  - a. **Proposed** Tax Rates, New Growth, Maximum Allowable Levy, Tax Levy, Excess Levy Capacity
  - b. Rate changes for each 10% shifted
  - c. Example
7. Tax Rate Alternatives Town -- Chart
8. Options Table – Town
9. Tax Rate Alternatives Fire District #1—Chart
10. Options Table – Fire District #1
11. Tax Rate Alternatives Fire District #2 -- Chart
12. Options Table – Fire District #2
13. South Hadley Valuation by Class – Fiscal 2000 to 2023

Analysis of average tax bill

14. Single Family
15. Commercial/Industrial

## Overview of Classification

Cities and Towns that are certified as assessing property at full and fair cash value may elect to shift the tax burden among the major property classes within certain limits established by law. The adoption of different rates does not change the total property tax levy; rather it determines the share of the total levy to be borne by each class.

The share of the levy raised by the Commercial and Industrial classes and Personal Property (CIP) may be increased 50% as long as the Residential and Open space (R&O) classes raise at least 65% of what they would have raised without the shift.

The “minimum residential factor” established by the Commissioner of Revenue is used to make certain that the shift of the tax burden complies with the Classification Act. If the minimum residential factor would be less than .65, the community cannot make the maximum shift and must use a CIP factor of less than 1.50.

An *Open Space Discount*, a *Residential Exemption* and a *Small Commercial Exemption* may also be chosen by communities. The choice of either or both of these first two affects the tax rate of Residential property, whether a community chooses to shift more to the CIP classes or not. The third option affects the tax rate of the commercial and industrial classes. The alternatives are considered and voted on annually by the Board of Selectmen.

## Open Space Discount

What is open space?

- Open Space is defined as land maintained in an open or natural condition which contributes significantly to the benefit and enjoyment of the public.
- Exclusions:
  1. Land taxable under Chapter 61, 61A, 61B
  2. Land under a permanent conservation restriction
  3. Land held for production of income

The law allows a community to provide tax relief to the open space properties by shifting to the Residential class an amount up to a maximum of 25% of the residential factor.

In the past the Town has used an open space factor of 100%, which resulted in an equal tax rate for Open Space and Residential properties.

*For fiscal 2023 the town has 16 properties classified as open space, with a combined valuation of \$365,700, of which there are 15 parcels that this discount could possibly affect.*

*Currently, there is one community within the Commonwealth that has adopted this exemption, however it is not implemented, nor does anyone apply.*

*If the Selectboard implemented this discount at the maximum of 25%, the tax rate for the Open Space class of property would decrease to \$11.54. The tax rates for Residential, Commercial, Industrial and Personal classes of property would remain at \$15.42 as the difference in the reallocation of the levy is minimal and would instead come out of the overlay account.*

Residential Exemption

- Applied to every residential property which is owner-occupied
- At the option of the Selectboard, an exemption of not more than 35% of the average assessed value of all Class 1, Residential parcels may be applied to residential parcels that are the principal residence of the property owner.
- Dollar value of the exemption is subtracted from the assessed value of every eligible property
- Exclusions:
  1. Accessory land incidental to a residential use
  2. Seasonal homes
  3. Residential property not occupied by its owner

In the case of South Hadley, the figure would be calculated as follows:

$$\begin{array}{rcl}
 \frac{\$ 1,907,433,135}{\text{Class 1 Value}} & / & 6,890 \text{ Parcels} = \frac{\$ 276,841}{\text{Avg. Cl. 1 Value}} \\
 \\ 
 \frac{\$ 276,841}{\text{Avg. Cl. 1 Value}} & \times & 35\% = \frac{\$ 96,894}{\text{Max Residential Exemption}}
 \end{array}$$

The approximate *number of owner-occupied primary residences* is  $6,379 \times \$ 96,894 = \$ 618,086,826$ . The granting of the Residential Exemption does not change the burden of the levy on the Residential Class. Therefore, the tax rate within the Residential Class will be increased accordingly. The effect is to increase the taxes on vacant land and accessory land to the primary residences, as well as non-owner-occupied homes. The effect to the tax rate would be as follows:

| <u>Property Class</u> | <u>Exemption</u> | <u>Value</u>  | <u>Tax Rate</u> |
|-----------------------|------------------|---------------|-----------------|
| Class 1 Residential - | 618,086,826      | 1,289,346,309 | 22.81           |
| Class 2 Open Space -  | None             |               | 15.42           |
| Class 3 Commercial -  | None             |               |                 |
| Class 4 Industrial -  | None             |               |                 |
| Class 5 Personal -    | None             |               |                 |

The overall effect of the Residential Exemption on a variety of properties is shown below:  
 An **owner-occupied** primary residence valued at \$100,000 with the residential exemption applied, would go from \$ 1,542.00 to \$ 70.84 which would be a *decrease* of (\$ 1,471.16).  
 A **non-owner-occupied** residence valued at \$100,000 with no residential exemption would go from \$ 1,542.00 to \$ 2,281.00 which would be an *increase* of \$ 739.00.  
 A **vacant parcel** of land valued at \$50,000 would go from \$ 771.00 to \$ 1,140.50 which would be an *increase* of \$ 369.50.  
 An **accessory parcel** of land valued at \$20,000 would go from \$ 284.00 to \$ 456.20 which would be an *increase* of \$ 172.20.

*For fiscal 2023 approximately 1458 properties would have an increase in tax if adopted. Currently there are 17 communities within the Commonwealth that have adopted this exemption.*

### Small Commercial Exemption

- At the option of the Selectboard, any percent of valuation up to a 10% exemption may be adopted
- Business must have an average of 10 or fewer employees (DET mails list of eligible businesses to Assessors annually)
- Tax burden is shifted to the Commercial & Industrial classes (NOT Personal Property)
- Property must have a valuation of less than \$1,000,000
- Applies to class 3 (Commercial), 600-800 (Chapter land) and Mixed Use
- Assessors calculate impact and tax rates
- Can be used with other classification options
  1. Separate CIP rate becomes 2 rates: 1 C & I, 1 Personal Property
  2. Residential Exemption, Open Space Discount not affected

*For fiscal 2023, 42 parcels would possibly be eligible to receive this exemption. If this exemption were to be adopted at the maximum rate of 10%, the tax rates for Commercial and Industrial property classes would be \$15.63. (Residential, Open Space and Personal Property tax rates would remain unchanged at \$15.42)*

*Currently there are 14 communities within the Commonwealth that have adopted this exemption.*

Classification Considerations

1. Consider the percentage of Commercial & Industrial (C & I) properties as compared to Residential (R).
  - Will an increased tax burden on C & I significantly lower the R tax burden?
2. What is the mix of C & I properties?
  - How much is big business?
  - How much is small business? (Mom & Pop stores)
3. Will it adversely affect small businesses and drive them out of the community?
4. Will it slow big business development?
5. Does business significantly contribute in a non-tax way to the community?
6. Are the businesses of the type that require extraordinary municipal services?
7. Is the timing proper for the move to a multiple tax rate?
8. Will a shift to the C & I maintain or increase the relative or historical share of the tax burden?
9. Is it a matter of principle or economics?

**Fiscal 2023**

| <b><i>PROPOSED</i> Tax Rates:</b>   |       | <u>Rate</u>      | <u>% change</u> |
|---|-------|------------------|-----------------|
| Fiscal 2022 rates:<br>\$16.45<br><br>\$ 2.03<br><br>\$ 2.53                     | Town  | \$15.42          | -6.3 %          |
|   | FD #1 | \$ 2.13          | 4.9 %           |
|   | FD #2 | \$ 2.35          | -7.1 %          |
| <i>New Growth</i>   |       | \$ 256,077.00    |                 |
| <i>Tax Levy</i>   |       | \$ 31,964,192.68 |                 |
| <i>Debt Exclusion Total</i>   |       | \$ 1,042,424.00  |                 |
| <i>Maximum Allowable Levy Limit</i>   |       | \$ 31,969,657.00 |                 |
| <i>Excess Levy Capacity</i>   |       | \$ 5,464.32      |                 |
| MRF = <u>95.67%</u> Rate <u>\$ 15.42</u> R&O <u>92.0350%</u> CIP <u>7.9650%</u> |       |                  |                 |

| <u>%</u> | <u>R&amp;O</u> | <u>CIP</u>   | <u>Res Factor</u> |
|----------|----------------|--------------|-------------------|
| 100----- | <b>15.42</b>   | <b>15.42</b> | <b>100.00%</b>    |
| 110----- | <b>15.29</b>   | <b>16.96</b> | <b>99.13%</b>     |
| 120----- | <b>15.15</b>   | <b>18.50</b> | <b>98.27%</b>     |
| 130----- | <b>15.02</b>   | <b>20.05</b> | <b>97.40%</b>     |
| 140----- | <b>14.89</b>   | <b>21.59</b> | <b>96.54%</b>     |
| 150----- | <b>14.75</b>   | <b>23.13</b> | <b>95.67%</b>     |

**Example:** \$100,000 property value

| <u>%</u> | <u>Res tax (decr)</u> |      | <u>Comm (+ incr)</u> |      |
|----------|-----------------------|------|----------------------|------|
| 100----- | 1,542                 | (0)  | 1,542                | (0)  |
| 110----- | 1,529                 | (13) | 1,696                | +154 |
| 120----- | 1,515                 | (27) | 1,850                | +308 |
| 130----- | 1,502                 | (40) | 2,005                | +463 |
| 140----- | 1,489                 | (53) | 2,159                | +617 |
| 150----- | 1,475                 | (67) | 2,313                | +771 |

**Maximum decrease** on a residential \$100,000 property (**\$ 67**)

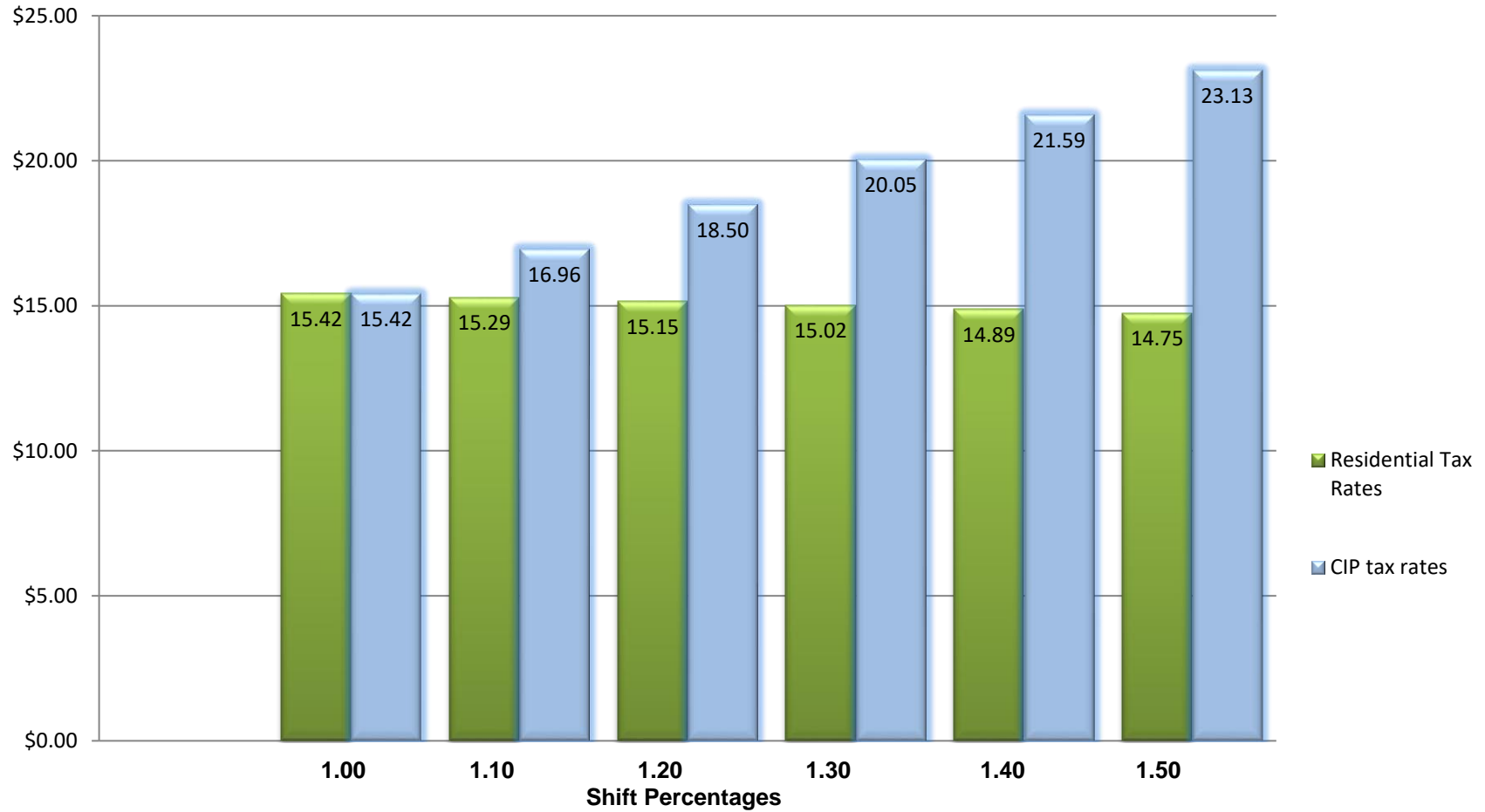
**Maximum increase** on a commercial/industrial \$100,000 property **\$ 771**

(The average value of a commercial/industrial property is \$367,000)

(The average value of a single-family home is \$333,000)

Tax Rates per 1,000

### Tax Rate Alternatives -- Town of South Hadley



**MassDOR - Massachusetts Department of Revenue**  
**Division of Local Services**  
**What If ... Scenario Worksheet for FY 2023**

**South Hadley - 275**

| CLASS             | VALUE         | %        |                    |
|-------------------|---------------|----------|--------------------|
| Residential       | 1,907,433,135 | 92.0174  | <b>R &amp; O %</b> |
| Open Space        | 365,700       | 0.0176   | 92.0350            |
| Commercial        | 73,007,815    | 3.5220   |                    |
| Industrial        | 44,056,775    | 2.1254   | <b>C I P %</b>     |
| Personal Property | 48,041,418    | 2.3176   | 7.9650             |
| Total             | 2,072,904,843 | 100.0000 |                    |

**CLASSIFICATION OPTIONS**

- Residential Exemption**
- Small Commercial Exemption**
- Open Space Discount**

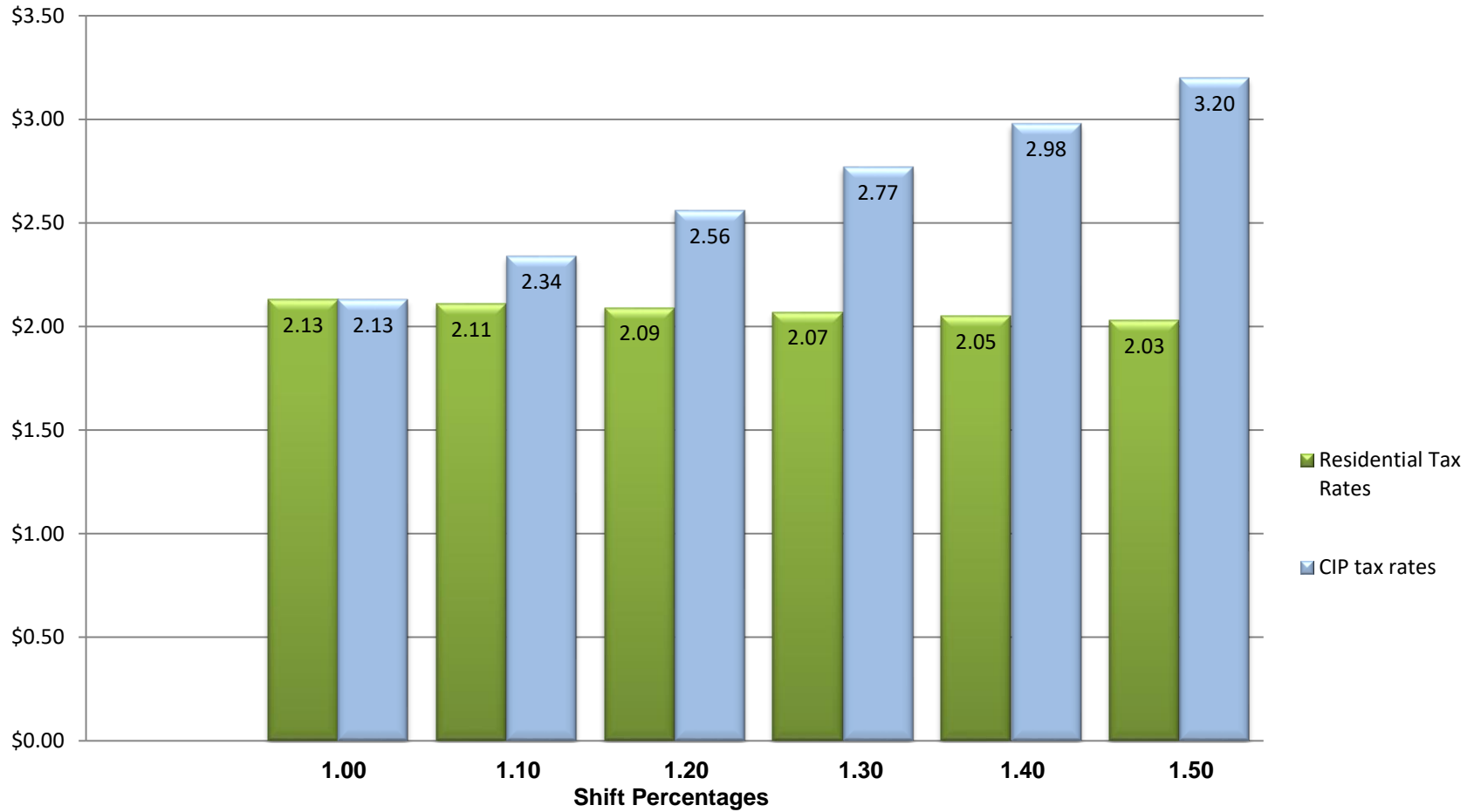
|                |    |            |
|----------------|----|------------|
| Levy           | \$ | 31,964,193 |
| Single TaxRate | \$ | 15.42      |

Note: This table should be used for planning purposes only. Actual calculations may differ slightly due to rounding. For actual calculations, complete Recap.

| CIP Shift | Share Percentages |         |        |         |        |        |          | Levy Amounts |       |           |           |           | Estimated Tax Rates |        |       |         |        |       |
|-----------|-------------------|---------|--------|---------|--------|--------|----------|--------------|-------|-----------|-----------|-----------|---------------------|--------|-------|---------|--------|-------|
|           | Res Factor        | Res SP  | OS SP  | Comm SP | Ind SP | PP SP  | Total SP | Res LA       | OS LA | Comm LA   | Ind LA    | PP LA     | Total LA            | Res ET | OS ET | Comm ET | Ind ET | PP ET |
| 1.0000    | 1.0000            | 92.0174 | 0.0176 | 3.5220  | 2.1254 | 2.3176 | 100.0000 | 29,412,619   | 5,626 | 1,125,779 | 679,367   | 740,802   | 31,964,193          | 15.42  | 15.38 | 15.42   | 15.42  | 15.42 |
| 1.0500    | 0.9957            | 91.6192 | 0.0175 | 3.6981  | 2.2317 | 2.4335 | 100.0000 | 29,285,347   | 5,601 | 1,182,068 | 713,335   | 777,842   | 31,964,194          | 15.35  | 15.32 | 16.19   | 16.19  | 16.19 |
| 1.1000    | 0.9913            | 91.2211 | 0.0174 | 3.8742  | 2.3379 | 2.5494 | 100.0000 | 29,158,075   | 5,577 | 1,238,357 | 747,304   | 814,882   | 31,964,194          | 15.29  | 15.25 | 16.96   | 16.96  | 16.96 |
| 1.1500    | 0.9870            | 90.8229 | 0.0174 | 4.0503  | 2.4442 | 2.6652 | 100.0000 | 29,030,802   | 5,553 | 1,294,646 | 781,272   | 851,922   | 31,964,195          | 15.22  | 15.18 | 17.73   | 17.73  | 17.73 |
| 1.2000    | 0.9827            | 90.4247 | 0.0173 | 4.2264  | 2.5505 | 2.7811 | 100.0000 | 28,903,530   | 5,528 | 1,350,935 | 815,240   | 888,963   | 31,964,196          | 15.15  | 15.12 | 18.50   | 18.50  | 18.50 |
| 1.2500    | 0.9784            | 90.0265 | 0.0172 | 4.4025  | 2.6568 | 2.8970 | 100.0000 | 28,776,258   | 5,504 | 1,407,224 | 849,209   | 926,003   | 31,964,197          | 15.09  | 15.05 | 19.27   | 19.28  | 19.28 |
| 1.3000    | 0.9740            | 89.6284 | 0.0171 | 4.5786  | 2.7630 | 3.0129 | 100.0000 | 28,648,985   | 5,480 | 1,463,513 | 883,177   | 963,043   | 31,964,197          | 15.02  | 14.98 | 20.05   | 20.05  | 20.05 |
| 1.3500    | 0.9697            | 89.2302 | 0.0171 | 4.7547  | 2.8693 | 3.1288 | 100.0000 | 28,521,713   | 5,455 | 1,519,801 | 917,145   | 1,000,083 | 31,964,198          | 14.95  | 14.92 | 20.82   | 20.82  | 20.82 |
| 1.4000    | 0.9654            | 88.8320 | 0.0170 | 4.9308  | 2.9756 | 3.2446 | 100.0000 | 28,394,441   | 5,431 | 1,576,090 | 951,114   | 1,037,123 | 31,964,199          | 14.89  | 14.85 | 21.59   | 21.59  | 21.59 |
| 1.4500    | 0.9611            | 88.4339 | 0.0169 | 5.1069  | 3.0818 | 3.3605 | 100.0000 | 28,267,168   | 5,407 | 1,632,379 | 985,082   | 1,074,163 | 31,964,200          | 14.82  | 14.78 | 22.36   | 22.36  | 22.36 |
| 1.5000    | 0.9567            | 88.0357 | 0.0168 | 5.2830  | 3.1881 | 3.4764 | 100.0000 | 28,139,896   | 5,382 | 1,688,668 | 1,019,050 | 1,111,203 | 31,964,200          | 14.75  | 14.72 | 23.13   | 23.13  | 23.13 |

Tax Rates per 1,000

### Tax Rate Alternatives -- Fire District #1



**MassDOR - Massachusetts Department of Revenue  
Division of Local Services  
What If ... Scenario Worksheet for FY 2023**

**So. Hadley Fire #1 - 493**

| CLASS             | VALUE         | %        |                    |
|-------------------|---------------|----------|--------------------|
| Residential       | 1,410,214,698 | 91.1485  | <b>R &amp; O %</b> |
| Open Space        | 0             | 0.0000   | 91.1485            |
| Commercial        | 61,366,255    | 3.9664   |                    |
| Industrial        | 42,233,300    | 2.7297   | <b>C I P %</b>     |
| Personal Property | 33,347,383    | 2.1554   | 8.8515             |
| Total             | 1,547,161,636 | 100.0000 |                    |

CLASSIFICATION OPTIONS  
**Residential Exemption**  
**Small Commercial Exemption**  
**Open Space Discount**

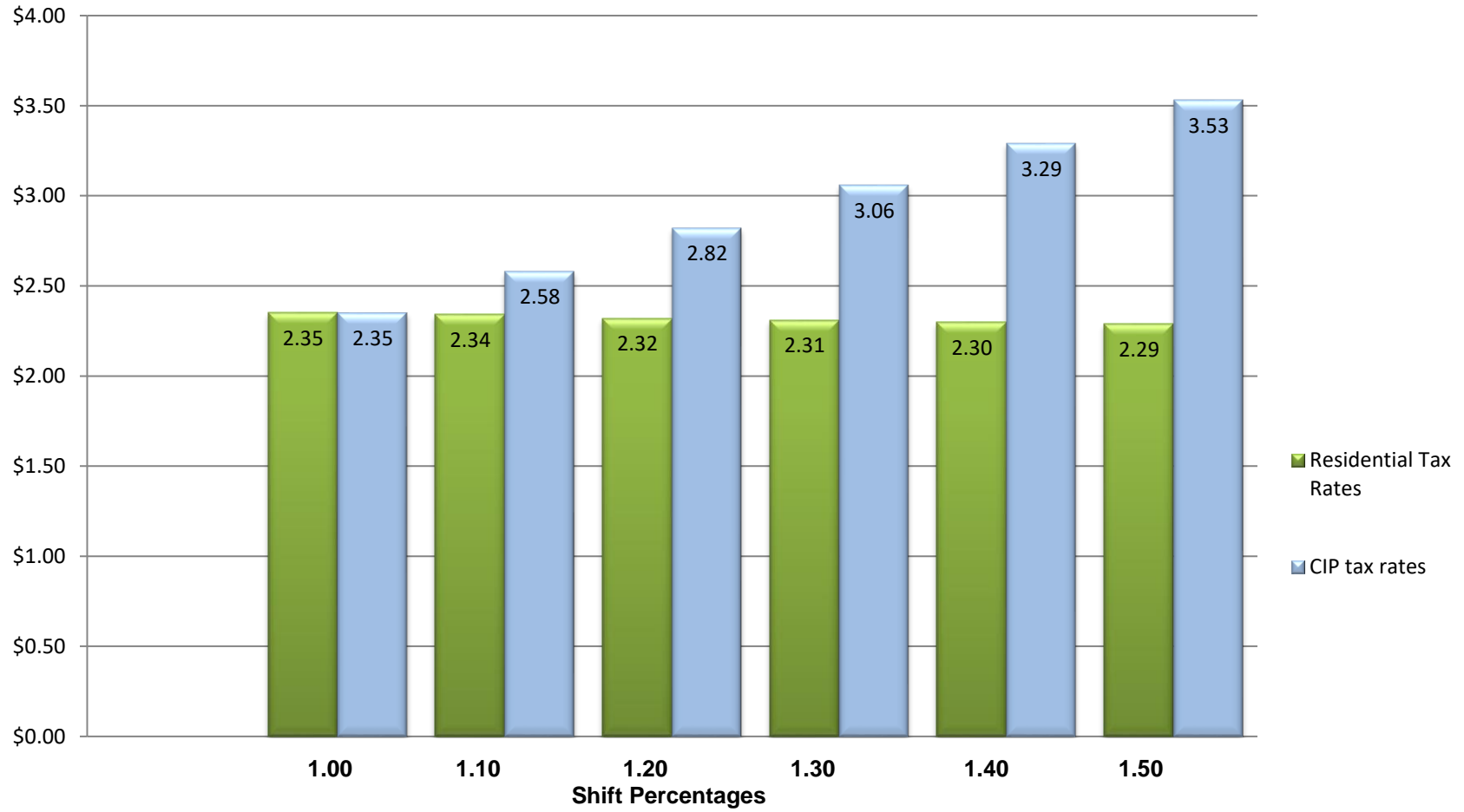
|                |           |
|----------------|-----------|
| Levy           | 3,295,454 |
| Single TaxRate | 2.13      |

Note: This table should be used for planning purposes only. Actual calculations may differ slightly due to rounding. For actual calculations, complete Recap.

| CIP Shift | Share Percentages |         |        |         |        |        |          | Levy Amounts |       |         |         |         | Estimated Tax Rates |        |       |         |        |       |
|-----------|-------------------|---------|--------|---------|--------|--------|----------|--------------|-------|---------|---------|---------|---------------------|--------|-------|---------|--------|-------|
|           | Res Factor        | Res SP  | OS SP  | Comm SP | Ind SP | PP SP  | Total SP | Res LA       | OS LA | Comm LA | Ind LA  | PP LA   | Total LA            | Res ET | OS ET | Comm ET | Ind ET | PP ET |
| 1.0000    | 1.0000            | 91.1485 | 0.0000 | 3.9664  | 2.7297 | 2.1554 | 100.0000 | 3,003,757    |       | 130,711 | 89,956  | 71,030  | 3,295,454           | 2.13   | 0.00  | 2.13    | 2.13   | 2.13  |
| 1.0500    | 0.9951            | 90.7059 | 0.0000 | 4.1647  | 2.8662 | 2.2632 | 100.0000 | 2,989,172    |       | 137,246 | 94,454  | 74,582  | 3,295,454           | 2.12   | 0.00  | 2.24    | 2.24   | 2.24  |
| 1.1000    | 0.9903            | 90.2634 | 0.0000 | 4.3630  | 3.0027 | 2.3709 | 100.0000 | 2,974,587    |       | 143,782 | 98,952  | 78,133  | 3,295,454           | 2.11   | 0.00  | 2.34    | 2.34   | 2.34  |
| 1.1500    | 0.9854            | 89.8208 | 0.0000 | 4.5614  | 3.1392 | 2.4787 | 100.0000 | 2,960,002    |       | 150,318 | 103,449 | 81,685  | 3,295,454           | 2.10   | 0.00  | 2.45    | 2.45   | 2.45  |
| 1.2000    | 0.9806            | 89.3782 | 0.0000 | 4.7597  | 3.2756 | 2.5865 | 100.0000 | 2,945,418    |       | 156,853 | 107,947 | 85,236  | 3,295,454           | 2.09   | 0.00  | 2.56    | 2.56   | 2.56  |
| 1.2500    | 0.9757            | 88.9356 | 0.0000 | 4.9580  | 3.4121 | 2.6943 | 100.0000 | 2,930,833    |       | 163,389 | 112,445 | 88,788  | 3,295,454           | 2.08   | 0.00  | 2.66    | 2.66   | 2.66  |
| 1.3000    | 0.9709            | 88.4931 | 0.0000 | 5.1563  | 3.5486 | 2.8020 | 100.0000 | 2,916,248    |       | 169,924 | 116,943 | 92,339  | 3,295,454           | 2.07   | 0.00  | 2.77    | 2.77   | 2.77  |
| 1.3500    | 0.9660            | 88.0505 | 0.0000 | 5.3546  | 3.6851 | 2.9098 | 100.0000 | 2,901,663    |       | 176,460 | 121,441 | 95,891  | 3,295,454           | 2.06   | 0.00  | 2.88    | 2.88   | 2.88  |
| 1.4000    | 0.9612            | 87.6079 | 0.0000 | 5.5530  | 3.8216 | 3.0176 | 100.0000 | 2,887,078    |       | 182,995 | 125,938 | 99,442  | 3,295,454           | 2.05   | 0.00  | 2.98    | 2.98   | 2.98  |
| 1.4500    | 0.9563            | 87.1653 | 0.0000 | 5.7513  | 3.9581 | 3.1253 | 100.0000 | 2,872,493    |       | 189,531 | 130,436 | 102,994 | 3,295,454           | 2.04   | 0.00  | 3.09    | 3.09   | 3.09  |
| 1.5000    | 0.9514            | 86.7228 | 0.0000 | 5.9496  | 4.0946 | 3.2331 | 100.0000 | 2,857,908    |       | 196,066 | 134,934 | 106,545 | 3,295,454           | 2.03   | 0.00  | 3.20    | 3.19   | 3.20  |

Tax Rates per 1,000

### Tax Rate Alternatives -- Fire District #2



**MassDOR - Massachusetts Department of Revenue  
Division of Local Services  
What If ... Scenario Worksheet for FY 2023**

**So. Hadley Fire #2 - 494**

| CLASS             | VALUE       | %        |                    |
|-------------------|-------------|----------|--------------------|
| Residential       | 531,250,137 | 94.7602  | <b>R &amp; O %</b> |
| Open Space        | 365,700     | 0.0652   | 94.8254            |
| Commercial        | 11,641,560  | 2.0765   |                    |
| Industrial        | 1,823,475   | 0.3253   | <b>C I P %</b>     |
| Personal Property | 15,544,945  | 2.7728   | 5.1746             |
| Total             | 560,625,817 | 100.0000 |                    |

CLASSIFICATION OPTIONS  
**Residential Exemption**  
**Small Commercial Exemption**  
**Open Space Discount**

|                |           |
|----------------|-----------|
| Levy           | 1,317,470 |
| Single TaxRate | 2.35      |

Note: This table should be used for planning purposes only. Actual calculations may differ slightly due to rounding. For actual calculations, complete Recap.

| CIP Shift | Share Percentages |         |        |         |        |        |          | Levy Amounts |       |         |        |        | Estimated Tax Rates |        |       |         |        |       |
|-----------|-------------------|---------|--------|---------|--------|--------|----------|--------------|-------|---------|--------|--------|---------------------|--------|-------|---------|--------|-------|
|           | Res Factor        | Res SP  | OS SP  | Comm SP | Ind SP | PP SP  | Total SP | Res LA       | OS LA | Comm LA | Ind LA | PP LA  | Total LA            | Res ET | OS ET | Comm ET | Ind ET | PP ET |
| 1.0000    | 1.0000            | 94.7602 | 0.0652 | 2.0765  | 0.3253 | 2.7728 | 100.0000 | 1,248,437    | 859   | 27,357  | 4,286  | 36,531 | 1,317,470           | 2.35   | 2.35  | 2.35    | 2.35   | 2.35  |
| 1.0500    | 0.9973            | 94.5016 | 0.0650 | 2.1803  | 0.3416 | 2.9114 | 100.0000 | 1,245,031    | 857   | 28,725  | 4,500  | 38,357 | 1,317,470           | 2.34   | 2.34  | 2.47    | 2.47   | 2.47  |
| 1.1000    | 0.9945            | 94.2431 | 0.0648 | 2.2842  | 0.3578 | 3.0501 | 100.0000 | 1,241,625    | 854   | 30,093  | 4,714  | 40,184 | 1,317,470           | 2.34   | 2.34  | 2.58    | 2.59   | 2.59  |
| 1.1500    | 0.9918            | 93.9845 | 0.0647 | 2.3880  | 0.3741 | 3.1887 | 100.0000 | 1,238,218    | 852   | 31,461  | 4,929  | 42,010 | 1,317,470           | 2.33   | 2.33  | 2.70    | 2.70   | 2.70  |
| 1.2000    | 0.9891            | 93.7260 | 0.0645 | 2.4918  | 0.3904 | 3.3274 | 100.0000 | 1,234,812    | 850   | 32,829  | 5,143  | 43,837 | 1,317,470           | 2.32   | 2.32  | 2.82    | 2.82   | 2.82  |
| 1.2500    | 0.9864            | 93.4674 | 0.0643 | 2.5956  | 0.4066 | 3.4660 | 100.0000 | 1,231,406    | 847   | 34,197  | 5,357  | 45,664 | 1,317,470           | 2.32   | 2.32  | 2.94    | 2.94   | 2.94  |
| 1.3000    | 0.9836            | 93.2089 | 0.0641 | 2.6995  | 0.4229 | 3.6046 | 100.0000 | 1,227,999    | 845   | 35,564  | 5,571  | 47,490 | 1,317,470           | 2.31   | 2.31  | 3.05    | 3.06   | 3.06  |
| 1.3500    | 0.9809            | 92.9503 | 0.0640 | 2.8033  | 0.4392 | 3.7433 | 100.0000 | 1,224,593    | 843   | 36,932  | 5,786  | 49,317 | 1,317,470           | 2.31   | 2.30  | 3.17    | 3.17   | 3.17  |
| 1.4000    | 0.9782            | 92.6918 | 0.0638 | 2.9071  | 0.4554 | 3.8819 | 100.0000 | 1,221,187    | 840   | 38,300  | 6,000  | 51,143 | 1,317,470           | 2.30   | 2.30  | 3.29    | 3.29   | 3.29  |
| 1.4500    | 0.9754            | 92.4332 | 0.0636 | 3.0109  | 0.4717 | 4.0206 | 100.0000 | 1,217,780    | 838   | 39,668  | 6,214  | 52,970 | 1,317,470           | 2.29   | 2.29  | 3.41    | 3.41   | 3.41  |
| 1.5000    | 0.9727            | 92.1747 | 0.0634 | 3.1148  | 0.4880 | 4.1592 | 100.0000 | 1,214,374    | 836   | 41,036  | 6,429  | 54,796 | 1,317,470           | 2.29   | 2.28  | 3.52    | 3.53   | 3.53  |

**South Hadley Valuation  
Fiscal 2000-2023**

|             | Valuation by class |            |               |               |               | % of Total Valuation |              | Total Valuation         | % chng       |
|-------------|--------------------|------------|---------------|---------------|---------------|----------------------|--------------|-------------------------|--------------|
|             | R                  | O          | C             | I             | P             | R&O %                | CIP %        |                         |              |
| <b>2023</b> | \$ 1,907,433,135   | \$ 365,700 | \$ 73,007,815 | \$ 44,056,775 | \$ 48,041,418 | <b>92.04%</b>        | <b>7.97%</b> | <b>\$ 2,072,904,843</b> | <b>10.2%</b> |
| 2022        | \$ 1,727,170,944   | \$ 365,600 | \$ 69,922,005 | \$ 42,714,500 | \$ 41,409,202 | 91.81%               | 8.19%        | \$ 1,881,582,251        | 7.5%         |
| 2021        | \$ 1,602,366,944   | \$ 364,000 | \$ 68,848,185 | \$ 42,281,500 | \$ 37,114,829 | 91.53%               | 8.47%        | \$ 1,750,975,458        | 5.5%         |
| 2020        | \$ 1,514,543,900   | \$ 381,100 | \$ 69,285,525 | \$ 42,104,700 | \$ 33,089,198 | 91.29%               | 8.71%        | \$ 1,659,404,423        | 4.1%         |
| 2019        | \$ 1,456,736,301   | \$ 379,800 | \$ 68,864,815 | \$ 40,075,350 | \$ 27,752,189 | 91.42%               | 8.58%        | \$ 1,593,808,455        | 3.3%         |
| 2018        | \$ 1,409,962,929   | \$ 378,400 | \$ 66,451,100 | \$ 38,947,600 | \$ 26,495,729 | 91.45%               | 8.55%        | \$ 1,542,235,758        | 3.9%         |
| 2017        | \$ 1,351,301,493   | \$ 378,400 | \$ 69,892,720 | \$ 37,458,000 | \$ 25,817,432 | 91.03%               | 8.97%        | \$ 1,484,848,045        | 2.2%         |
| 2016        | \$ 1,319,449,500   | \$ 378,400 | \$ 70,660,110 | \$ 35,342,100 | \$ 26,598,515 | 90.87%               | 9.13%        | \$ 1,452,428,625        | 3.0%         |
| 2015        | \$ 1,277,583,605   | \$ 378,000 | \$ 68,480,570 | \$ 38,481,200 | \$ 24,649,555 | 90.66%               | 9.34%        | \$ 1,409,572,930        | -0.1%        |
| 2014        | \$ 1,279,016,795   | \$ 378,000 | \$ 67,685,580 | \$ 38,273,600 | \$ 25,386,665 | 90.69%               | 9.31%        | \$ 1,410,740,640        | -5.1%        |
| 2013        | \$ 1,344,616,660   | \$ 394,800 | \$ 73,258,675 | \$ 40,364,275 | \$ 27,651,467 | 90.49%               | 9.51%        | \$ 1,486,285,877        | 0.6%         |
| 2012        | \$ 1,338,967,050   | \$ 394,800 | \$ 73,138,775 | \$ 37,986,675 | \$ 26,844,020 | 90.66%               | 9.34%        | \$ 1,477,331,320        | 0.6%         |
| 2011        | \$ 1,331,499,955   | \$ 394,800 | \$ 72,928,670 | \$ 39,093,875 | \$ 25,308,939 | 90.65%               | 9.34%        | \$ 1,469,226,239        | 0.4%         |
| 2010        | \$ 1,322,522,955   | \$ 394,800 | \$ 72,916,470 | \$ 39,220,375 | \$ 28,104,763 | 90.40%               | 9.60%        | \$ 1,463,159,363        | -7.6%        |
| 2009        | \$ 1,432,874,625   | \$ 227,100 | \$ 77,770,275 | \$ 41,524,100 | \$ 31,020,054 | 90.50%               | 9.50%        | \$ 1,583,416,154        | 1.4%         |
| 2008        | \$ 1,421,229,395   | \$ 227,100 | \$ 78,538,305 | \$ 40,753,400 | \$ 20,233,072 | 91.10%               | 8.90%        | \$ 1,560,981,272        | 1.3%         |
| 2007        | \$ 1,405,229,955   | \$ 227,100 | \$ 78,316,345 | \$ 40,666,500 | \$ 16,112,248 | 91.20%               | 8.80%        | \$ 1,540,552,148        | 11.5%        |
| 2006        | \$ 1,255,576,565   | \$ 219,200 | \$ 70,816,835 | \$ 41,016,500 | \$ 14,379,499 | 90.90%               | 9.10%        | \$ 1,382,008,599        | 20.2%        |
| 2005        | \$ 1,037,951,150   | \$ 212,600 | \$ 62,253,850 | \$ 35,816,100 | \$ 13,455,729 | 90.30%               | 9.70%        | \$ 1,149,689,429        | 1.8%         |
| 2004        | \$ 1,018,133,850   | \$ 212,600 | \$ 60,685,850 | \$ 35,768,600 | \$ 15,068,698 | 90.10%               | 9.90%        | \$ 1,129,869,598        | 25.7%        |
| 2003        | \$ 792,296,800     | \$ 246,300 | \$ 56,570,500 | \$ 35,635,400 | \$ 14,179,315 | 88.20%               | 11.80%       | \$ 898,928,315          | 1.0%         |
| 2002        | \$ 784,915,600     | \$ 246,300 | \$ 55,257,100 | \$ 36,085,600 | \$ 13,913,492 | 88.20%               | 11.80%       | \$ 890,418,092          | 0.8%         |
| 2001        | \$ 780,110,000     | \$ 246,300 | \$ 54,414,300 | \$ 35,647,600 | \$ 12,995,911 | 88.30%               | 11.70%       | \$ 883,414,111          | 12.1%        |
| 2000        | \$ 698,497,900     | \$ 245,300 | \$ 45,443,400 | \$ 31,846,100 | \$ 12,103,421 | 88.70%               | 11.30%       | \$ 788,136,121          |              |

|   |                   |
|---|-------------------|
| R | Residential       |
| O | Open space        |
| C | Commercial        |
| I | Industrial        |
| P | Personal Property |

12/1/2022

**Analysis of average single family tax bill.  
FY 23 (Estimated)  
vs.  
FY 22 (Actual)**

| <b><u>PROPOSED</u></b>                                 | <b><u>ESTIMATED</u></b>                                       |  |  |           |                                |
|--|---|--|--|-----------|--------------------------------|
| Average <b>Single Family</b><br>Home Value for FY 2023 | <b>Taxes for</b><br><b><u>Fiscal 2023</u></b><br>Town \$15.42 | Average <b>Single Family</b><br>Home Value for FY 2022 | <b>Actual Taxes for</b><br><b><u>Fiscal 2022</u></b><br>Town \$16.45 |           |                                |
| \$ 333,000   | \$ 5,134.86   | \$ 300,300   | \$ 4,939.94  | \$ 194.92 | increase over last fiscal year |
|  | <b><u>Fiscal 2023</u></b><br>FD #1 \$2.13                     |  | <b><u>Fiscal 2022</u></b><br>FD #1 \$2.03                            |           |                                |
| \$ 333,000   | \$ 709.29   | \$ 300,300   | \$ 609.61  | \$ 99.68  | increase over last fiscal year |
|  | <b><u>Fiscal 2023</u></b><br>FD #2 \$2.35                     |  | <b><u>Fiscal 2022</u></b><br>FD #2 \$2.53                            |           |                                |
| \$ 333,000   | \$ 782.55   | \$ 300,300   | \$ 759.76  | \$ 22.79  | increase over last fiscal year |

12/1/2022

**Analysis of Comm/Ind average tax bill  
FY 23 (Estimated)  
vs.  
FY 22 (Actual)**

| <b><u>PROPOSED</u></b>                         | <b><u>ESTIMATED</u></b>                                 |  |   |   |
|--|---|--|---|---|
| Average Commercial<br>Industrial Value FY 2023 | <b>Taxes for<br/><u>Fiscal 2023</u></b><br>Town \$15.42 | Average Commercial<br>Industrial Value FY 2022 | <b>Taxes for<br/><u>Fiscal 2022</u></b><br>Town \$16.45 |   |
| \$ 367,000                                     | \$ 5,659.14   | \$ 349,800                                     | \$ 5,754.21   | \$ (95.07) decrease over last fiscal year |
|  | <b><u>Fiscal 2023</u></b><br>FD #1 \$2.13               |  | <b><u>Fiscal 2022</u></b><br>FD #1 \$2.03               |   |
| \$ 367,000                                     | \$ 781.71   | \$ 349,800                                     | \$ 710.09   | \$ 71.62 increase over last fiscal year   |
|  | <b><u>Fiscal 2023</u></b><br>FD #2 \$2.35               |  | <b><u>Fiscal 2022</u></b><br>FD #2 \$2.53               |   |
| \$ 367,000                                     | \$ 862.45   | \$ 349,800                                     | \$ 884.99   | \$ (22.54) decrease over last fiscal year |



Parade Coordination  
P.O. Box 871, Holyoke, MA 01041-0321  
**Phone: 413-427-4671 6PM – 10 PM**  
**E-mail: [krisakkk@comcast.net](mailto:krisakkk@comcast.net)**

October 16, 2022

Dear Participant,

Enclosed you will find the invitation to the **2023 Parade on Sunday March 19, 2023.** The Parade Standards and Regulations have not changed this year and are available if you need a new copy, it can be emailed or mailed to you upon request. As in the past, this document has very important changes that will affect all marching units, especially those with vehicles. Some of those vehicles that have been in the Parade in the past may not be eligible to participate in the future. We don't want to discourage participation in the Parade, but our viewing audience has requested that we limit the number of vehicles in our parade. If your unit requires you to transport or other wise bring equipment or props with you in a vehicle or trailer those vehicles down t the parade route you may request special permission from the Chief of Staff. Directions will also be provided to the end of the route to rejoin your unit if unable to go down the parade route with your marching group.

As we continue to move forward with the plans for the Parade a few changes will be forth coming. The parking lot at "K-Mart" has been redesigned and will require all participants to re-direct their entrance into the lot. About a week before the parade, you may visit our web page at [www.holykestpatricksparade.com](http://www.holykestpatricksparade.com) and you will be able to find a map of the parking lot and a listing of where you are in the parade. The parking lot is not the Parade Committee's and those business that encompass the entire lot are very gracious in allowing us to stage the Parade in the lot for the day. Please when you leave the lot, take all trash and debris with you, and be respectful of their place of business.

**We must again stress that no items are to be or will be allowed to be thrown into the viewing audience from out walkers, riders of floats, or vehicles of any kind. Ejection from the Parade with no consideration to future invitations will result. Consumption of Alcoholic beverages is strictly prohibited before and during the Line of March. Past practices of tailgating in the parking lot is not prohibited however participants who will be involved in the line of March must respect the fact that this is a family venue and young encouraging eyes learn by your examples. Those who choose to participate in the line of March who in the opinion of the Chief of Staff is under the influence of alcohol will have themselves and their entire group ejected with no consideration given to future invitations.**

Sunday  
March 19,  
2023

One thing that I need to remind you of is that all marchers need to be uniformly dressed. You are able to carry a sign with your organization name on it.

Thank you in advance for your cooperation. We're looking forward to another fun filled Parade year. We hope you can be a part of it.

Sincerely,

A handwritten signature in cursive script that reads "Kathleen Krisak". The signature is written in black ink and is positioned below the word "Sincerely,".

Kathleen Krisak, Chief of Staff  
Saint Patrick's Committee of Holyoke, Inc.

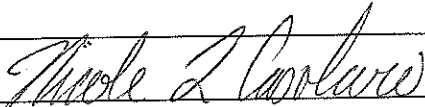
DISCLOSURE BY SPECIAL MUNICIPAL EMPLOYEE  
 OF FINANCIAL INTEREST IN A MUNICIPAL CONTRACT  
 AS REQUIRED BY G. L. c. 268A, § 20(d)

RECEIVED  
 TOWN CLERK'S OFFICE  
 21

2022 NOV 28 PM 3:31

|  |  |
|--|--|
|  | <b>SPECIAL MUNICIPAL EMPLOYEE INFORMATION</b>  |
| Name of special municipal employee:            | Nicola Casolari  |
| Put an X beside one statement.                 | <p>I am a special municipal employee because:</p> <p><input type="checkbox"/> I am a selectman in a town with a population of 10,000 or fewer people;</p> <p><input type="checkbox"/> I am not a mayor, alderman or city councilor, and</p> <p><input type="checkbox"/> I serve in a municipal position for which <b>no compensation</b> is provided, or</p> <p><input type="checkbox"/> I earned <b>compensation for fewer than 800 hours</b> in the preceding 365-day period, or</p> <p><input checked="" type="checkbox"/> By the classification of my position by my municipal agency or by the terms of a contract or my conditions of employment, I am <b>permitted to have personal or private employment during normal business hours.</b></p> <p><input type="checkbox"/> I work for a company or organization which has a contract with a municipal agency, and I am a <b>"key employee"</b> because the contract identifies me by name or it is otherwise clear that the municipal is contracting for my services in particular, and the <b>contract states that I am a special municipal employee or indicates that I meet one of the three requirements listed above.</b></p> |
| Title/ Position                                | Selectboard Member   |
| Fill in this box if it applies to you.         | If you are a special municipal employee because a municipal agency has contracted with your company or organization, please provide the name and address of the company or organization.   |
| Municipal Agency/ Department:                  | This is "my Municipal Agency."<br><span style="font-size: 1.5em;">Selectboard</span>   |
| Agency Address:                                |  |
| Office phone:                                  |  |
| Office e-mail:                                 |  |
|  | Check one: <input checked="" type="checkbox"/> Elected      or <input type="checkbox"/> Non-elected  |
| Starting date as a special municipal employee. | November 10, 2022  |

|   |   |
|---|---|
| <p><b>BOX # 1</b></p> <p>Select either<br/><b>STATEMENT #1</b> or<br/><b>STATEMENT #2.</b></p> <p><b>Write an X</b><br/>by your financial<br/>interest.</p> | <p><b>ELECTED SPECIAL MUNICIPAL EMPLOYEE</b></p> <p>I am an elected special municipal employee.</p> <p><input checked="" type="checkbox"/> <b>STATEMENT #1:</b> I had a financial interest in a contract made by a municipal agency before I was elected to a compensated special municipal employee position. I will continue to have this financial interest in a municipal contract.</p> <p><input type="checkbox"/> <b>STATEMENT #2:</b> I will have a new financial interest in a contract made by a municipal agency.</p> <p><b>My financial interest in a contract made by a municipal agency is:</b></p> <p><input checked="" type="checkbox"/> A compensated, non-elected position with a municipal agency.</p> <p><input type="checkbox"/> A contract between a municipal agency and myself.</p> <p><input type="checkbox"/> A financial benefit or obligation because of a contract that a municipal agency has with another person or with a company or organization.</p> <p><input type="checkbox"/> Other work because a municipal agency has a contract with my company or organization and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the municipal is contracting for my services in particular.</p>   |
| <p><b>BOX #2</b></p> <p>Select either<br/><b>STATEMENT #1</b> or<br/><b>STATEMENT #2.</b></p> <p><b>Write an X</b><br/>by your financial<br/>interest.</p>  | <p><b>NON-ELECTED SPECIAL MUNICIPAL EMPLOYEE</b></p> <p>I am a non-elected special municipal employee (compensated or uncompensated).</p> <p><input type="checkbox"/> <b>STATEMENT #1:</b> I had a financial interest in a contract made by a municipal agency, other than an employment contract, before I took a non-elected, compensated special municipal employee position. I will continue to have this financial interest in a municipal contract.</p> <p><b>My financial interest in a contract made by a municipal agency is:</b></p> <p><input type="checkbox"/> A contract between a municipal agency and myself, but not an employment contract.</p> <p><input type="checkbox"/> A financial benefit or obligation because of a contract that a municipal agency has with another person or with a company or organization.</p> <p><b>OR</b></p> <p><input type="checkbox"/> <b>STATEMENT #2:</b> I will have a new financial interest in a contract made by a municipal agency.</p> <p><b>My financial interest in a contract made by a municipal agency is:</b></p> <p><input type="checkbox"/> A compensated, non-elected position with a municipal agency.</p> <p><input type="checkbox"/> A contract between a municipal agency and myself.</p> <p><input type="checkbox"/> A financial benefit or obligation because of a contract that a municipal agency has with another person or with a company or organization.</p> <p><input type="checkbox"/> Other work because a municipal agency has a contract with my company or organization and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the municipal is contracting for my services in particular.</p> |
| <p>Name and address<br/>of municipal agency<br/>that made the<br/>contract</p>  | <p><b>FINANCIAL INTEREST IN A MUNICIPAL CONTRACT</b></p> <p>This is the "contracting agency."</p> <p>South Hadley Public Schools</p>  |
| <p>Write an X to confirm<br/>this statement.</p>  | <p><input type="checkbox"/> In my work as a special municipal employee for my Municipal Agency, I participate in or have official responsibility for activities of the contracting agency.</p>  |
|   | <p><b>ANSWER THE QUESTION IN THIS BOX</b></p>   |

|   |   |
|---|---|
| <b>FILL IN THIS BOX OR THE NEXT BOX</b>                         | <b>IF THE CONTRACT IS BETWEEN THE MUNICIPAL AGENCY AND YOU.</b><br>- Please explain what the contract is for.<br>I am a teacher for South Hadley public schools at South Hadley High School. I have held this full-time position as well as seasonal, stipended coaching positions since 2017 (August).           |
|   | <b>ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE MUNICIPAL AGENCY AND ANOTHER PERSON OR ENTITY</b><br>- Please identify the person or entity that has the contract with the municipal agency.<br>- What is your relationship to the person or entity?<br>- What is the contract for?<br><br>N/A |
| What is your financial interest in the municipal contract?      | - Please explain the financial interest and include the dollar amount if you know it.<br>Salary / Stipend(s) defined by the Unit A contract between South Hadley Public Schools and South Hadley Education Association.   |
| Date when you acquired the financial interest                   | August 2017   |
| What is the financial interest of your immediate family?        | - Please explain the financial interest and include the dollar amount if you know it.<br><br>N/A  |
| Date when your immediate family acquired the financial interest | <br>N/A   |
| Employee signature:   |    |
| Date:   | 11/17/2022  |

**SEE NEXT PAGE FOR APPROVAL  
BY CITY COUNCIL, BOARD OF ALDERMEN,  
BOARD OF SELECTMEN, TOWN COUNCIL,  
OR DISTRICT PRUDENTIAL COMMITTEE**

**APPROVAL OF EXEMPTION  
BY THE CITY COUNCIL, BOARD OF ALDERMEN, BOARD OF SELECTMEN,  
TOWN COUNCIL OR DISTRICT PRUDENTIAL COMMITTEE**

|   |   |
|---|---|
| Name:   |   |
| Name of approving body:<br><br>Write an X by one selection. | <input type="checkbox"/> City Council<br><input type="checkbox"/> Board of Aldermen<br><input type="checkbox"/> Board of Selectmen<br><input type="checkbox"/> Town Council<br><input type="checkbox"/> District Prudential Committee   |
| Title/ Position   |   |
| Agency Address:   |   |
| Office phone:   |   |
| <b>APPROVAL OF § 20(d) EXEMPTION</b>                        |   |
|   | <p>We have received a disclosure under G.L. c. 268A, § 20(d) from a special municipal employee who seeks to have a financial interest in a contract made by a municipal agency of this city or town. We understand that the special municipal employee participates in, or has official responsibility for, activities of the municipal agency that made the contract. We approve this exemption under § 20(d) regarding the financial interest identified by the special municipal employee.</p> |
| Signature:  | On behalf of the Council, Board or Committee identified above, I sign this approval.  |
| Date:   |   |

Attach additional pages if necessary.

File your completed, signed, approved Disclosure with the city or town clerk.



**Ledges Golf Club 2023 Annual Pass Application**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Spouse (family membership option): \_\_\_\_\_

Child #1: \_\_\_\_\_ Child #2: \_\_\_\_\_

| <u>Check One</u>      | <u>Membership Type</u>  | (Age requirements are by June 1 <sup>st</sup> 2022) |                               |
|-----------------------|---|---|-------------------------------|
|                       |   | <u>2022</u>   | <u>2023 Proposed</u>          |
| <input type="radio"/> | Family, 7 day   | \$2,400.00  | \$2550                        |
| <input type="radio"/> | Single, 7 day   | \$1,725.00  | \$1850                        |
| <input type="radio"/> | Senior Family, 7 day - (62+ both members)   | \$2,200.00  | \$2325                        |
| <input type="radio"/> | Senior Single, 7 day - (62+)  | \$1,600.00  | \$1750                        |
| <input type="radio"/> | Single, Weekday (Mon – Fri)   | \$1,400.00  | \$1550                        |
| <input type="radio"/> | Senior, Weekday (62+) (Mon-Fri)   | \$1,350.00  | \$1500                        |
| <input type="radio"/> | Senior Weekday Family -(62+ both members)   | \$1,800.00  | \$1950                        |
| <input type="radio"/> | Twilight (after 1pm), 7 day   | \$1,275.00  | \$1400                        |
| <input type="radio"/> | Twilight (after 1pm), weekday (M –F)  | \$1,000.00  | \$1125                        |
| <input type="radio"/> | Junior, 17 and under, 7 day   | \$450.00  | (Weekends/Holidays after 1pm) |
| <input type="radio"/> | Student, 19-22, 7 day   | \$900.00  | (Weekends/Holidays after 1pm) |
| <input type="radio"/> | Young professional, 23-29, 7 day  | \$1,200.00  | \$1400                        |
| <input type="radio"/> | Corporate   | See Management                                      |                               |
| <input type="radio"/> | <i>Handicap services must be secured online (Go to <a href="http://Ledgesgc.com">Ledgesgc.com</a> to sign up)</i> |   |                               |

**Cart Memberships**

**2022**

**2023 Proposed**

|                       |  |                       |       |
|-----------------------|--|-----------------------|-------|
| <input type="radio"/> | Single Cart Membership                     | \$900.00 Includes Tax | \$975 |
| <input type="radio"/> | Single Cart Weekday or Twilight Membership | \$650.00 Includes Tax | \$700 |
| <input type="radio"/> | Additional Family Cart Membership          | \$300.00 Includes Tax | \$325 |

- Cart Rates pay as you go: 18 holes \$18 per rider 9 holes \$10 per rider

**TOTAL FEES DUE \$ \_\_\_\_\_**

The Ledges Golf Club Annual Pass is valid for the 2023 golf season, (“Open to Close”). This agreement entitles the pass holder to unlimited golf at the Ledges Golf Club for the season, however there may be times when the course and tee are closed for private events and leagues. If a pass holder wishes to play outside of their allotted times and days, they may do so by paying the normal rack rates for that particular time and day.

**Additional Information and Payment form**

**All** players are expected to follow **ALL** club rules and policies

Weekday pass Memberships are good Monday thru Friday, **EXCLUDING** the following holidays: Memorial Day, Independence Day, Labor Day and Columbus Day.

**Individual cart packages** and daily cart rentals are for one rider only. The second rider **MUST** pay in the golf shop for his/her place on the cart. If a player is walking but wants their bag on the cart the rental fee is the same. All cart operators **MUST** have a valid driver's license.

The term "**Family**" is limited to immediate family members. Immediate family members include spouse and up to two children 18 years of age or younger and living at home or college students 22 years of age or under, living at home and holding a current valid college identification.

This pass is non-refundable and non-transferable.

Tee times for pass holders can be made up to ten days in advance (subject to availability). Pass holders without a tee time will be accommodated based on availability.

***By signing this, you have read and understand all rules of this pass. Failure to comply with these rules could result in suspension or termination of the pass. I hereby apply for membership at the Ledges Golf Club and subject to ALL rules and regulations of the Club. This also includes giving permission to the Ledges to charge your credit card listed below on each due date if choosing the 3 payment option.***

Pass-holders Signature: \_\_\_\_\_

Date \_\_\_\_\_

Payment Options (check one):

- Check payable to: **Ledges Golf Course**.  
Mail to: Ledges Golf Club, 18 Mulligan Drive, South Hadley, MA 01075
- Cash
- Credit Card: \_\_\_\_\_ Visa \_\_\_\_\_ Master Card \_\_\_\_\_ AMEX \_\_\_\_\_ Discover
- Name on Card: \_\_\_\_\_
- \* Credit card #: \_\_\_\_\_ Exp Date: \_\_\_\_\_ CVC # \_\_\_\_\_ Zip Code \_\_\_\_\_

***\*A 2% SERVICE FEE will be added for those using Bank cards or Credit cards for payment. The Installments will automatically be charged to this card on the due dates.***

CC Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Only:

Employee initials      Date

Payment #1: \$ \_\_\_\_\_ Due by March 31<sup>st</sup> 2023      \_\_\_\_\_      \_\_\_\_\_

Payment #2: \$ \_\_\_\_\_ Due by April 30<sup>th</sup> 2023      \_\_\_\_\_      \_\_\_\_\_

Payment #3: \$ \_\_\_\_\_ Due by May 31<sup>st</sup> 2023      \_\_\_\_\_      \_\_\_\_\_

Anyone choosing the installment plan and using a credit card on this form automatically agrees to the club charging this card on the due date of each installment.

**Additional Information and Payment form**

**All** players are expected to follow **ALL** club rules and policies

Weekday pass Memberships are good Monday thru Friday, **EXCLUDING** the following holidays: Memorial Day, Independence Day, Labor Day and Columbus Day.

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- Cash
- Credit Card: \_\_\_\_\_ Visa \_\_\_\_\_ Master Card \_\_\_\_\_ AMEX \_\_\_\_\_ Discover
- Name on Card: \_\_\_\_\_
- \* **Credit card #:** \_\_\_\_\_ Exp Date: \_\_\_\_\_ CVC # \_\_\_\_\_ Zip Code \_\_\_\_\_

**\*A 2% SERVICE FEE will be added for those using Bank cards or Credit cards for payment. The Installments will automatically be charged to this card on the due dates.**

CC Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Only:

Employee initials

Date

Payment #1: \$ \_\_\_\_\_ Due by March 31<sup>st</sup> 2022

\_\_\_\_\_

\_\_\_\_\_

Payment #2: \$ \_\_\_\_\_ Due by April 30<sup>th</sup> 2022

\_\_\_\_\_

\_\_\_\_\_

Payment #3: \$ \_\_\_\_\_ Due by May 31<sup>st</sup> 2022

\_\_\_\_\_

\_\_\_\_\_

Anyone choosing the installment plan and using a credit card on this form automatically agrees to the club charging this card on the due date of each installment.

## Ledges Golf Club Returning Member Offers

As a 2021 member in good standing we would like to encourage your return in 2022 as well as offer you ways to increase the value of your golf membership. We have 2 options to choose from as it relates to the various levels of Annual pass memberships. Take advantage of one or both plans!

### Option #1 - Full Payment (Payment made in full by March 31<sup>st</sup> 2022)

#### Check one

- \_\_\_ - Join as an Adult or Senior 7 day Family Membership - Receive 4 guest passes
- \_\_\_ - Join as an Adult or Senior 7 day Single Membership - Receive 3 guest passes
- \_\_\_ - Join as an Adult or Senior Weekday Membership - Receive 2 guest passes
- \_\_\_ - Join as a Twilight 7 day or Young professional Membership - Receive 2 guest passes
- \_\_\_ - Join as a Twilight Weekday Membership - Receive 1 guest pass

Golf Passes are for greens fees only on all non-holiday weekdays as well as after 1pm on weekends.

Golf Passes are **not allowed** for League, Golf outings or any other type of special events

### Option #2 - Sponsor a New Member (Limited up to 4 per Membership and cannot exceed the value of your golf membership)

#### Check one

- \_\_\_ - Sponsor an Adult or Senior 7 day Family Membership - Receive \$275 off your 2021 dues
- \_\_\_ - Sponsor an Adult or Senior 7 day Single Membership - Receive \$200 off your 2021 dues
- \_\_\_ - Sponsor an Adult or Senior Weekday Membership - Receive \$125 off your 2021 dues
- \_\_\_ - Sponsor a Twilight 7 day or Young professional Membership - Receive \$125 off your 2021 dues
- \_\_\_ - Sponsor a Twilight Weekday Membership - Receive \$75 off your 2021 dues

**All Sponsored New Members will receive the same guest pass offer if paid in full by March 31<sup>st</sup> as well as the \$\$ Discount applied to their 2022 dues!**

**If sponsoring a new membership please list the individuals name below.**

Name of sponsored new member \_\_\_\_\_

New Members Annual pass category \_\_\_\_\_

# 2023 Daily Rate Increase Proposal

| <u>Category</u>             | <u>2022</u> | <u>2023</u>  | <u>Increase</u> |
|-----------------------------|-------------|--------------|-----------------|
| <b><u>Weekday 18</u></b>    |             |              |                 |
| Resident                    | \$ 30.00    | \$ 32.00     | \$2.00          |
| Res. Senior (62+)           | \$ 26.00    | \$ 28.00     | \$2.00          |
| Non-Resident                | \$ 34.00    | \$ 36.00     | \$2.00          |
| Non-Res Sen (62+)           | \$ 28.00    | \$ 30.00     | \$2.00          |
| Sunset (after 5:30)         | \$ 26.00    | Remove       | NA              |
| Military/Student            | \$ 27.00    | \$ 28.00     | \$1.00          |
| Junior (13-17)              | \$ 20.00    | Pay Your Age | NA              |
| Juniors 12&U (w/ pd adult)  | \$ 10.00    | \$ 10.00     | \$0.00          |
| <b><u>Weekend 18</u></b>    |             |              |                 |
| Non-Resident                | \$ 44.00    | \$ 46.00     | \$2.00          |
| Early Afternoon (1pm-4pm)   | \$ 37.00    | \$ 40.00     | \$3.00          |
| Resident (12pm-1pm)         | \$ 37.00    | \$ 40.00     | \$3             |
| Twilight (after 4pm-5:30pm) | \$ 33.00    | \$ 35.00     | \$2.00          |
| Sunset (after 5:30)         | \$ 26.00    | Remove       | NA              |

|                                       |          |              |        |
|---------------------------------------|----------|--------------|--------|
| Military, Senior, Student (after 1pm) | \$ 31.00 | \$ 32.00     | \$1.00 |
| Junior (13-17) after 1pm              | \$ 22.00 | Pay Your Age | NA     |
| Junior 12&u (w/ pd adult) After 3pm   | \$ 10.00 | \$ 10.00     | \$0.00 |

**Weekday 9**

|                                       |          |          |        |
|---------------------------------------|----------|----------|--------|
| Resident                              | \$ 25.00 | \$ 27.00 | \$2.00 |
| Non-Resident                          | \$ 26.00 | \$ 28.00 | \$2.00 |
| Junior (13-17)                        | \$ 14.00 | \$ 14.00 | \$0.00 |
| League (During Scheduled League Time) | \$ 24.00 | \$ 27.00 | \$3.00 |
| Juniors 12&u (w/ pd adult)            | \$ 10.00 | \$ 10.00 | \$0.00 |

**Weekend 9** (after 1 pm only)

|                                    |          |          |        |
|------------------------------------|----------|----------|--------|
| Resident                           | \$ 27.00 | \$ 29.00 | \$2.00 |
| Non-Resident                       | \$ 28.00 | \$ 30.00 | \$2.00 |
| Junior (13-17)                     | \$ 15.00 | \$ 15.00 | \$0.00 |
| Junir 12&u (w/ pd Adult) After 3pm | \$ 10.00 | \$ 10.00 | \$0.00 |

**Cart Fees**

|          |         |         |        |
|----------|---------|---------|--------|
| 18 Holes | \$18.00 | \$19.00 | \$1.00 |
| 9 Holes  | \$10.00 | \$10.00 | \$0.00 |
| Twilight | \$10.00 | \$10.00 | \$0.00 |

Jeff Cyr, Chair  
Andrea Miles, Vice-Chair  
Renee Sweeney, Clerk  
Carol Constant  
Nicole Casolari

Lisa Wong  
Town Administrator

To: Selectboard  
From: Lisa Wong  
Date: 12/6/22  
Re: Fiscal Year 2024 Budget - General Background

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**Budget Purpose:** As the Town’s central policy document, the budget lays out the community’s prioritization of annual, and longer-range objectives, identifies financial goals, and articulates challenges. An instrument for turning strategic plans into reality, the budget constitutes a contract between the Town and its residents, explaining how funds are to be raised and allocated for the delivery of services.

**Budget Document:** The Town Administrator will produce a transparent and user-friendly budget document that illustrates the budget’s short- and long-term strategic goals. It will incorporate narrative information on departmental and organizational goals, provide details about the plans and resource allocations needed to meet them, and include graphical information about available financial resources.

**Key Annual Financial and Budget Timeline:**

Fiscal Year is from July 1 to June 30

- July:           Begin closing or prior year books ✓  
                  Make year-end budget transfers (joint Selectboard-Appropriations meeting) ✓  
                  Approved Capital projects for current fiscal year - begin procurement process ✓
  
- August:       Encumbrances for prior fiscal year and closing entries ✓
  
- September:   Submit balance sheet and other reports to state for free cash certification ✓  
                  Update capital planning spreadsheets ✓
  
- October:      Certification of free cash confirmed by State ✓  
                  Selectboard affirm town-wide goals ✓
  
- November:    Special Town Meeting (if needed) ✓  
                  TA holds budget kickoff Department Head meeting ✓  
                  Submit new growth and valuation reports to the state ✓

- December:** Provide Capital Review Committee (CPC) update on FY23 and prior year projects  
Town Accountant prepare Schedule A end of year report due to Dept of Revenue  
Review proposal(s) from audit firm  
Legislature usually holds a Revenue Consensus Hearing (not yet scheduled)  
Department Heads budget requests and changes due to TA for next fiscal year  
Monthly Tri-Board meeting to review budget process to date  
Joint hearing and vote to set tax rate (Selectboard, Prudential Committees)
- January:** Department Heads Submit budget and capital requests to the TA  
TA Submits preliminary capital request to CPC  
Appropriations Committee meets with TA to review budget process  
Monthly Tri-Board meeting to review budget process to date
- February:** TA presents draft budget to Appropriations, Selectboard and CPC (this may be delayed until after the Governor's budget)  
Board of Assessors declares overlay surplus
- March:** Deadline for Governor to submit budget (Usually this is in late January, but new administrations get additional time)  
TA present budget and warrant articles to Selectboard  
Audit of Town financials underway  
School Committee holds budget hearing and vote
- April:** Final budget and warrant is submitted to Selectboard for approval  
TA and Appropriations hold Public hearing  
Semi-Annual OPEB (Other Post-Employment Benefits) report comes out
- May:** Annual Town Meeting  
Notification to state of local option acceptances and loan authorizations
- June:** End of year instructions sent to Departments  
Enter new budget appropriations into MUNIS

**Outreach and community input:**

- Survey
- Public Hearings
- Community Meetings

**Relevant documents:**

Policies - [www.southhadley.org/DocumentCenter/View/9518/South-Hadley-Policies-May2020?bidId=](http://www.southhadley.org/DocumentCenter/View/9518/South-Hadley-Policies-May2020?bidId=)  
Budget Documents - [www.southhadley.org/679/Budget-Town-Meeting-Documents](http://www.southhadley.org/679/Budget-Town-Meeting-Documents)

December \_\_, 2022

Senator \_\_\_\_\_  
Massachusetts State House  
Boston, MA 02133

Representative \_\_\_\_\_  
Massachusetts State House  
Boston, MA 02133

RE: Town of South Hadley Petition for Special Legislation

Dear Senator \_\_\_\_\_ and Representative \_\_\_\_\_;

Reference is made to the above-captioned matter. In that connection, the Town of South Hadley hereby petitions the Legislature to pass the attached proposed special legislation which removes police officers, sergeants and lieutenants from Civil Service. As you might be aware, G..L. c. 4 sec. 4B allows a Town may revoke its civil service status in the same manner it adopted civil service status. In the instance of South Hadley, it adopted civil service for the police department on June 18, 1933 by an open Town Meeting. Thereafter, the Town Meeting changed to a representative form of Town Meeting. As a result, there is an ambiguity as to whether or not the revocation is the “same manner” in accordance with the statute.

Therefore, for avoidance of any doubt, the Town Meeting on November 30, 2022 in Article 5 authorized the removal of the police department from civil service and at the same time, in order to remove any ambiguity, authorized the Selectboard to file this Home Rule Petition.

I am attaching a certified the vote of the South Hadley Town Meeting for Article 5 along with the Home Rule Petition.

Thank you for your attention to this matter.

Sincerely,

Selectboard Chair

SPECIAL ACT- AN ACT AUTHORIZING THE TOWN OF SOUTH HADLEY TO EXEMPT ALL SOUTH HADLEY POLICE OFFICERS AT ALL RANKS FROM CIVIL SERVICE.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

"SECTION 1. Notwithstanding any general or special law to the contrary, all of the positions of all police officers in all ranks in the police department of the town of South Hadley shall be exempt from chapter 31 of the General Laws.

SECTION 2. Section 1 of this act shall not impair the current civil service status of any person holding a position as a police officer, sergeant or lieutenant, in the police department of the town of South Hadley on the effective date of this act and only shall be applied to appointments and promotions prospectively.

SECTION 3. This act shall take effect as of the date of the special Town Meeting vote of November 30, 2022, Article 5.

Jeff Cyr, Chair  
Andrea Miles, Vice-Chair  
Renee Sweeney, Clerk  
Carol Constant  
Nicole Casolari

Lisa Wong  
Town Administrator

## Town Administrator's Report to Selectboard December 6, 2022

### Administration, Finance and Operations

- Equipment to create hybrid meeting rooms at the Senior Center's large conference room and the Library's Trustees Room will begin installation. ATC Audio Video of West Springfield has the \$12,580 contract to complete the work by March 2023.
- Town Counsel has assisted the town with a new policy to ensure adherence to the Crown Act. The purpose of this policy is to eliminate discrimination against Town employees from underrepresented groups based on stereotypes regarding natural hairstyles that are not related to said employees' job qualifications or job performance.
- The Town has received a joint Community Compact Grant with Hamden for \$75,000 towards the digitalization of town documents. This will supplement the \$100,000 already approved from free cash towards this project. This is a fraction of the total cost of scanning and digitizing documents, but it is a great start. The first step is to establish what system to use.

### Community

- The Town Administrator has been appointed to the Healey-Driscoll Transition team as a member of the Affordable, Abundant Housing Committee. There are six transition policy committees including transportation, housing, climate readiness, jobs, youth and safe and healthy communities. Find out more at: [healeydriscolltransition.com/transition-committees](https://healeydriscolltransition.com/transition-committees)
- Santa will be at Buttery Brook Park from 5:30-7:30pm from December 8-11 and December 15-18.

### Planning

- The Housing Production Plan Community Forum will be held on Monday, December 12 from 7-9pm at the Library's Community Meeting Room.

### Public Health

- The Town is undertaking another round of sampling and testing of potable water at all Municipal Buildings for lead and copper.

### Public Safety

- The roof replacement project at the Police Station is scheduled to begin. A contract with WPIU Construction from Webster, MA for \$55,000 has been executed. \$90,000 had been approved for the project in case the wood underneath the roof needed to be replaced as well. Those appear to be in good condition.

### Public Works

- The Parks Barn roof and siding project went out to bid and bids are being evaluated to ensure compliance and that they are within budget.