

**SELECTBOARD MEETING
TUESDAY, JUNE 19, 2018
SELECTBOARD MEETING ROOM – 7:00 P.M.
AGENDA**

Note: Not all the topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice. These meetings may be audio and/or visually recorded

1. CALL TO ORDER
2. APPROVAL OF MINUTES
 - A. Draft meeting minutes of the May 9, 2018 Selectboard meeting
3. ANNOUNCEMENTS/OPEN FORUM
4. Board and Committee Interviews
 - A. Diane Mulvaney, Senior Center Building Committee
 - B. Ryan Lafond, Historic District Study Committee
 - C. Scott Pierre, Cultural Council
 - D. Jeff Millard, Senior Center Building Committee
 - E. William Schenker, Senior Center Building Committee
 - F. Charles Miles, Bylaw Review and Master Plan Implementation committees
 - G. Keith Paul, Cultural Council, Historical Commission, Master Plan Implementation Committee
5. Annual Appointment/Reappointment Boards/Commissions
6. CONSENT AGENDA
 - A. Request for a One Day All Alcohol License: Rachel Osborn. Willits-Hallowell Center. MHC. Wednesday, June 27. 4-7:30 p.m.
 - B. Multiple requests for One Day Beer and Wine licenses: Imad Zubi. Willits-Hallowell Center. 4 p.m. – 12:30 a.m. on July 7, 9, 10, 11, 12, 14, 16, 17, 18, 19, 21, 23, 24, 25, 26
 - C. Multiple requests for One Day Beer and Wine licenses: Robert Adam. Tower Theaters. 4-11 p.m. July 6 and 7.
 - D. Multiple requests for One Day Beer and Wine licenses: David Smith Jr. Drunken Rabbit Brewing. 9 a.m. – 11 p.m. July 14, 15.
 - E. Request to amend Entertainment and Sunday Entertainment licenses for Orchards Golf Club to allow instrumental music on an outdoor deck weekly, Monday-Sunday, from 11 a.m. to 8:30 p.m.
7. NEW BUSINESS
 - A. Senior Center Building Committee Directive
8. RESIGNATIONS/APPOINTMENTS
 - A. Thomas Kelleher Sealer of Weights and Measures, resignation
9. OTHER BUSINESS
 - A. Approval of request for \$40,000 of 40R Smart Growth Grant Funds
 - B. Town Administrator FY 2018 Evaluation
 - C. Ledges RFP Award
10. TOWN ADMINISTRATORS REPORT
11. CHAIRMAN'S REPORT
12. Executive Session Negotiations Units A&B
13. ADJOURN

**SELECTBOARD MEETING
MAY 9, 2018
DRAFT MINUTES
SELECTBOARD MEETING ROOM – 5 P.M.**

Present were Chair Ira Brezinsky, Vice Chair Andrea Miles, Clerk Jeff Cyr, member Sarah Etelman, member Bruce C. Forcier, and Town Administrator Michael J. Sullivan.

1. CALL TO ORDER

Brezinsky called the meeting to order at 5 p.m.

2. DISCUSS TOWN MEETING WARRANT ARTICLE MOTIONS

Town Meeting articles 11, 12

Sullivan read proposed language for Article 11 that had been delivered to the Selectboard. The language read, “I move the town to vote a bylaw to test water in public buildings and other municipal facilities for the presence of lead and copper. The appliances and systems tested should be those which can likely and reasonably present a health consequence for the public. A report of all testing should be available on the Town of South Hadley website and a copy posted in each building participating in said test. This testing should be overseen and regulations promulgated by the South Hadley Board of Health and be consistent with the Massachusetts Department of Environmental Protection and further expressed in Appendix B. The health director may subsequently instruct the municipal agent in control of a building or a facility which does not meet the health and safety standards for lead and copper to expand testing to additional outlets or appliances and take any action for/with to mitigate the exposure to the public health. “

The propose language was accompanied by Appendix B. Etelman read Appendix B. [See May 9, 2018 Town Meeting packet for full appendix]

Sullivan said town council feels the Bylaw Review Committee’s stance of not recommending the article as previously presented stands. Sullivan said town council explained the Bylaw Review Committee is a committee that makes a recommendation to the Selectboard, not necessarily to Town Meeting. Sullivan said town council said the recently proposed changes to the language of Article 11 are within the scope of the article, so there is not a problem with the motion or appendix. This means the proposed changes can be accepted without the Bylaw Review Committee meeting again before Town Meeting.

Vern Blodgett said, as a member who was present at that Bylaw Review Committee meeting where Article 11 as previously presented was not recommended, his feeling was the original article left the BRC with questions. Members had issues with the term “water quality” used generally and not specifically about lead and copper. Blodgett said that, coupled with a few questions about funding and whether or not the school committee applied for related grants, was why he felt if the original article were to go to the town meeting floor, it would be a disastrous evening. He believes the modifications made in the proposed language Sullivan read and the way motion is phrased makes him feel what is now being presented - had it been presented to the Bylaw Review Committee - would have gotten his affirmative vote, which had previously been negative.

Brezinsky said, "We're in good shape here." He said what the Selectboard has now for Article 11 language is a good resolution. He said he is confident town meeting will agree. He noted the \$10,000 in the related Article 12 is not a lot of money, particularly when it comes to health.

Town Meeting articles 14, 15

Sullivan said Article 14 was to bond for \$9.8 million for construction and design of preconstruction costs of a senior center. Article 15 was for \$400,000, and it was suggested that figure rise to \$600,000 and the town consider short term borrowing. Sullivan said the town's new bond council said the town cannot increase the amount of an article once it's presented on a warrant, which means the Selectboard can't increase Article 15 from \$400,000 to \$600,000. However, he suggested the Selectboard lower the amount in Article 14 from \$9.8 million to \$600,000.

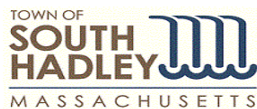
Sullivan said the \$600,000 would be for design and engineering. The caveat to this change is that the \$600,000 would have to be paid back in five years. He said he didn't think that was a big deal because part of the borrowing plan was to take \$200,000 yearly and put it into a stabilization fund. What's different now is Sullivan will suggest in his budget that the \$200,000 would go toward paying down the short-term debt. At the end of three years, the town would no longer have the \$600,000 as outstanding debt and would remain within a fiscal strategy Sullivan put forward.

Brezinsky affirmed the Selectboard will support asking for \$600,000 through borrowing in Article 14, not 15. He said the board would need to vote because at a previous meeting the board voted not to present Article 14 and to present Article 15. Now, they're doing the reverse.

Cyr motioned to support Article 14 as presently written. Miles seconded. The vote was recorded as unanimous.

3. ADJOURN

Etelman motion to adjourn. Miles seconded. All in favor. The meeting adjourned at 5:34 p.m.



Kristin Maher <kmaher@southhadleyma.gov>

Sr Ctr Building Committee

Diane Mulvaney

Fri, May 18, 2018 at 8:20 AM

To: kmaher@southhadleyma.gov

Good Morning,

Please consider this email as a request to join the Building Committee for the Senior Center project as a community member at large.

I have many years experience with buildings. Here are just a few highlights -

1. Co-Chair of the Plains School Building Committee, involved with all phases of the project fro inception to completion, and 'returning' contingency funding [14+ years].
2. Years spent in the private sector, overseeing restaurant opening projects in numerous locations.
3. A dedication to ensuring the process moves smoothly and the committed funds used appropriately and accounted for accordingly.

My financial and personnel background with a heavy concentration in operations management lends itself nicely to this project and the time commitment involved to see it through to the end.

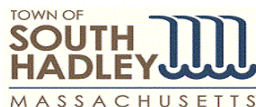
Understanding what it takes to bring a building or renovation from the ground up takes dedication, attention to detail with an oversight to fiscal management, one that I am more than prepared and eager to do for the town.

I am available to speak further to my skill sets and desire to volunteer my efforts to the town in this capacity.

I look forward to hearing from you.

thank you

diane mulvaney



Kristin Maher <kmaher@southhadleyma.gov>

Online Form Submittal: Application for Appointment to Board, Commission, or Committee

noreply@civicplus.com <noreply@civicplus.com>

Thu, May 31, 2018 at 5:23 PM

To: chummel@southhadleyma.gov, chamlin@southhadleyma.gov, kmaher@southhadleyma.gov

Application for Appointment to Board, Commission, or Committee

Step 1

Committees

Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.

You can also [print and mail a written copy \(PDF\)](#) to the Selectboard Office at
116 Main Street
South Hadley MA 01075.

Please Note: when submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose From the Following Historic District Study Committee

List your board or committee choices here in the order of preference. If you selected "Other" above, please indicate which board or committee you wish to apply for.

Field not completed.

Please give any details regarding your interest in this appointment? Interested in expanding on my existing membership on the Historical Commission.

Please Provide the Following Information

Name Ryan Lafond

Email

Address1 [504 Amherst Rd](#)

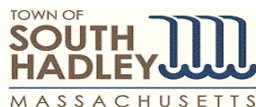
Address2 *Field not completed.*

City	South Hadley
State	MA
Zip	01075
Primary Phone	
Alternate Phone	<i>Field not completed.</i>
Cell Phone:	<i>Field not completed.</i>

General Questions

Are you a registered voter in the Town of South Hadley?	Yes
Are you a Town Meeting Member?	No
Is any of your immediate family employed by the Town of South Hadley?	No
Do you now or have you previously served in Town government?	No
What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.)	<i>Field not completed.</i>
Please list any additional information you think may be helpful in reviewing your application.	<i>Field not completed.</i>
How did you learn of the vacancy you are applying for?	Town Website
If you indicated another resident or other above, please provide the resident's name or provide additional details.	<i>Field not completed.</i>
Upload a Letter of Interest	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)



Kristin Maher <kmaher@southhadleyma.gov>

Online Form Submittal: Application for Appointment to Board, Commission, or Committee

noreply@civicplus.com <noreply@civicplus.com>
To: chamlin@southhadleyma.gov, kmaher@southhadleyma.gov

Thu, May 31, 2018 at 11:07 PM

Application for Appointment to Board, Commission, or Committee

Step 1

Committees

Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.

You can also [print and mail a written copy \(PDF\)](#) to the Selectboard Office at 116 Main Street South Hadley MA 01075.

Please Note: when submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose From the Following Cultural Council

List your board or committee choices here in the order of preference. If you selected "Other" above, please indicate which board or committee you wish to apply for.

Please give any details regarding your interest in this appointment?
As an artist myself (and married to one) the arts are something very dear to me, and I think a town telling its citizens that art matters is important. We just moved to South Hadley last summer from Long Beach, CA. I really love the town and would be more than happy to lend my time and life experience to helping out with the Cultural Council.

Please Provide the Following Information

Name Scott St. Pierre

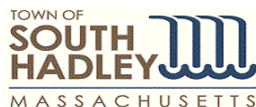
Email

Address1	15 Carlton St
Address2	Field not completed.
City	South Hadley
State	MA
Zip	01075
Primary Phone	
Alternate Phone	Field not completed.
Cell Phone:	Field not completed.

General Questions

Are you a registered voter in the Town of South Hadley?	Yes
Are you a Town Meeting Member?	No
Is any of your immediate family employed by the Town of South Hadley?	No
Do you now or have you previously served in Town government?	No
What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.)	I'm a product photographer of 10+ years. I'm very experienced in photoshop and illustrator. Also I play guitar, have been learning to paint (acrylic and watercolor,) and I can draw fairly well. The only other council I've had the privilege to sit on was my son's school in Long Beach had a Yard Sale committee.
Please list any additional information you think may be helpful in reviewing your application.	My family loves it here. I'd love being a part of what I feel like is the soul of South Hadley.
How did you learn of the vacancy you are applying for?	Other
If you indicated another resident or other above, please provide the resident's name or provide additional details.	Field not completed.
Upload a Letter of Interest	Field not completed.

Email not displaying correctly? [View it in your browser.](#)



Maeve Fitzgerald <mfitzgerald@southhadleyma.gov>

Fwd: Online Form Submittal: Application for Appointment to Board, Commission, or Committee

Kristin Maher <kmaher@southhadleyma.gov>
To: Maeve Fitzgerald <mfitzgerald@southhadleyma.gov>

Mon, Jun 11, 2018 at 10:26 AM

----- Forwarded message -----

From: <noreply@civicplus.com>
Date: Thu, Jun 7, 2018 at 7:54 AM
Subject: Online Form Submittal: Application for Appointment to Board, Commission, or Committee
To: chamlin@southhadleyma.gov, kmaher@southhadleyma.gov

Application for Appointment to Board, Commission, or Committee

Step 1

Committees

Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.

You can also [print and mail a written copy \(PDF\)](#) to the Selectboard Office at 116 Main Street South Hadley MA 01075.

Please Note: when submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose From the Following Senior Center Building Committee

List your board or committee choices here in the order of preference. If you selected "Other" above, please indicate which board or committee you wish to apply for.

Please give any details regarding your interest in this appointment? I believe this committee is dealing with a very important issue that I would like to be a part of understanding better and helping to guide decisions to a successful conclusion for all taxpayers.

Please Provide the Following Information

Name	Jeffrey Millard
Email	
Address1	12 Alvord Street
Address2	Field not completed.
City	South Hadley
State	MA
Zip	01075
Primary Phone	
Alternate Phone	Field not completed.
Cell Phone:	

General Questions

Are you a registered voter in the Town of South Hadley?	Yes
Are you a Town Meeting Member?	Yes
Is any of your immediate family employed by the Town of South Hadley?	No
Do you now or have you previously served in Town government?	No
What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.)	Personally contracted several different home rehabilitation projects in different states including additions, structural repairs and upgrades. Involved at work with various building issues affecting the financing of projects from solar farms to hydro electric plants to food processing facilities and warehouses.
Please list any additional information you think may be helpful in reviewing your application.	Field not completed.
How did you learn of the vacancy you are applying for?	Newspaper
If you indicated another resident or other above, please provide the resident's name or provide additional details.	Field not completed.

6/11/2018

Mail - Fwd: Online Form Submittal: Application for Appointment to Board, Commission, or Committee

Upload a Letter of Interest *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

May 29, 2018

Selectboard Office
116 Main Street
South Hadley, MA 01075

Dear Selectboard Members,

This letter is to inform you of my interest in serving on the "New Senior Center Building Committee".

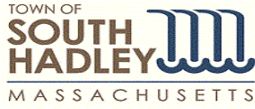
I have had some construction experience, having served on the Police Department Building Committee, and currently serve on the Council on Aging which has made me aware of some of the needs of the elderly.

This will no doubt be a challenging task and demand a "common sense" attitude to ensure the town gets as much "bang for the buck" as possible.

Thanks for your consideration.

Yours Truly,

A handwritten signature in cursive script, appearing to read "William F. Schenck".



Kristin Maher <kmaher@southhadleyma.gov>

Online Form Submittal: Application for Appointment to Board, Commission, or Committee

noreply@civicplus.com <noreply@civicplus.com>

Thu, May 31, 2018 at 12:07 PM

To: chummel@southhadleyma.gov, chamlin@southhadleyma.gov, kmaher@southhadleyma.gov

Application for Appointment to Board, Commission, or Committee

Step 1

Committees

Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.

You can also [print and mail a written copy \(PDF\)](#) to the Selectboard Office at
116 Main Street
South Hadley MA 01075.

Please Note: when submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose From the Following

Bylaw Review Committee, Master Plan Implementation Committee

List your board or committee choices here in the order of preference. If you selected "Other" above, please indicate which board or committee you wish to apply for.

Bylaw Review Committee Master Plan Implementation Committee

Please give any details regarding your interest in this appointment?

Hello, I'm a resident of South Hadley with extensive nonprofit advocacy experience over the last 25 years. I'm very focused on open government and believe in being an active and engaged citizen. I'd love to be involved in whatever area I can with the town! Thanks, Charles Miles

Please Provide the Following Information

Name

Charles

Email

Miles

Address1	127 Granby Rd
Address2	Field not completed.
City	South Hadley
State	MA
Zip	01075
Primary Phone	
Alternate Phone	Field not completed.
Cell Phone:	

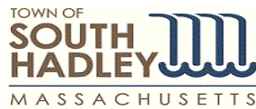
General Questions

Are you a registered voter in the Town of South Hadley?	Yes
Are you a Town Meeting Member?	No
Is any of your immediate family employed by the Town of South Hadley?	Yes
Do you now or have you previously served in Town government?	No
What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.)	Nonprofit / Community experience: Executive Director of the National Gulf War Resource Center 1995-1997 Board member of NGWRC 1997 to 2003. National Secretary 1998-99, President 99-2003. Board member of EPIC (Education for Peace in Iraq Center) 1998-2000. Served as treasurer 2 years. Executive Director of Nuclear Policy Research Institute 2003-2004 Executive Director of Veterans for Common Sense 2004-2009 Board member of Veterans for Common Sense 2009 to present I've had fairly extensive experience dealing with a range of government and nonprofit agencies. Provided testimony to House Committee on Government Oversight, House Veterans Affairs Committee and Presidential Advisory Committee on Gulf War Veterans Illnesses.
Please list any additional information you think may be helpful in reviewing your application.	Field not completed.
How did you learn of the vacancy you are applying for?	Town Website
If you indicated another resident or other above, please provide the resident's	My wife, Andrea Miles, is Vice Chair of the Selectboard.

name or provide additional
details.

Upload a Letter of Interest *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)



Kristin Maher <kmaher@southhadleyma.gov>

Online Form Submittal: Application for Appointment to Board, Commission, or Committee

noreply@civicplus.com <noreply@civicplus.com>
 To: chamlin@southhadleyma.gov, kmaher@southhadleyma.gov

Thu, Jun 14, 2018 at 8:19 AM

Application for Appointment to Board, Commission, or Committee

Step 1

Committees

Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.

You can also [print and mail a written copy \(PDF\)](#) to the Selectboard Office at
 116 Main Street
 South Hadley MA 01075.

Please Note: when submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose From the Following Cultural Council, Historical Commission, Master Plan Implementation Committee

List your board or committee choices here in the order of preference. If you selected "Other" above, please indicate which board or committee you wish to apply for.

Cultural Council Historical Commission Master Pan Implementation Committee

Please give any details regarding your interest in this appointment?

I've been living here in town since 2007 and looking for ways to get involved in town life. I have a 20 year background in marketing and fundraising for arts organizations and small businesses. Reviewing committee activity, these three appeal to my skills and interests and would be proud to serve.

Please Provide the Following Information

Name Keith Paul

Email

Address1	3 Brock Way
Address2	Field not completed.
City	South Hadley
State	MA
Zip	01075
Primary Phone	
Alternate Phone	Field not completed.
Cell Phone:	Field not completed.

General Questions

Are you a registered voter in the Town of South Hadley?	Yes
Are you a Town Meeting Member?	No
Is any of your immediate family employed by the Town of South Hadley?	No
Do you now or have you previously served in Town government?	No
What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.)	I've been a long-term volunteer for organizations like Lorraine's Soup Kitchen, the UMass Library, and the UMass Alumni Association. I've done a lot of work in corporate and non-profit communications and some fundraising.
Please list any additional information you think may be helpful in reviewing your application.	If helpful, here's my LinkedIn profile: http://linkedin.com/in/keithpaul
How did you learn of the vacancy you are applying for?	Other
If you indicated another resident or other above, please provide the resident's name or provide additional details.	Facebook, via Jen Wolowicz
Upload a Letter of Interest	Field not completed.

Email not displaying correctly? [View it in your browser.](#)



The Commonwealth of Massachusetts Town of South Hadley

Selectboard
116 Main Street, Room 109



APPLICATION FOR 1 DAY ALL ALCOHOL LICENSE

Application #

TGL-18-67

Date Submitted

6/4/2018

Applicant Name: **Willits-Hallowell Center**

Company:

Applicant Address: **50 College St. South Hadley MA 01075**

Applicant Phone:

Applicant Email:

Date Applied For:

Wednesday, June 27, 2018

Hours of Operation:

4:00-7:30pm

Address of Location:

50 COLLEGE ST, Souh Hadley, MA 01075

Description of Location:

Equestrian Center

Type of Event:

Reception

RESTRICTIONS:

- If the event is to be held indoors in a building or structure that is not annually certified as a place of assembly, an inspection may be required by the Town Building Inspector and appropriate District Fire Inspector. The applicant is responsible to schedule the inspections, if necessary.
- Per MGL Chapter 138, Section 12 and 13, alcohol cannot be sold between the hours of 2 a.m. and 8 a.m. Monday-Saturday or between the hours of 1 a.m. and 12 noon on Sunday.

OTHER RESTRICTIONS:

LIABILITY DISCLAIMER:

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of South Hadley, and the Selectboard, as Local Licensing Authority, shall not be liable to the licensee or others if injury or damage should result from the exercise of the license.

LIQUOR LIABILITY INSURANCE REQUIREMENT

For any event held on town-owned property, liquor liability insurance naming the Town of South Hadley as an additional insured must be obtained prior to the event with a minimum per occurrence amount of \$250,000. A certificate of insurance showing liquor liability insurance coverage must be submitted with this application.

Payment Date	Amount Paid	Payment Type	Payment Number
6/4/2018	\$50.00	Credit Card	XXXX-XXXX-XXXX- [REDACTED]



The Commonwealth of Massachusetts
Town of South Hadley

Selectboard
116 Main Street, Room 109



APPLICATION FOR 1 DAY BEER AND WINE - MULTI DATE LICENSE

Application #

TGL-18-82

Date Submitted

6/12/2018

Applicant Name: **Imad Zubi**

Company: **Willits-Hallowell Center**

Applicant Address: **50 College Street South Hadley MA 01075**

Applicant Phone: **(413) 538-2217** Applicant Email: **[REDACTED]**

Dates Applied For: **7/7, 7/9, 7/10, 7/11, 7/12, 7/14, 7/16, 7/17, 7/18, 7,19, 7/21, 7/23, 7/24, 7/25, 7/26**

Hours of Operation: **4pm-12:30am**

Address of Location: **50 COLLEGE ST, Souh Hadley, MA 01075**

Location Description: **Chapin Auditorium, Mary Woolley Hall**

Type of Event: **Socials for Gordon Research Conferences**

RESTRICTIONS:

- If the event is to be held indoors in a building or structure that is not annually certified as a place of assembly, an inspection may be required by the Town Building Inspector and appropriate District Fire Inspector. The applicant is responsible to schedule the inspections, if necessary.
- Per MGL Chapter 138, Section 12 and 13, alcohol cannot be sold between the hours of 2 a.m. and 8 a.m. Monday-Saturday or between the hours of 1 a.m. and 12 noon on Sunday.

OTHER RESTRICTIONS:

LIABILITY DISCLAIMER:

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of South Hadley, and the Selectboard, as Local Licensing Authority, shall not be liable to the licensee or others if injury or damage should result from the exercise of the license.

LIQUOR LIABILITY INSURANCE REQUIREMENT

For any event held on town-owned property, liquor liability insurance naming the Town of South Hadley as an additional insured must be obtained prior to the event with a minimum per occurrence amount of \$250,000. A certificate of insurance showing liquor liability insurance coverage must be submitted with this application.

Payment Date	Amount Paid	Payment Type	Payment Number
6/12/2018	\$450.00	Credit Card	XXXX-XXXX-XXXX- [REDACTED]



The Commonwealth of Massachusetts
Town of South Hadley

Selectboard
116 Main Street, Room 109



APPLICATION FOR 1 DAY BEER AND WINE - MULTI DATE LICENSE

Application #

TGL-18-84

Date Submitted

6/12/2018

Applicant Name: **South Hadley's Tower Theaters**

Company:

Applicant Address: **19 College Street South Hadley MA 01075**

Applicant Phone: [REDACTED] Applicant Email: [REDACTED]

Dates Applied For: **7/6/18, 7/7/18**

Hours of Operation: **4:00 PM - 11:00 PM**

Address of Location: **19 COLLEGE ST, Souh Hadley, MA 01075**

Location Description: **Movie Theater**

Type of Event: **Movie Opening**

RESTRICTIONS:

- If the event is to be held indoors in a building or structure that is not annually certified as a place of assembly, an inspection may be required by the Town Building Inspector and appropriate District Fire Inspector. The applicant is responsible to schedule the inspections, if necessary.
- Per MGL Chapter 138, Section 12 and 13, alcohol cannot be sold between the hours of 2 a.m. and 8 a.m. Monday-Saturday or between the hours of 1 a.m. and 12 noon on Sunday.

OTHER RESTRICTIONS:

LIABILITY DISCLAIMER:

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of South Hadley, and the Selectboard, as Local Licensing Authority, shall not be liable to the licensee or others if injury or damage should result from the exercise of the license.

LIQUOR LIABILITY INSURANCE REQUIREMENT

For any event held on town-owned property, liquor liability insurance naming the Town of South Hadley as an additional insured must be obtained prior to the event with a minimum per occurrence amount of \$250,000. A certificate of insurance showing liquor liability insurance coverage must be submitted with this application.

Payment Date	Amount Paid	Payment Type	Payment Number
6/12/2018	\$60.00	Credit Card	XXXX-XXXX-XXXX- [REDACTED]



The Commonwealth of Massachusetts

Town of South Hadley

Selectboard
116 Main Street, Room 109



APPLICATION FOR 1 DAY BEER AND WINE - MULTI DATE LICENSE

Application #

TGL-18-83

Date Submitted

6/12/2018

Applicant Name: **David G. Smith, Jr.**

Company:

Applicant Address: **25 Valley Rd Southampton MA 01073**

Applicant Phone: [REDACTED] Applicant Email: [REDACTED]

Dates Applied For: **07/14/18, 07/15/18**

Hours of Operation: **9am - 11pm**

Address of Location: **749 NEW LUDLOW RD, Souh Hadley, MA 01075**

Location Description: **Drunken Rabbit Brewing (parking lot abutting patio)**

Type of Event: **Westover Air Show Party**

RESTRICTIONS:

- If the event is to be held indoors in a building or structure that is not annually certified as a place of assembly, an inspection may be required by the Town Building Inspector and appropriate District Fire Inspector. The applicant is responsible to schedule the inspections, if necessary.
- Per MGL Chapter 138, Section 12 and 13, alcohol cannot be sold between the hours of 2 a.m. and 8 a.m. Monday-Saturday or between the hours of 1 a.m. and 12 noon on Sunday.

OTHER RESTRICTIONS:

LIABILITY DISCLAIMER:

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of South Hadley, and the Selectboard, as Local Licensing Authority, shall not be liable to the licensee or others if injury or damage should result from the exercise of the license.

LIQUOR LIABILITY INSURANCE REQUIREMENT

For any event held on town-owned property, liquor liability insurance naming the Town of South Hadley as an additional insured must be obtained prior to the event with a minimum per occurrence amount of \$250,000. A certificate of insurance showing liquor liability insurance coverage must be submitted with this application.

Payment Date	Amount Paid	Payment Type	Payment Number
6/12/2018	\$60.00	Credit Card	XXXX-XXXX-XXXX- [REDACTED]

Selectboard
Acting As
Licensing Commission for the
Town of South Hadley

APPLICATION FOR AN ENTERTAINMENT LICENSE

The undersigned respectfully applies for an entertainment license as follows:

LOCATION OF PREMISES Orchards Golf Club CLASS OF LICENSE _____

DESCRIPTION OF PREMISES: Golf Club / Restaurant

HOURS OF OPERATION: Weekly 11am - 8:30pm Sunday 11am - 8:30pm

Please check appropriate item(s):

JUKEBOX _____ AMPLIFIERS _____ PHONO _____ CABLE TV _____

WIDESCREEN TV _____ CASSETTE OPER. TV _____ MOVIES _____

INSTRUMENTAL MUSIC X NO. OF INSTRUMENTS 4

Type of instruments guitars - drums What floors deck - 2nd floor

VOCAL MUSIC X No. of persons 1

DANCING BY PATRONS _____ Type of Dancing _____

What floors _____ Size of dance floor _____

Exhibition or Trade Show _____

Describe: _____

Play: _____ Describe: _____

Moving Picture Show: _____ Describe: _____

Floor Show: _____ Describe: _____

Athletic Event: _____ Describe: _____

I Jodi Lauzier, the applicant or representative, certify to the following:

I have read and understand all the requirements that may be imposed upon the applicant under Chapter 140, Section 183A this license and those policies of the Licensing Commission regarding entertainment.

That the only form of entertainment which may be allowed on the premises, if the application is approved, will be that which the Licensing Commission approves based upon my application.

That all statements provided herein are true and are complete as possible.

That I understand that this license may be suspended or revoked should the Commission find that any items of information sought and given on this application are either untrue or not complete, or that the applicant is found to have conducted the entertainment outside the provision of the above cited laws and regulations and outside of the approval given on such license or permit.

Jodi M. Lauzier
Signature of Applicant

Date: 6/11/18

the T.A. & Asst. T.A. } of South Hadley
the selectboard

It is with regret that I resign
from the position of sealer of way
& measurer of the town of South
Hadley effective 6/30/2018. This
brings to an end employment with
the town dating back to 1970. First
as the sanitary land fill operator until
1985 then as highway supervisor until
1998 and then until now as sealer.
It's been a good trip. I enjoyed most
of it. I'll miss it I know. Thanks to
the town of South Hadley residents
& officials

Sincerely
Tom Kelleher

Ira Brezinsky, Chair
Andrea Miles, Vice-Chair
Jeff Cyr, Clerk
Sarah Etelman,
Bruce Forcier

Michael J. Sullivan
Town Administrator

June 15, 2018

Honorable Selectboard Member:

Please accept this report as an abridged accounting of activities the hardworking town employees and I have been addressing on behalf of the Selectboard. There is a lot happening, I hope this report will frame some of the more contemporary and demanding tasks at hand.

As always, thank you for the support, direction and leadership you provide!

Golf Commission Chair Meeting; Chairman Mark Dubois recently requested a meeting to discuss some observations and ideas about the Ledges operation. The Chair presented some ideas and concepts which have great merit and I believe should be considered.

Mr. Dubois was effusive in his praise for the work Director Roger's and the Ledges staff has put forth and especially their effort to economize without making allowing the Ledges to become a second rate golf experience. We discussed how the operation seemed to be hitting a good stride, food, rounds, course management all in fluid motion. It was acknowledge that staffing for IGM may have caused the course to have some very minor defects, keeping it just short of pristine.

He was very frank about the challenges he has had getting a quorum. I thought he had a great suggestion to officially make the size of the commission smaller (5). We also touched upon the important role the Golf Commission would play in respect to the contractor. Having five additional sets of eyes watching the taxpayers investment cannot hurt and having them work with management is invaluable.

Mark was impressed with Collier's and in particular Allen Depuy. One suggestion was to engage Mr. Depuy in a consultancy role to assist the Town in understanding the ever evolving world of golf management. I do believe there could be great value to such an arrangement.

Like many of us, Chair Dubois was hoping we would get more fruit from the tree in terms of proposals. We also agreed the silence spoke from the industry in respect to Ledges, sent a significant message. The Ledges is not and will not be a honey hole for any organization. This is as more of a statement about the industry than the Ledges. An

116 MAIN STREET, SUITE 109, SOUTH HADLEY, MASSACHUSETTS 01075-2896

operator will have to be skilled and there will be little room for error in the golf course business.

It is a more complex issue than will be revealed at the Egg and I or the deli counter at Big Y in polite conversation. How to make money in a declining, weather susceptible, comparatively expensive sport is not for the faint of heart. It would seem if the conventional wisdom is to protect the historical investments, to lessen the exposure to financial and other risks, to preserve recreational asset and to have a professional influence then the contract is the way to go, but no matter what is decided it will not be without critics. Best of luck with you decision!

Self Service Kiosk; Recently, the IT Coordinator, ATA and I attended a webinar with Advanced Kiosks. This is part of an on-going effort to allow more self-service opportunities for citizens. We continue to see growth in on-line payments, license applications and e-business in Town Hall, but will need to try to keep up with innovative practices.

The initial kiosk would be in Town Hal allowing visitors to pay bills, apply for permits, submit related documents and perform other on-line transactions. This will be particularly helpful when offices are temporarily closed (vacations, lunch, sick, training, etc.)

We discussed the possibility of a second location in the PD lobby which would offer 24/7 access to residents. The kiosks can accept credit cards, makes copies, scan documents, print permits and integrate with other systems (i.e. ViewPermit, Invoice Cloud, Kelly and Ryan) we use in Town Hall.

While this project is interesting, my position is we should complete the outstanding phone project, before moving forward in earnest on self-service kiosks, even though they present some great opportunities. It has been reported much of the work for the system has been completed by SHELD and we will now start on converting switches, with the new phones slated for August. This seems like it is taking forever, but maybe I just do not know enough about the process.

We will also have to consider the overall cost of the kiosks and do some projections as to use. There is security features built into the system. I will be back to the SB at a later date on both those important issues.

Mass Planners Grant, MassWorks Grants; There is a number of grants we are readying for submission over the next few weeks and months or have recently sent off. Recent history has shown some level of success in attracting grants to South Hadley, we hope to continue that momentum.

The most exciting is another MassWorks Grant for repaving of Lyman from Route 202 to Fulton Street, including bike path stripping where possible, a complete reconstruction of Dayton Street, repaving of Fulton and sidewalk improvement/ replacement along Lyman and Newton Street (where needed) from Berwyn to Stoneybrook Way. This also would include bike lanes and sidewalk repairs or replacement where needed along this section of Newton. We will seek recalibration and possibly replacement of the signalization through MassDOT at the appropriate juncture.

The Town Planner has also submitted a Mass Planners Grant to develop a strategy for the Route 202 corridor from Lyman/Route 33 to the Granby line. There is some engineering/surveying costs associated with the grants and the Planner has suggested the Selectboard approve \$40 K of the "Smart Growth" (balance \$184K) to cover the required technical services. Appropriations from this grant require only SB approval and does fall within the suggested guidelines to support development.

Loomis Communities & Diversity; Shirley Steiner a Loomis resident invited me speak with a group formed to discuss ways to make Loomis Village more inviting to persons of cultures, races, religions, ethnic heritage not represented in Loomis.

The community should be commended for taking on the issue of diversity in a serious and sober manner. Through internal discussions the residents and the organization clearly sees the importance of tackling this complicated issue now, not later. This may be a condition of their chronology or their understanding of change. By virtue of their age they have seen incredible changes in civil, gender, culture and religious acceptance in the United States and the world during their life time. Realizing there is more to do is praiseworthy.

My central message was acceptance of each other's differences is not something we can throw a bunch of people in a bowl add water ...and we instantly have utopia. I suppose it depends on how deep the water. This is a slow process these residents have been witness to, so I am confident they will continue the dream. Congratulations to Loomis Communities for thinking about who "Loomis" would like to be in the future.

Western Mass Economic Development Conference; Chair Brezinsky, Planner Harris and I were in attendance at the Western Mass Development Conference on Tuesday (June 12). Dominic Angelini and Rich Himmelwright had a booth selling the US Gaylord property to potential developers, companies or interested parties.

It was an opportune time to have a conversation with Secretary of Economic Development Jay Ash about the fact the Gaylord Improvement Project was about to begin construction and bear fruit. Oh and by the way Mr. Secretary, we are submitting a new MassWorks grant to make improvements in the Lyman/Newton smart growth area. He said he would love to come back out and hand us another (oversized) check

at the “most beautiful setting” he has ever made an award (his words not mine, although I agree).

Beyond the importance of networking there was an interesting presentation from a panel of successful CEOs Dan Butterfield US Tsubaki, Tricia Canavan United Personnel, Gary Bogoff Berkshire Brewing, and Alex Dixon MGM Springfield. Each had interesting stories to tell, the topics which I thought were most intriguing was the consensus about the talent level in Western Mass and what strategies they are using in their individual companies to attract and retain talent. Mr Dixon from MGM Springfield stated he was sending out 700 offer letters next week ...I cannot imagine.



Valley Bike Share; We are ready to receive the e-bikes for the Valley Bike Share. Richard Harris and Jim Reidy continue to work with Bewegen on the installation of the kiosks and actual bikes.

Each of the kiosks, across the valley, are scheduled to be replete with bikes by the roll out



event in NoHo which is scheduled for (11 AM) June 28. We will be working on strategies to get more information out to South Hadley residents, including MHC students and staff, in the interim we encourage people to visit www.valleybike.org the official site for information about VBS, about Bewegen (the contractor), and how to access bikes, where there are kiosks throughout the valley and rates for use or sponsorship. Thank you for your continued support on this project. Pretty cool stuff!

OSHA Training, due to recent changes in the state law municipalities will be required to comply with the Occupational Safety and Health Act for the first time in history. The ATA, DPW Superintendent, various key staff and I will be attending trainings from both the state and MIIA. This new requirement will have significant learning curve, but if we successfully implement the requirements we may benefit from a reduced number of comp claims. Either way it is required, so we must start getting prepared.

Under MGL 149 subsection 61/2 municipalities will be required to comply with OSHA. There will be separate trainings for police and fire. The sessions are being offered free of charge, I will be attending June 19 in Springfield.

MHC to Host Pro-Dev Day; On July 27 for the first time we will be on the campus for a Professional Development Day. We will hear from their faculty and staff about course offerings and professional training employees may utilize.

We will also hear about the historic and important relationship between the Town of South Hadley and Mount Holyoke College. There will also be some tours of the campus including some of the recent investments at the institution. The new director for inclusion and diversity training. We are very grateful for the growing relationship between Town Hall and MHC.

Updates, I also met with Mitch Resnick Chair of Canal Park Committee to discuss the strategies we would like to implore on Phase II. We have some cost estimates for trail rehabilitation, but concerned about some of the bog bridge cost estimates. I will continue working with the committee on the matter.

Selectboard Member Bruce Forcier and South Hadley Dog Park Chair Bob Berwick met with me to discuss the dog park efforts. We discussed the need to continue to grow the support from dog owners and non-dog owners. The Stanton Grant and the requirement the municipality must be the lead applicant. There should be a draft plan for moving forward available soon.

Thank you all for your support and guidance, it is appreciated. If there are any questions on this report or other projects please email me and I will do my best to get you an answer.

27 Bardwell Closing; the Chair has signed the documents and the closing on this property is Monday (June 18) and after an elongated, lengthy, extended, lingering, protracted (fill in your favorite) process it looks like the transfer will go through and the construction will begin (yet still subject to unexpected delays).

The plan is to have six units, 2 beds, 2 baths 1,250 or so square feet with off street parking. This will become a tax paying property, while the cost to sell the property will leave little if any return from the \$40,000 sale the Town has averted the cost maintaining, demolishing or refurbishing the old library. This in my estimation is a good thing!

Respectfully submitted,

Michael J. Sullivan
Town Administrator, South Hadley