

CARLENE C. HAMLIN, Clerk  
 SARAH B. GMEINER, Assistant Clerk

## Request for Death Certificate

Please print out this form and return to:  
 Town Clerk's Office  
 116 Main St., Suite 108  
 South Hadley, MA 01075

Requests submitted through the mail will be processed on the date they are received.

### Full name of the Decedent

\_\_\_\_\_  
 First Middle Last

### Date of Death

\_\_\_\_\_  
 Month Day Year

### Exact Location of this Death

\_\_\_\_\_  
 Hospital, Nursing Home, home address, etc City or Town

### Signature of Requester

### Daytime telephone number

\_\_\_\_\_  
 Area Code Number

### Return Mailing Address

\_\_\_\_\_  
 Street Town/City Zip Code

- ❖ Certified copies cost **\$10.00**
- ❖ Please enclose a self-addressed, stamped envelope .
- ❖ Payment may be made by check or money order payable to Town of South Hadley.  
(Please do not mail cash)
- ❖ **NOTE:** Some records are restricted or impounded and access may be denied. Please enclose copy of your driver's license.